



MINUTES
Board of Trustees
 San Diego Community College District
Public Meeting

CHARLES W. PATRICK BUILDING
 3375 Camino del Rio South
 Rooms 300, 235 and 300
 San Diego, California 92108

These minutes of a meeting of the Board of Trustees of the San Diego Community College District were Approved and adopted by the BOARD OF TRUSTEES on 3-3-05

November 11, 2004

3:00 p.m.

ACTION AUTHORIZED BY BOARD

	Marty Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
Present	X	X	X	X	X	X

ATTENDANCE AT THIS SPECIAL PUBLIC MEETING

(Board members who arrive after meeting begins will be noted as "Present" at point in this docket at which they arrive.)

100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting, ADJOURN INTO CLOSED SESSION in Room 300. (The Public is allowed to attend and hear the Closed Session announcement).

101 CLOSED SESSION ITEMS:

The following Closed Session items are scheduled:

1. Conference with labor negotiators Wayne Murphy and Cheryl Witt (pursuant to Government Code Section 54957.6)
- Bargaining/meet and confer units under consideration:
- a. AFT Guild Office-Technical Unit
 - b. SEIU Operations Employees Unit
 - c. Management Employee Unit
 - d. Confidential Employees Unit
 - e. Police Officers Association Unit
 - f. Supervisory and Professional Employees Unit

Adjourn into Closed Session at 3:00 p.m.

Continued on next page. . .



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101 CLOSED SESSION ITEMS (Continued)

The following Closed Session Items are Scheduled: (Continued)

2. Public Employee Contract the title of which is Chancellor (pursuant to Government Code Section 54957)
3. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957)

Items not completed during the 3-4 p.m. Closed Session will be continued after the public session.

**102 RECONVENE INTO OPEN SESSION
 (Approximately at 4:00 p.m.) in the District Office (Board Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.**

Reconvene into Open Session at 4:00 p.m.

103 ADJOURNMENT (3:00 P.M. MEETING)

Adjourn Closed Session at 4:01 p.m.

**104 CONVENE THE REGULAR OPEN SESSION
 (approximately 4:00 p.m. - District Office Board Room 235)**

Convene the Regular Open Session at 4:08 p.m.

120 PLEDGE OF ALLEGIANCE



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140	<u>CALL FOR REMOVAL OF ITEMS FROM THE DOCKET OF BUSINESS</u>	None.
141	<u>CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES</u>	None.
141A	<u>PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS</u>	None.
141B	<u>ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES</u>	None.



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141C ANNOUNCEMENT(S) OF AGREEMENT(S)
BETWEEN THE DISTRICT AND EXCLUSIVE
AGENTS REPRESENTING EMPLOYEES.

President Marty Block read the following statements:

The Board of Trustees in Closed Session on November 11, 2004 approved the following:

1. A new agreement for the AFT Guild Office Technical Unit for the period July 1, 2004 through June 30, 2007 contingent upon ratification by the unit.

The vote was five (5) ayes;

2. The following units have requested to be part of the Allocation Formula for the period July 1, 2004 through June 30, 2007:

- a. Management Association
- b. Association of Confidential Employees
- c. SEIU Operations Unit

The vote was five (5) ayes; and

3. Chancellor Constance M. Carroll has requested that her salary increases under the terms of her employment agreement be tied to the Allocation Formula for the period July 1, 2004 through June 30, 2007.

The vote in public session was five (5) ayes.



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Motion
Second
Ayes

	142	<u>DEVELOPMENT OF CONSENT CALENDAR</u>	
			Removed for discussion: 150, 170, 180, 190, 191, 192, 300, 421, 541, 560, 890, 893, & 902.
	143	<u>CALL FOR ACADEMIC SENATE'S DOCKET ITEMS FOR DISCUSSION</u>	None.
	144	<u>ADOPTION OF CONSENT CALENDAR</u>	Approve.
		In order to provide for speedy approval of routine items, the Board will review the docket of business under DEVELOPMENT OF THE CONSENT CALENDAR. All items not designated for discussion will comprise the Consent Calendar. Sufficient backup material will be available in advance so the Board members will have complete data regarding the items.	

	X		
X	X	X	X
X	X	X	X
X	X	X	X
X	X	X	X



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150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES

Chancellor Carroll reported that she and several members of the Board and staff attended the California Community Colleges Board of Governors meeting at Southwestern College, November 8-9, 2004. She said that many of the topics concerned equalization for our District. She added that Trustee Marty Block had attending the meeting and provided written testimony in support of equalization.

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170 REPORT OF THE TRUSTEES171 Student Trustee

Student Trustee Schneeberger congratulated Trustees Block and Schwandt on being reelected. He explained that the three student trustees shared the full term, as well as the responsibilities for the academic year, and rotated attendance at the Board Meetings.

172 Maria Nieto Senour

Trustee Senour thanked Trustee Schneeberger for service on the Board. She also stated that she was very happy with the reelections of Trustees Block and Schwandt.

173 Rich Grosch

Trustee Grosch reported that the Strategic Planning Committee continues to meet to fine-tune its focus.

174 Bill Schwandt

Trustee Schwandt shared that he had the pleasure of meeting with Governor Schwarzenegger during a visit to San Carlos.

175 Peter Zschiesche

Trustee Zschiesche announced that the San Diego Workforce Partnership, a part of the Workforce Development Board at which Trustee Zschiesche is a member will be performing more outreach to the business community and developing job training. He stated that there would be a retreat of the San Diego Workforce Partnership Board



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170 REPORT OF THE TRUSTEES (Continued)

175 Peter Zschiesche (Continued)

in January 2005. The San Diego Community College District Board members are invited to attend in an effort to discuss with the San Diego Workforce Partnership Board ways in which the San Diego Community College District can assist them in their mission.

Trustee Zschiesche thanked Asst. Chancellor of Business Services, John Schlegel, Asst. Chancellor of Human Resources, Wayne Murphy, and President of the AFT Guild, Jim Mahler, who attended the dinner of the San Diego Chapter of the Industrial Relations Research Association, which is the local chapter of Human Resources Professionals and Labor Mediators. The District made a presentation of the District's Allocation Formula.

Trustee Zschiesche stated that he attended the recent Citizens Oversight Committee meeting. He shared that the people on the committee are very conscientious and do scrutinize every Prop S project that comes before them. He commented that their service is both effective and appreciated.

176 President Marty Block

Trustee Block reported that the Citizens Oversight Committee participated in a tour of the Proposition "S" projects at the campuses. He also participated in the tour, which he felt was very informative for the committee.



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170 REPORT OF THE TRUSTEES (Continued)

176 President Marty Block (Continued)

Trustee Block commented on election night at Golden Hall. He shared that the Student Trustee was in attendance as well as other District personnel.

Trustee Block reported on the Board of Governors' meeting, which he attended representing this Board as well as the SDICCCA Board Alliance. He added that the SDICCCA Board Alliance is not in support of the Workgroup on Community College Finance Report, which does not emphasize the second year of equalization funding at the \$80 million level. He said that the report's position on equalization was contrary to the position of the SDICCCA Board Alliance and the Underfunded Districts Caucus concerning how the \$80 million, which the Governor earmarked for community colleges, is allocated.



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180 REPORT OF THE CHANCELLOR

181 Chancellor Carroll

No report.

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CONSENT CALENDAR

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190 NEW BUSINESS

191 Authority to excuse Trustees Schwandt and Senour from attendance at the October 28, 2004 Board Meeting but compensate them therefore in accordance with Section 72425 of the Education Code.

192 Consideration and approval of Board Meeting Schedule for January 2005 through June 2005

Motion
 Second
 Ayes
 Abstain

Motion
 Second
 Ayes

		X				
	X	X	X	X	X	X
			X			
	X	X	X	X	X	X

Approve.

Approve with the exclusion of the March 24 and May 26 dates. See Exhibit 192.1 which made a part of these minutes.



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200 POLICY GOVERNANCE



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300 PUBLIC/STAFF PRESENTATIONS

No presentations were scheduled or requested.

NOTE:

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Citizens wishing to be listed on the Docket should call the Board of Trustees' office five work days prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters' presentation shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action, other than an action of referral, on the new matters' subject.) Each presentation shall be limited to five minutes (total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.



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							400	<u>BUDGET AND FINANCE</u>
Motion		X					420	In the matter of the 2004-2005 General Fund/Restricted budget authority is requested to accept, budget and spend an additional \$68,658, from the San Diego County Office of Education (SDCOE) for Regional Occupational Programs (ROP).
Second				X				
Ayes	X	X	X	X	X	X		
							421	In the matter of Job Development Incentive Funds authority to:
Motion		X						Accept, budget and spend in the 2004-2005 General Fund/Restricted budget \$200,000 in Job Development Incentive Funds (JDIF) from the Chancellor's Office California Community Colleges (COCCC) for the Health Care Career Ladder Project.
Second				X				
Ayes	X	X	X	X	X	X		
							422	In the matter of California Department of Health Services grant to develop statewide guidelines and curriculum for integrating nutrition education into the San Diego Community College District/Continuing Education/English as a Second Language (ESL) lessons, authority is requested to accept, budget and spend \$194,088 in the 2004-2005 General Fund/Restricted Budget for the purpose of participating in this program.
Motion		X						
Second				X				
Ayes	X	X	X	X	X	X		

* Approve.
 See Exhibit 420.1 which is made a part of these minutes.

* Approve.
 See Exhibit 421.1 which is made a part of these minutes.

* Approve.
 See Exhibit 422.1 which is made a part of these minutes.



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Motion
Second
Ayes

X X X X X X

400 **BUDGET AND FINANCE** (Continue)

440 Authority to make transfers in the FY 2004-05 General Fund/Unrestricted budget as follows:

<u>Site/Program</u>	<u>Object Class/Description</u>	<u>From</u>	<u>To</u>
Continuing Ed	4000 Supplies/Materials	\$20,000	\$
	5000 Other Operating Exp	0	20,000
	Total	\$20,000	\$20,000

* Approve.
See Exhibit 440.1 which is made a part of these minutes.

Motion
Second
Ayes

X X X X X X

490 Consideration and adoption of the San Diego County's Investment Policy as the District's Investment Policy and the District's acceptance of the San Diego County Treasurer - Tax Collector Investment Pool Report for the year ended June 30, 2004.

* Approve.
See Exhibit 490.1 which is made a part of these minutes.



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							500	<u>OPERATIONS</u>	
Motion		X					520	Consideration and approval of new or revised courses and programs.	* Approve. See Exhibit 520.1 which is made a part of these minutes.
Second				X					
Ayes	X	X	X	X	X	X			
Motion		X					540	Authority to enter into a Memorandum of Understanding (MOU) between the District and the County Superintendent of Schools Regional Occupational Program (ROP) for programs and services for special population adults. The agreement provides for \$34,153 in funding from the Carl D. Perkins Vocational and Technical Education Act of 1998; and	* Approve. See Exhibit 540.1 which is made a part of these minutes.
Second				X				Authority to accept, budget and spend in the 2004-2005 General Fund/Restricted Budget, an additional \$1,039 from the Superintendent of Schools, San Diego County Office of Education (SDCOE) to conduct ROP related services during 2004-2005.	
Ayes	X	X	X	X	X	X			
Motion		X					541	In the matter of Kaiser Permanente funds, authority to:	* Approve. See Exhibit 541.1 which is made a part of these minutes.
Second				X			1.	Enter into a Memorandum of Understanding (MOU) between San Diego Community College District and Kaiser Permanente to restrict the use of the \$58,000 for expenses incurred by Kaiser Permanente for Health Care Career Ladder Project; and	
Ayes	X	X	X	X	X	X	2.	Accept, budget and spend \$58,000 from Kaiser Permanente in the 2004-2005 General Fund/Restricted Budget.	

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							500	<u>OPERATIONS</u> (Continued)	
Motion		X					560	Consideration and approval of the 2005-2006, and 2006-2007 College Academic Calendars; and	*
Second				X				Consideration and approval of a traditional academic calendar for the Continuing Education Centers for 2005-2006, and 2006-2007 with a start date coterminous with the San Diego Unified School District.	
Ayes	X	X	X	X	X	X			Approve. See Exhibit 560.1 which is made a part of these minutes.
							561	Modification of the 2004-2005 Student Fee Schedule.	*
Motion		X							Approve. See Exhibit 561.1 which is made a part of these minutes.
Second	X	X	X	X	X	X			
Ayes	X	X	X	X	X	X	562	Authority for 20-25 SDCCD students and 20-25 faculty members from City, Mesa, Miramar and Continuing Education to attend the one-day CAL-MEX-NET Conference to be held at the Camino Real Hotel in Tijuana, Baja California, Mexico on December 9-10, 2004.	*
Motion		X							Approve. See Exhibit 562.1 which is made a part of these minutes.
Second	X	X	X	X	X	X	563	Consideration and approval to ratify the following action: that two San Diego Mesa College students traveled to Monterey Marriott hotel in Monterey, California, October 26-27, 2004, to receive "California Students of the Year" Award from the California Association for Postsecondary Education and Disability (CAPED).	*
Ayes	X	X	X	X	X	X			Approve. See Exhibit 563.1 which is made a part of these minutes.

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Motion		X				
Second		X		X		
Ayes	X	X	X	X	X	X

600 PERSONNEL

660 Authority to reclassify 1.0 vacant 12-month Clerical Assistant position (#000568), Range 13 (\$2165-2930), in the APT/Office Technical Unit, in the District's Instructional Services Office to 1.0 Administrative Technician, Range 21 (\$2628-3555) effective January 1, 2005.

* Approve.
 See Exhibit 660.1 which is made a part of these minutes.

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							800	<u>BUILDINGS AND REAL ESTATE</u>
Motion		X					890	Consideration and approval of the
Second				X				Mirammar College Facilities Master
Ayes	X	X	X	X	X	X		Plan.
								* Approve. See Exhibit 890.1 which is made a part of these minutes.
Motion		X					891	Consideration and approval to deny the
Second				X				request from Jaynes Corporation of
Ayes	X	X	X	X	X	X		California to reduce their payment retention from ten percent (10%) to five percent (5%) for the Computing and Distribution Center at Miramar College.
								* Approve. See Exhibit 891.1 which is made a part of these minutes.
Motion		X					892	Consideration and approval to deny the
Second				X				request from Jaynes Corporation of
Ayes	X	X	X	X	X	X		California to reduce their payment retention from ten percent (10%) to five percent (5%) for the Science and Technology Building and the Advanced Transportation Technologies Building at Miramar College.
								* Approve. See Exhibit 892.1 which is made a part of these minutes.
Motion		X					893	Consideration and approval of payment
Second				X				of extra compensation to Jaynes
Ayes	X	X	X	X	X	X		Corporation of California for delay and extra work caused by incorrect plans and specifications; and
								* Approve. See Exhibit 893.1 which is made a part of these minutes.
								Authority to pay Contractor, Jaynes Corporation of California extra compensation and grant a time extension, apart from change order limitations, due to extra costs incurred because of incorrect plans and specifications.



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900 INFORMATION ITEM

901 Board Sub-Committees:

Budget Study:

Trustees Schwandt and Zschiesche

902 Report on the 2004-2005 First Quarter
Financial Status Report, CCFS-311Q.

See Exhibit 902.1 which
is made a part of these
minutes.



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950 ADJOURNMENT

Respectfully submitted,

Constance M. Carroll
Chancellor and
Secretary of Board

Martin J. Block
President

2004-05 Series 8

James MacLeod
Recording Secretary