



MINUTES
Board of Trustees
 San Diego Community College District
Public Meeting

CHARLES W. PATRICK BUILDING
 3375 Camino del Rio South
 ROOMS 300, 235, 300
 San Diego, California 92108

These minutes of a meeting of the Board of Trustees of the San Diego Community College District were Approved and adopted by the BOARD OF TRUSTEES on 8-25-05

March 3, 2005

3:00 p.m.

ACTION AUTHORIZED BY BOARD

	Marty Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
Present	X	X	X	X	X	X

ATTENDANCE AT THIS SPECIAL PUBLIC MEETING

(Board members who arrive after meeting begins will be noted as "Present" at point in this docket at which they arrive.)

100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting ADJOURN INTO CLOSED SESSION in Room 300. (The Public is allowed to attend and hear Closed Session announcement).

Adjourn into Closed Session at 3:00 p.m.

101 CLOSED SESSION ITEMS:

The following Closed Session items are Scheduled:

1. Conference with labor negotiators Wayne Murphy and Cheryl Witt (pursuant to Government Code Section 54957.6)

The following bargaining units will be under consideration:

- a. SEIU Local #2028 Operations Unit
- b. San Diego Community College Police Officers Association

2. Public Employee Discipline/Dismissal/Release

One item will be considered.

3. Meeting to confer with or receive advice from Legal Counsel based upon significant exposure to litigation (pursuant to Government Code 54956.9b).

Continued on next page...



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- 101 CLOSED SESSION ITEMS (Continued)

 Items not completed during the 3-4:00 p.m. Closed Session will be continued after the public session.

- 102 RECONVENE INTO OPEN SESSION
(Approximately at 4:00 p.m.) in the District Office (Board Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.

- 103 ADJOURNMENT (3:00 P.M. MEETING)

- 104 CONVENE A REGULAR OPEN SESSION
 (approximately 4:00 p.m. - District Office Board Room 235)

- 120 PLEDGE OF ALLEGIANCE

- 130 APPROVAL OF MINUTES

 Special Meeting - 11/11/04 - 3:00 p.m.

Reconvene into Open Session at 3:58 p.m.

Adjourn Closed Session at 3:59 p.m.

Convene Regular Open Session at 4:00 p.m.

Approve.

Motion						
Second			X			
Ayes	X	X	X	X	X	X



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ACTION AUTHORIZED BY BOARD

135 CALL FOR REMOVAL OF ITEMS FROM THE DOCKET OF BUSINESS

No item(s) were removed.

137 DEVELOPMENT OF CONSENT CALENDAR

Removed for discussion:
 140, 150, 170, 180, 190,
 191, 192, 193, 194, 590,
 870, 871, & 890.

138 CALL FOR ACADEMIC SENATE'S DOCKET ITEMS FOR DISCUSSION

None.

139 ADOPTION OF CONSENT CALENDAR

Approve.

In order to provide for speedy approval of routine items, the Board will review the docket of business under DEVELOPMENT OF THE CONSENT CALENDAR. All items not designated for discussion will comprise the Consent Calendar. Sufficient backup material will be available in advance so the Board members will have complete data regarding the items.

Motion		X			
Second			X		
Ayes	X	X	X	X	X



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140 PUBLIC/STAFF PRESENTATIONS

No presentations were scheduled or requested.

NOTE:

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Citizens wishing to be listed on the Docket should call the Board of Trustees' office five work days prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters' presentation shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action, other than an action of referral, on the new matters' subject.) Each presentation shall be limited to five minutes (total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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Student Trustee Advisory Vote

- 145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.

 - 146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.

 - 146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENTS(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- The District has reached tentative agreement with SEIU Local #2028 on non-economic provisions in a new contract for the period July 1, 2005 through June 30, 2008. The Allocation Formula was previously approved on November 11, 2004 and provides for economic improvements; and
- The District and San Diego Community College Police Officers Association have reached tentative agreement on new contracts for the period July 1, 2003 through June 30, 2004 and July 1, 2004 through June 30, 2007. The cost of the economic components is approximately \$53,000.

None.

None.

Acknowledged.

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Marty Block

Richard S. Grosch

Wm. Schwandt

Maria Nieto Senour

Peter Zschiesche

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146C ANNOUNCEMENT(S) OF AGREEMENT(S)
BETWEEN THE DISTRICT AND EXCLUSIVE
AGENTS REPRESENTING EMPLOYEES.

The Board of Trustees in Closed Session has approved a new agreement with the Police Officers Association, for the period July 1, 2003 through June 30, 2004 and July 1, 2004 through June 30, 2007. The Cost of the economic components is approximately \$53,000.

The vote was 5 Ayes.

The Board of Trustees in Closed Session has approved a new agreement with the Service Employee International Union, Local 2028 (SEIU), subject to ratification by the Service Employee International Union, Local 2028 (SEIU), on non-economic provisions for a new contract period July 1, 2005 through June 30, 2008. The Allocation Formula was previously approved on November 11, 2004 and provides for economic improvements.

The vote was 5 Ayes.

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150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES

The Chancellor reported that the Legislative Analyst's Office has released a report with several recommendations that will directly affect community colleges. She stated that the first recommendation would be a lower rate for COLA and growth funding. She added that the District's growth pattern is in line with this proposal since the District does not have a large number of unfunded non-credit FTES. The second recommendation is to have the state continue the multi-year commitment of the \$80 million equalization funding. This would impact the District by adding an additional \$2.3 million in ongoing funds. The Chancellor stated that the third recommendation was to increase student fees from \$26 a unit to \$33, a strategy to increase student fees that would generate an additional \$100 million in revenue. The Chancellor explained that because of the current low student fees, the fee increase would leverage an additional \$50 million in federal tax credits that the state does not currently receive.

The Chancellor urged everyone to contact the governor regarding the May Revise of the budget, to support the COLA and growth funding as he has recommended for community colleges and to include the second \$80 million for equalization.

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170 REPORT OF THE TRUSTEES

171 Student Trustee

Trustee Varaksin reported that she attended the AACC/ACCT Legislative Conference in Washington D.C. Where she observed leadership on a national level. Trustee Varaksin stated that the priority this year was focused on increasing the PELL Grant to \$4,500, and rejecting the single definition of higher education that would give for-profit institutions access to federal grants.

Trustee Varaksin announced that she would be putting together a newsletter to share the legislative experience with fellow students.

172 Maria Nieto Senour

Trustee Senour announced that she will be on sabbatical in the fall semester 2005 from SDSU and will continue to be available to the Board.

173 Rich Grosch

Trustee Grosch announced his candidacy for the California Community College Trustees (CCCT) Board. He thanked everyone involved with the creation and mailing of election materials.

He also shared that the Strategic Planning Committee met last night. He thanked Interim Asst. Chancellor of Instructional Services, Otto Lee, and City College Professor Libby Andersen, for their leadership to the Strategic Planning Committee.

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170 REPORT OF THE TRUSTEES (Continued)

173 Rich Grosch (Continued)

Trustee Grosch also thanked the Chancellor for her support of the Strategic Planning Committee. He explained the importance for everyone in the District to think strategically.

Libby Andersen announced that a complete report would be coming to the Board in December 2005 or January 2006. Current issues being discussed concern the divisions at the campuses and how they align with the District.

Interim Asst. Chancellor Otto Lee commented that there has been much support of the Strategic Planning Committee from outside agencies, such as SANDAG, San Diego Chamber of Commerce, San Diego Workforce Partnership and many others.

174 Bill Schwandt

No report

175 Peter Zschiesche

No report

176 President Marty Block

Trustee Block announced that the election for the CCCT Board of Directors is approaching. He requested the Board to form a subcommittee to provide recommendations of candidates for whom to vote. Trustees Senour and Schwandt will serve on this subcommittee.

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170 REPORT OF THE TRUSTEES (Continued)

176 President Marty Block (Continued)

Trustee Block reported that he and the Board members attended a luncheon honoring State Senator Dede Alpert, recognizing her many contributions to community colleges.

Trustee Block announced that he and the Chancellor will be speaking at the Catfish Club tomorrow about equalization and funding for community colleges. He invited everyone to attend.

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Student Trustee Advisory Vote

180 REPORT OF THE CHANCELLOR

181 Chancellor Carroll

The Chancellor announced that the District's Economic Impact Report won first prize in a competition at the American Association of Community Colleges/Association of Community College Trustees Legislative Summit. She acknowledged Trustee Block's suggestion to create this report. The Chancellor also thanked Barry Garron, Director of Public Information & Government Relations, for his great work in completing the report.

The Chancellor expressed that it was a great honor for the District and the colleges to receive this national award.

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Motion			X			
Second				X		
Ayes	X	X	X	X	X	X
Motion			X			
Second		X				
Ayes	X	X	X	X	X	X
Motion				X		
Second					X	
Ayes	X	X	X	X	X	X
Motion				X		
Second			X			
Ayes	X	X	X	X	X	X

190 NEW BUSINESS

191 Consideration and adoption of the revised POLICY 1001 - BOARD ORGANIZATION AND MEETINGS, Section 1001.8 - QUORUM AND ORDER OF BUSINESS. (First Reading 2/10/2005)

Approve.
See Exhibit 191.1 which is made a part of these minutes.

192 Consideration and adoption of the revised POLICY 1001 - BOARD ORGANIZATION AND MEETINGS, Section 1001.1 - OFFICERS. (First Reading 2/10/2005)

Approve.
See Exhibit 192.1 which is made a part of these minutes.

193 Consideration and adoption of POLICY 1006 - BOARD OF TRUSTEES CODE OF ETHICS. (First Reading 2/10/2005)

Approve.
See Exhibit 193.1 which is made a part of these minutes.

194 Consideration and adoption of POLICY 1007 - BOARD OF TRUSTEES EVALUATION. (First Reading 2/10/2005)

Approve.
See Exhibit 194.1 which is made a part of these minutes.

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	Marty Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote			
							400	<u>BUDGET AND FINANCE</u>	
Motion Second Ayes	X	X	X	X	X	X	420	Authority to accept, budget, and spend \$1,656 in the 2004-2005 General Fund/Restricted Budget from the San Diego Regional Consortium-Cuyamaca Community College for Professional Development Activities related to Program Improvement Workshops scheduled in February 2005 and April 2005 for San Diego Mesa College faculty and administrators.	* Approve. See Exhibit 420.1 which is made a part of these minutes.
Motion Second A	X	X	X	X	X	X	421	Authority to accept, budget and spend in the 2004-05 General Fund/Restricted Budget an additional \$55,478 from the California Department of Education through the Workforce Investment Act, Title II Adult Education and Family Literacy Act, English Literacy and Civics Education (El CIVICS) at the Continuing Education Campuses.	* Approve. See Exhibit 421.1 which is made a part of these minutes.
Motion Second Ayes	X	X	X	X	X	X	422	In the matter of the California State Department of Education through Section 231 of the Adult Education and Family Literacy Act, P.L. 105-220, authority is requested to decrease the 2004-05 General Fund/Restricted Budget in the amount of \$43,255 at the Continuing Education Campuses.	* Approve. See Exhibit 422.1 which is made a part of these minutes.
Motion Second Ayes	X	X	X	X	X	X	423	In the matter of the 2004-2005 General Fund/Restricted budget, authority is requested to accept, budget and spend an additional \$9,238, from the San Diego County Office of Education (SDCOE) for Regional Occupational Programs (ROP).	* Approve. See Exhibit 423.1 which is made a part of these minutes.

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Motion
 Second
 Ayes

X
 X
 X
 X
 X
 X

400 BUDGET AND FINANCE (Continued)

**440 Authority to make transfers in the
 FY 2004-05 General Fund/Unrestricted
 budget as follows:**

Site/Prog	Object Class/Descrip	From	To
1) Student Servs	7000 Unallctd Cntgcy 5000 Oth Oper Exp	\$ 2,000	\$ 2,000
Total		\$ 2,000	\$ 2,000
2) District wide	7000 Unallctd Cntgcy 1000 Academic Sal 2000 Classified Sal 3000 Empl Benefits	\$3,148,536	\$ 1,803,638 684,355 660,543
Total		\$3,148,536	\$3,148,536
3) College Campuses	7000 Unallctd Cntgcy 7200 Intrafnd Trnf to Restricted 1000 Academic Sal 3000 Empl Benefits	\$ 332,328	\$ 4,572 294,765 32,991
Total		\$ 332,328	\$ 332,328
4) College Campuses	7000 Unallctd Cntgcy 1000 Academic Sal 3000 Empl Benefits	\$ 458,080	\$ 381,733 76,347
Total		\$ 458,080	\$ 458,080
5) Cont Ed	7000 Unallctd Cntgcy 1000 Academic Sal 3000 Empl Benefits 5000 Oth Oper Exp	\$ 149,598	\$ 34,000 50,598 65,000
Total		\$ 149,598	\$ 149,598
6) Instruct Services	6000 Cap Outlay 5000 Oth Oper Exp	\$ 6,000	\$ 6,000
Total		\$ 6,000	\$ 6,000
7) Cont Ed	4000 Supp/Materials 5000 Oth Oper Exp	\$ 750	\$ 750
Total		\$ 750	\$ 750

* Approve.
 See Exhibit 440.1 which
 is made a part of these
 minutes.

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	Mary Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
Motion		X				
Second			X			
Ayes	X	X	X	X	X	X
Motion		X				
Second			X			
Ayes	X	X	X	X	X	X
Motion		X				
Second			X			
Ayes	X	X	X	X	X	X

500 OPERATIONS

520 Consideration and approval of new or revised courses and programs.

*

Approve.
See Exhibit **520.1** which is made a part of these minutes.

560 Authority for representatives of the Mesa College Black Student Union to attend an optional trip to the National Council for Black Studies (NCBS) 29th Annual Conference in New Orleans, Louisiana, March 23-26, 2005. The NCBS is a professional organization that promotes the discipline commonly referred to by such names as Africana Studies, Black Studies, Africology, and the like.

*

Approve.
See Exhibit **560.1** which is made a part of these minutes.

590 Acceptance and Consideration of the Re-Affirmation of Accreditation and the Final Evaluation Reports for City, Mesa and Miramar Colleges

*

Approve.
See Exhibit **590.1** which is made a part of these minutes.

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Marty Block						
Richard S. Grosch		X				
Wm. Schwandt			X			
Maria Nieto Senour				X		
Peter Zschiesche					X	
Student Trustee Advisory Vote						X

Motion
Second
Ayes

X X X X X X

600 **PERSONNEL**

640 Consideration and approval of a contract with the Community College League of California (CCLC) for Policy and Procedure Service.

* Approve.
See Exhibit *640.1* which is made a part of these minutes.

Motion
Second
Ayes

X X X X X X

660 In the matter of classified contract positions at Mesa College, effective March 1, 2005, (contingent upon review by Human Resources) authority to:

1. Establish a 1.0 Instructional Design Coordinator position, Range 11 (\$4071-5456) in the Supervisory and Professional Unit;
2. Delete 1.0 vacant Media Technician position (#000520), Range 20 (\$2555-3524) in the Office Technical Unit; and
3. Delete .45 vacant 10 month Media Clerk position (#009706), Range 13 (\$2165-2986) in the Office Technical Unit.

* Approve.
See Exhibit *660.1* which is made a part of these minutes.

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Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

Motion
Second
Ayes

X	X	X	X	X	X
	X				
		X			
			X		
				X	
					X

600 PERSONNEL (Continued)

661 In the matter of the reorganization of the ABSO Operations, including Bookstore Operations, Food Service Operations, and Enterprise Administrative Operations (contingent upon review by Human Resources), effective March 1, 2005, authority is requested to:

District Office Administrative Operations

1. Establish 1.0 District Office Accounting Specialist position, Range 7 (\$3261-4370), Supervisory & Professional Unit and fill the position from current contract classified employees;
2. Establish 1.0 Micro Specialist Supervisor position, Range 9 (\$3628-4860), Supervisory & Professional Unit;

District-Wide Bookstore Operations

3. Establish Bookstore Buying Supervisor classification and 1.0 position, Range 6 (\$3098-4152), Supervisory & Professional Unit at the ABSO Warehouse;
4. Delete 1.0 vacant Bookstore Invoice Audit Clerk position (#004026), and classification, Range 15 (\$2255-3110), AFT/Office Technical Unit at ABSO Warehouse;

Continued on next page. . .

*

Approve.
See Exhibit 661.1 which is made a part of these minutes.

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Marty Block
 Richard S. Grosch
 Wm. Schwandt
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600 PERSONNEL (Continued)

661 In the matter of the reorganization of the ABSO Operations, including Bookstore Operations, Food Service Operations, and Enterprise Administrative Operations (contingent upon review by Human Resources), effective March 1, 2005, authority is requested to: (continued)

District-Wide Bookstore Operations
(continued)

5. Reclassify 1.0 vacant Senior Account Clerk position (#000024), Range 19 (\$2485-3428), AFT/Office Technical Unit to ABSO Revenue Control Assistant, Range 19 (\$2485-3428), AFT/Office Technical Unit at ABSO Warehouse;
6. Delete 1.0 vacant Distribution Center Supervisor position (#008242) and classification, Range 6 (\$3098-4152) Supervisory & Professional Unit at ABSO Warehouse;
7. Establish 1.0 Stock Clerk II position, Range 30 (\$2694-3546), SEIU/Operations Unit at Mesa College;

District-Wide Food Service Operations

8. Increase 0.688 FTE Food Service Worker position (#009899) and incumbent, Range 3 (\$1387-2330) Food Service Unit, to 0.883 FTE at Mesa College.

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	Marty Block					
	Richard S. Grosch					
	Wm. Schwandt					
	Maria Nieto Senour					
	Peter Zschiesche					
	Student Trustee Advisory Vote					
Motion		X				
Second		X				
Ayes	X	X	X	X	X	X

700 SUPPLIES AND EQUIPMENT

710 Approval of purchase orders prepared during the period of January 1, 2005 through January 31, 2005.

*

Approve.
 See Exhibit 710 .1 which is made a part of these minutes.

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							800	<u>BUILDING AND REAL ESTATE</u>	
Motion		X					810	Approval of off-campus locations for the 2004-2005 school year.	*
Second			X						Approve.
Ayes	X	X	X	X	X	X			See Exhibit 810.1 which is made a part of these minutes.
Motion		X					870	Authority to award the contract for the Split System Heat Pump Replacement, Building "A" at City College to Sun Mechanical Company, the lowest responsible bidder, on the basis of the Base Bid of Seven thousand two hundred dollars (\$7,200).	*
Second			X						Approve.
Ayes	X	X	X	X	X	X			See Exhibit 870.1 which is made a part of these minutes.
Motion		X					871	Authority to award the contract for the Cooling Coil Replacement at the District Offices to LSI Engineering, Inc. dba Southern Heating & Air Conditioning, the lowest responsible bidder, on the basis of the Base Bid of Seventy-three thousand eight hundred seven dollars (\$73,807).	*
Second			X						Approve.
Ayes	X	X	X	X	X	X			See Exhibit 871.1 which is made a part of these minutes.
Motion		X					880	Approval of Change Order No. 1 for the Cogeneration Facility of Mesa College.	*
Second			X						Approve.
Ayes	X	X	X	X	X	X			See Exhibit 880.1 which is made a part of these minutes.
Motion		X					881	Final Acceptance of Building M-200, Pool Filter Replacement at Mesa College as of March 3, 2005; and instruct the Assistant Chancellor, Facilities Management to file a Notice of Completion.	*
Second			X						Approve.
Ayes	X	X	X	X	X	X			See Exhibit 881.1 which is made a part of these minutes.

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	Marty Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote			
							800	<u>BUILDING AND REAL ESTATE</u> (Continued)	
Motion Second Ayes	X	X	X	X	X	X	882	Final Acceptance of the Office Window Replacement at the District Administrative Office Building as of March 3, 2005; extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management, to file a Notice of Completion.	* Approve. See Exhibit 882.1 which is made a part of these minutes.
Motion Second Ayes	X	X	X	X	X	X	883	Final Acceptance of the Science and Technology Building and the Advanced Transportation Technologies Building Project at Miramar College as of March 3, 2005; extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management to file a Notice of Completion.	* Approve. See Exhibit 883.1 which is made a part of these minutes.
Motion Second Ayes	X	X	X	X	X	X	884	Final Acceptance of the Computing and Distribution Center at Miramar College as of March 3, 2005; extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management to file a Notice of Completion.	* Approve. See Exhibit 884.1 which is made a part of these minutes.

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Motion
Second
Ayes

Marty Block	
Richard S. Grosch	X
Wm. Schwandt	X
Maria Nieto Senour	X
Peter Zschiesche	X
Student Trustee Advisory Vote	X

- 800 BUILDING AND REAL ESTATE (Continued)
- 890 In connection with Proposition "S", consideration and approval of the joint use reports for the following projects: 1) City College Renovate "L" bldg. 2) Mesa College Cogeneration Facility 3) Miramar College Cogeneration Facility 4) Pt.Loma Campus Project.

* Approve.
See Exhibit ~~890~~ 890.1 which is made a part of these minutes.



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ACTION AUTHORIZED BY BOARD

- 900 INFORMATION ITEM
- 901 Board Sub-Committees:
 - Budget Study:
 - Trustees Schwandt and Zschiesche
 - CCCT Study:
 - Trustees Schwandt and Senour



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950 ADJOURNMENT

Adjourn 5:30 p.m.

Respectfully submitted,

Constance M. Carroll
Chancellor and
Secretary of Board

Martin J. Block
President

2004-05 Series 14

James MacLeod
Recording Secretary