



DOCKET OF BUSINESS

PUBLIC MEETING OF BOARD OF TRUSTEES
SAN DIEGO COMMUNITY COLLEGE DISTRICT

CHARLES W. PATRICK BUILDING
3375 CAMINO DEL RIO SOUTH, ROOMS 300, 235, AND 300
SAN DIEGO, CALIFORNIA 92108

NOTE: This agenda includes: 1) 3 p.m. Closed Session
2) 4 p.m. Regular Business Meeting

SPECIAL MEETING - MONDAY, - JULY 12, 2004 - 3:00 P.M.

100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting **ADJOURN INTO CLOSED SESSION** in Room 300. (The Public is allowed to attend and hear Closed Session announcement).

101 **CLOSED SESSION ITEMS:**

The following Closed Session Items are Scheduled:

1. Conference with labor negotiators Wayne Murphy and Cheryl Witt (pursuant To Government Code Section 54957.6).
Bargaining/meet and confer units under consideration:
 - a. AFT Guild College Faculty
2. Consideration of Liability Claim against the San Diego Community College District (pursuant to Government Code Section 54956.95)
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957). (One item to be discussed).

Continued on next page. . . .

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available, in District Advancement, Room 240, Charles W. Patrick Building, 3375 Camino del Rio South, San Diego, California.

Note: In accordance with Education Code Section 72121.5 citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Citizens wishing to be listed on the Docket should call the Board Docket office seven work days prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the Board meeting docket. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each Presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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101 CLOSED SESSION ITEMS: (Continued)

The following Closed Session Items are Scheduled:

4. Conference with labor negotiators Wayne Murphy and Cheryl Witt (pursuant To Government Code Section 54957.6).

Bargaining/meet and confer units under consideration:

- a. AFT Guild Office Technical Unit
b. CSEA College Police

Items not completed during the 3-4 p.m. Closed Session will be continued after the public session.

- 102 RECONVENE INTO OPEN SESSION Approximately at 4:00 p.m. in the District Office (Board Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.**

103 ADJOURNMENT (3:00 P.M. MEETING)

- 104 CONVENE THE REGULAR OPEN SESSION (approximately 4:00 p.m. - District Office Board Room 235)**

120 PLEDGE OF ALLEGIANCE

130 APPROVAL OF MINUTES

140 CALL FOR REMOVAL OF ITEMS FROM THE DOCKET OF BUSINESS

141 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES

141A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS

141B ANNOUNCEMENTS OF PROPOSED TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES

141C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.

142 DEVELOPMENT OF CONSENT CALENDAR

143 CALL FOR ACADEMIC SENATE'S DOCKET ITEMS FOR DISCUSSION

144 ADOPTION OF CONSENT CALENDAR

150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES

170 REPORT OF THE TRUSTEES

171 Administration of Oath of Office for Student Trustee:

Ryan Schneeberger, City College by Board President Marty Block.

180 REPORT OF THE CHANCELLOR

190 NEW BUSINESS

200 POLICY GOVERNANCE

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300 PUBLIC/STAFF PRESENTATIONS/NEW BUSINESS

400 BUDGET AND FINANCE

430 Consideration and adoption of a Resolution designating authorized agent to sign District Orders San Diego Community College District.

500 OPERATIONS

520 Consideration and approval of new or revised courses and programs.

530 Consideration and adoption of a Resolution in Support of Requirements Established for a Contractor's Facility Security Clearance.

540 In the matter of the District's health occupations programs, authority to: Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2004-2005 fiscal year.

541 In the matter of Child Development Programs at San Diego City, Mesa, and Miramar Colleges:

1. Authority to enter into a contract (GCTR-4339 and GCAM-4011) with the California State Department of Education for operation of the Child Development Program for 2004-2005; and
2. Adoption of a resolution providing authority for a District administrator to sign the contract.

542 Authority to accept, budget and spend \$2,709 received from the California State Department of Education in the 2004-2005 budget for Child Development Service Centers; and

Consideration and adoption of a resolution providing authority for a District administrator to sign the contract (GPKR-3477).

560 Authority for two (2) sections of Mesa College Astronomy 109 (Practice in Observing) and four (4) sections of Astronomy 111 (Astronomy Lab) to participate in overnight field trip to the Culp Valley Campground located in the Anza-Borrego Desert State Park. The trip is scheduled for Friday, September 17, 2004, and Saturday, September 18, 2004.

561 Consideration and approval of the Student Fee Schedule for 2004-2005.

562 Authority for one (1) student in the City College MESA Program to attend the Society of Hispanic Professional Engineers' (SHPE) National Institute for Leadership Advancement (NILA) Peachtree, Georgia, accompanied by the Program Director, faculty or staff. The trip is scheduled for August 4-August 8, 2004.

590 Certification of emergency conditions for the week of October 27, 2003-November 2, 2003, pursuant to Title 5, Section 58146; and authority to submit an affidavit to the State Chancellor's Office requesting an allowance of attendance.

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600 PERSONNEL

610 Approval of academic, classified and hourly personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period of May 1, 2004 through May 31, 2004.

650 In the matter of the EOPS program at San Diego Mesa College, effective July 1, 2004, authority to:

Establish 1.0 FTE, 10-month unrestricted College Counselor position (\$3,851-5,786), AFT College Faculty Unit.

660 In the matter regarding classified positions at Miramar College, effective August 1, 2004, authority is requested to:

1. Establish 1.0 Student Services Supervisor-I position, Range 10 (\$3759-5037) Supervisory & Professional Unit, in Counseling; and
2. Delete 1.0 vacant Senior Student Services Assistant position (#008541), Range 19 (\$2485-3363) AFT/Office Technical Unit.

680 In the matter regarding contract positions Districtwide, effective July 1, 2004, authority is requested to:

1. **Establish the following classifications:**

DISTRICTWIDE

Software Technician, Range 21 (\$2628-3555) AFT/Office Technical Unit;

2. **Change the classification, range, or title as a result of the 2003 and the 2004 Window-Period and organizational reviews:**

CHARLES W. PATRICK BUILDING (DISTRICT OFFICE)

- a. Reallocate Research & Planning Analyst classification and 3.0 positions (#007727 and #010404 with incumbents; and #010403 vacant), Range 12 (\$4234-5673) Supervisory & Professional Unit to Range 13 (\$4503-6034), in Student Services;
- b. Re-title Assistant Chancellor, Instructional Services and Economic Development classification, and vacant position (#001937), Range 22 (\$7848-11,181) Management Unit, to Assistant Chancellor, Instructional Services, Planning & Technology, in Instructional Services;
- c. Reallocate 1.0 Financial Systems Support Analyst position (#010910) and incumbent, Range 10 (\$3759-5037) Supervisory & Professional Unit, to Range 11 (\$3984-5339), in Financial Services;

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600 **PERSONNEL** (Continued)

680 In the matter regarding contract positions Districtwide, effective July 1, 2004, authority is requested to: (Continued)

2. **Change the classification, range, or title as a result of the 2003 and the 2004 Window-Period and organizational reviews:** (Continued)

CHARLES W. PATRICK BUILDING (DISTRICT OFFICE) (Continued)

d. Reclassify 1.0 Custodian-II position (#000396) and incumbent, Range 19 (\$2092-2727) SEIU/Operations Unit, to Utility Worker, Range 32 (\$2756-3607), in Facilities Services;

CITY COLLEGE

e. Reclassify 1.0 Senior Account Clerk position (#000748) and incumbent, Range 19 (\$2485-3363) AFT/Office Technical Unit, to Accounting Technician, Range 21 (\$2628-3555), in Administrative Services;

f. Reclassify 1.0 Instructional Support Supervisor position (#010502) and incumbent, Range 8 (\$3362-4506) Supervisory & Professional Unit, to Micro Specialist Supervisor, Range 9 (\$3550-4759), in Academic Computing;

g. Reclassify 1.0 Instructional Lab Technician/Computer Science position (#004005) and incumbent, Range 27 (\$3173-4294) AFT/Office Technical Unit to Network Specialist, Range 30 (\$3548-4801), in Academic Computing;

h. Reclassify 1.0 Instructional Assistant/Computer Science position (#007707) and incumbent, Range 18 (\$2423-3278) AFT/Office Technical Unit to Instructional Lab Technician-Computer Science, Range 27, (\$3173-4294) in Academic Computing;

MESA COLLEGE

i. Reclassify 1.0 Instructional Assistant/Learning Resources position (#010245) and incumbent, Range 18 (\$2423-3278) AFT/Office Technical Unit to Software Technician, Range 21, (\$2628-3555) in Academic Computing;

MIRAMAR COLLEGE

j. Reclassify 1.0 Clerical Assistant position (#001332) and incumbent, Range 13 (\$2165-2930) AFT/Office Technical Unit to Student Services Assistant, Range 16, (\$2309-3125) in Admissions;

Continued on next page. . .

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600 PERSONNEL (Continued)

680 In the matter regarding contract positions Districtwide, effective July 1, 2004, authority is requested to: (Continued)

MIRAMAR COLLEGE (Continued)

k. Reclassify 1.0 Clerical Assistant position (#010331) and incumbent, Range 13 (\$2165-2930) AFT/Office Technical Unit to Senior Clerical Assistant, Range 18, (\$2423-3278) in the Instructional V.P. Office;

l. Reclassify 1.0 Desktop Publishing Clerk position (#010402) and incumbent, Range 16 (\$2309-3125) AFT/Office Technical Unit to Graphic Artist/Photographer, Range 21, (\$2628-3555) in the President's Office.

681 In the matter regarding the reorganization for the Chancellor's Office and Public Information, effective August 1, 2004, authority is requested to:

1. Establish Director of Information Technology classification and 1.0 position, Range 20 (\$7463-10633) Management Unit;

2. Establish 1.0 Information Officer position, Range 31 (\$4886-6875) Confidential Unit; and

3. Establish 1.0 Graphic Artist/Photographer position, Range 21 (\$2628-3555) AFT/Office Technical Unit.

700 SUPPLIES AND EQUIPMENT

710 Approval of purchase orders prepared during the period of May 1, 2004, through May 31, 2004.

730 Authority to award Bid #04-13 for an initial contract from date of award through June 30, 2005, for Districtwide beverages and food vending services to North County Vending, as the high, responsive and responsible bidder; and

Authority for the Purchasing and Contract Services Manager to exercise the four, optional one-year renewal periods if suppliers performance is judged to be satisfactory, it is in the District's best interest, and the Board has approved continuation of such funds or activity by budget approval for the respective option periods.

731 Authority to award Bid #04-19, for the purchase of a new high-speed digital solution and post-warranty maintenance for the District Reprographics Center, to Xerox Corp., the oresponsive bidder, meeting terms, conditions and specifications for the bid; and

Authority for the Purchasing and Contract Services Manager to exercise the two, optional one-year renewal periods if suppliers performance is judged to be satisfactory, it is in the District's best interest, and the Board has approved the continuation of such funds or activity by budget approval for the respective option periods.

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700 SUPPLIES AND EQUIPMENT (Continued)

732 Authority to award Bid/RFP #04-20, for a requirements contract to purchase reprographic paper products for Districtwide use to Nationwide Papers; the low responsive bidder, meeting terms, conditions and specifications for the bid; and

Authority for the Purchasing and Contract Services Manager to exercise the two, optional one-year contract renewal periods, if the contractor's performance is judged to be satisfactory, it is in the District's best interest, and the Board has approved continuation of such funds by budget approval for the respective option period.

733 Authority to award Bid/RFP #04-21, for travel coordination services for the Mesa College Spring Semester 2005 Study Abroad Program in Australia to Centers for Academic Programs Abroad (CAPA), the lowest, responsive bidder meeting terms, conditions and specifications for the bid.

734 Authority to award Bid #04-22 for the purchase, delivery, assembly and installation of instructional use furniture for Miramar College's new Science Building to the lowest, responsive, and responsible bidders, for each section as follows: Sections A, B and D to Virco Inc.; and, Section C to Arc Ergonomics.

800 BUILDINGS AND REAL ESTATE

810 Approval of off-campus locations for the 2004-2005 school year.

811 In connection with the District's proposed use of the Muir Alternative School site and construction of a middle college high school building on Mesa College property, authority to enter into a Permit Agreement with the San Diego Unified School District (Unified) for use of space at Mesa College by Unified for operation of their Metropolitan Regional Career and Technical High School, commencing on the prior date of July 1, 2004 and terminating on June 30, 2007.

812 In connection with the proposed redevelopment of the block bounded by 11th and 12th Avenues and Broadway and "C" Street to serve as a mixed-use, transit-oriented development and the related relocation of Metropolitan Transit System (MTS) power substations to City College property, authority to enter into a Memorandum of Understanding with the City of San Diego Redevelopment Agency (SDRA) and a Lease Agreement with the SDRA and the San Diego Metropolitan Transit Development Board, operating the MTS, for a lease term of 30 years, with the option to renew for an additional 10-year period.

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800 BUILDINGS AND REAL ESTATE (Continued)

- 813** Authority to renew the Agreement of Understanding to Provide Services with the City of San Diego for use by City College of Bud Kearns Memorial Pool for the period commencing August 30, 2004 and terminating August 6, 2005.
- 840** In connection with Proposition "S", authority to enter into a contract for architectural services with the firm Architects/Delawie Wilkes Rodrigues Barker for the Mesa College Allied Health (Project I-3) and Middle College High (Project V) facility.
- 841** In connection with Proposition "S", authority to enter into a contract with the construction management firm of URS Corporation for the Mesa College Allied Health (Project I-3) and Middle College High School (Project V) facility.
- 880** Final acceptance of the Heating, Hot Water Pump Replacement, Building "A" at City College as of July 12, 2004, and instruct the Assistant Chancellor, Facilities Management, to file a Notice of Completion.
- 881** Final acceptance of the Air Handler Replacement, Building "A" at City College as of July 12, 2004; extend time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management, to file a Notice of Completion.
- 890** In the matter of revitalization of the San Diego Centre City Center, Skills Center site (Skills Center), the Board of Trustees hereby grants authority to proceed with one of the following options:

Option 1

Select the Request for Proposal submitted by TMG Partners for the Master Development Plan for Joint-Use Facilities at the Skills Center; and enter into an Exclusive Negotiating Agreement with TMG Partners for a period of up to 180 days.

Option 2

Reject the one Request for Proposal received; and direct staff to continue exploring alternative solutions for the revitalization of the Skills Center.

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800 BUILDING AND REAL ESTATE (Continued)

891 In the matter of the proposed District assessment in the newly established City Heights Maintenance Assessment District, the Board of Trustees hereby grants authority to proceed with one of the following options:

Option 1

Approve the FY 2004-2005 annual assessment of \$1,390 and the indexing to the San Diego Consumer Price Index - Urban plus 2 percent applicable to the Mid-City Center site to provide enhanced services; select the City Heights Business Association to administer this assessment; and continue paying the assessment on an annual basis.

Option 2

Approve the FY 2004-2005 annual assessment of \$1,390 and the indexing to the San Diego Consumer Price Index - Urban plus 2 percent applicable to the Mid-City Center site to provide enhanced services; select the City of San Diego to administer this assessment; and continue paying the assessment on an annual basis.

Option 3

Disapprove the FY 2004-2005 annual assessment of \$1,390 and the indexing to the San Diego Consumer Price Index - Urban plus 2 percent applicable to the Mid-City Center site to provide enhanced services.

892 In the matter of the District's Five-Year Construction Plan:

1. Consideration of projects to be included in the District Five Year Capital Construction Plan (2006-2007) first funding year), subject to revisions and requirements as issued by the Chancellor's Office, California Community Colleges (COCCC);
2. The ordering of priority for projects to be included in the plan; and
3. Authority to proceed with the preparation of and submittal to the COCCC: District 2006-2010 Five Year Capital Construction Plan and any related documents per requirements issued by the COCCC.

900 INFORMATION ITEMS

901 Board Sub-Committees:

Budget Study: Trustees Schwandt and Zschiesche

Accreditation: Trustees Schwandt and Zschiesche

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950 ADJOURNMENT INTO CLOSED SESSION

955 CLOSED SESSION ITEMS:

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b. AFT Guild College Faculty

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b. CSEA College Police

- 960 RECONVENE INTO OPEN SESSION in the District Office (Conference Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.**

975 ADJOURNMENT