



DOCKET OF BUSINESS

PUBLIC MEETING OF BOARD OF TRUSTEES
SAN DIEGO COMMUNITY COLLEGE DISTRICT

CHARLES W. PATRICK BUILDING
3375 CAMINO DEL RIO SOUTH, ROOM 235
SAN DIEGO, CALIFORNIA 92108

REGULAR MEETING - THURSDAY - DECEMBER 8, 2005 - 4:00 P.M.

- 120 PLEDGE OF ALLEGIANCE
- 130 APPROVAL OF MINUTES
- 135 CALL FOR REMOVAL OF ITEMS FROM THE DOCKET OF BUSINESS
- 137 DEVELOPMENT OF CONSENT CALENDAR
- 138 CALL FOR ACADEMIC SENATE'S DOCKET ITEMS FOR DISCUSSION
- 139 ADOPTION OF CONSENT CALENDAR
- 140 PUBLIC/STAFF PRESENTATIONS
- 145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.
- 150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES
- 170 REPORT OF THE TRUSTEES
- 180 REPORT OF THE CHANCELLOR
- 190 NEW BUSINESS
- 191 Annual Organization of the Board of Trustees, pursuant to Education Code Section 72000 and Section 1001.2 of Board of Trustees' POLICY 1001 - BOARD ORGANIZATION AND MEETINGS.
- 192 Reenactment of POLICY 1001 - BOARD ORGANIZATION AND MEETINGS in accordance with Section 1001.19
- 193 Consideration and approval of a proposed amendment to Policy 1006, Board of Trustees Code of Ethics, which would contain provisions regarding behavior that is in conflict with that code. (First Reading)

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available, in the Public Information and Government Relations office, Room 240, Charles W. Patrick Building, 3375 Camino del Rio South, San Diego, California.

NOTE: In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Citizens wishing to be listed on the Docket should call the Board Docket office seven workdays prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the Board meeting docket. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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400 BUDGET AND FINANCE

- 420** In the matter of the 2005-2006 General Fund/Restricted Disability Support Programs and Services (DSPS) Budget, authority is requested to accept, budget and spend an additional allocation of \$168,259 from the California Community Colleges Chancellor's Office (CCCCO), increasing the 2005-2006 budget to \$3,446,959.
- 421** Authority to decrease \$2,117 in the 2005-2006 Financial Aid Fund Budget for the Federal Supplemental Educational Opportunity Grant (FSEOG) Program at Continuing Education.

- 422** Authority to accept, budget and spend \$65,092 from the U.S. Department of Education in the 2005-2006 General Fund/Restricted Budget for the Federal Work Study (FWS) Program at City College (\$26,456), Mesa College (\$33,329) and Miramar College (\$5,307); and

Authority to increase the FWS District Matching in the General Fund/Unrestricted Intrafund Transfer Account in the amount of \$12,073 to be drawn from the General Fund/Unrestricted Contingency account. Funds will be budgeted in the General Fund/Restricted Budget in the FWS program (object code 2000) as follows: Mesa College (\$10,415) and Miramar College (\$1,658).

- 423** In the matter of the 2005-2006 General Fund/Restricted Credit Matriculation budget, authority is requested to accept, budget and spend an additional \$309,744 from the Chancellor's Office California Community College (COCCC), increasing the 2005-2006 budget to \$1,824,756.
- 424** In the matter of the 2005-2006 General Fund/Restricted Non Credit Matriculation budget, authority is requested to accept, budget and spend an additional \$1,252,980 from the California Community College Chancellor's Office (COCCC), increasing the 2005-2006 budget to \$2,588,335.

- 425** Authority to adjust the FY 2005-06 General Fund/Unrestricted budget as follows:

<u>Budget Item</u>	<u>Object Class/Description</u>	<u>Increase</u>
Revenue	8000 Beginning Balance	\$409,643
Expense	7000 Unallocated Contingency	\$409,643

- 430** Consideration and adoption of a Resolution in the matter of establishing a revolving cash fund for Military Education, City College.
- 431** Consideration and adoption of "A Resolution Authorizing Participation in the Retiree Health Benefit Program Joint Powers Agency and Approving an Agreement".

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400 BUDGET AND FINANCE (Continued)

**440 Authority to make continuous transfers in the 2005-06 General Fund/
Unrestricted Budget as follows:**

GENERAL FUND/UNRESTRICTED

<u>Site/Program</u>	<u>Object Code/Acct</u>	<u>From</u>	<u>To</u>
a) Instructional Services	7000 Contingency	\$ 33,000	\$
	1000 Academic Salaries		33,000
	Total	<u>\$ 33,000</u>	<u>\$ 33,000</u>
b) Facilities Services	7000 Contingency	\$ 336,804	\$
	2000 Non-Academic Salaries		60,000
	3000 Employee Benefits		6,000
	4000 Supplies & Materials		208,804
	5000 Other Operating Expenses		38,500
	6000 Capital Outlay		<u>\$ 23,500</u>
	Total	<u>\$ 336,804</u>	<u>\$ 336,804</u>
c) Information Technology	7000 Contingency	\$150,000	\$
	5000 Other Operating Expenses		<u>150,000</u>
	Total	<u>\$ 150,000</u>	<u>\$ 150,000</u>
d) Student Services	7000 Contingency	\$294,109	\$
	2000 Non-Academic Salaries		143,341
	3000 Employee Benefits		58,768
	5000 Other Operating Expenses		<u>92,000</u>
	Total	<u>\$ 294,109</u>	<u>\$ 294,109</u>

- 490**
1. Receipt of the District's 2004-2005 "Basic Financial Statements and Independent Auditors' Report" (Attachment A*) issued by Caporicci and Larson.
 2. Receipt of the District's 2004-2005 "Report to Management" (Attachment B*) issued by Caporicci & Larson; and management's response to the comments and recommendations outlined in the report.
 3. Receipt of the District's 2004-2005 Proposition S Building Fund "Financial Statements, Supplemental Information and Independent Auditor's Report" (Attachment C*) issued by Caporicci & Larson.
 4. Receipt of the San Diego Community College Auxiliary Organization's 2004-05 "Basic Financial Statements and Independent Auditor's Report" (Attachment D*) issued by Caporicci & Larson.

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400 BUDGET AND FINANCE (Continued)

- 491 Acknowledge receipt of the District's Quarterly Investment Report for the period ending September 30, 2005.
- 492 Authority to implement revisions to the Auxiliary Business Services Organization (ABS0) Articles of Organization, Article 8801.

500 OPERATIONS

- 520 Consideration and approval of new or revised courses and programs.
- 530 Consideration and adoption of a resolution in support of requirements established for a contractor's security clearance.
- 531 In the matter of the Auxiliary Business Services Organization (ABS0) request for an increase to City College Food Service Change Fund, authority is requested to make the following change to the fund:
 - 1. Adoption of a resolution in the matter of authorizing amount of revolving cash fund at City College Food Service; and
 - 2. Increase from \$8,000 to \$9,500 at City College Food Service.
- 532 In the matter of the Mesa College request for an increase to Mesa College Co-Curricular Revolving Cash Fund, authority is requested to make the following change to the fund:
 - 1. Adoption of a resolution in the matter of authorizing amount of a revolving cash fund of Mesa College Co-Curricular; and
 - 2. Increase from \$15,000 to \$20,000 at Mesa College Co-Curricular.
- 540 In the matter of the District's health occupations programs, authority to:
Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2005-2006 fiscal year.
- 560 Authority for three students and one faculty adviser to attend the International Study Program in Salzburg, Austria from January 1, 2006 through January 8, 2006.
- 561 Authority for a San Diego City College student, Ori Talmor, to complete coursework for an anthropology independent study course (290) in Tijuana, Mexico for Fall 2005 and Early Spring Intersession 2006.
- 562 Authority for up to six (6) students in the City College MESA Program to attend the Society of Hispanic Professional Engineers (SHPE) National Technical and Career Conference (NTCC) in Orlando, Florida accompanied by the Program Director, faculty and/or staff. The trip is scheduled for January 5-8, 2006.

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600 PERSONNEL

610 Approval of academic, classified and hourly personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period of September 1, 2005 through September 30, 2005.

611 Approval of academic, classified and hourly personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period of October 1, 2005 through October 31, 2005.

650 In the matter of a restricted position at Military Education, City College, authority is requested, effective January 1, 2006:

1. Establish 1.0 FTE restricted 12-month Associate Dean I position; and
2. Establish a restricted salary schedule for the Associate Dean I position.

651 In the matter of the U.S. Navy Homeport Training (HPT) at the Fleet Training Center, San Diego, effective January 1, 2006, authority to:

1. Establish a Contract Training Manager restricted salary schedule for the San Diego Anti-Terrorism/Force Protection Instructor Program;
2. Establish one 1.0 FTE Restricted Military Associate Dean; and
3. Transfer one vacant 1.0 FTE Restricted Contract Training Manager position (#010877) from the Navy Contract Instructor Program PFM to Navy Contract Anti-Terrorism/Force Protection Instructor Program, San Diego.

660 In the matter of the ABSO Bookstore Operations staffing adjustments, effective February 1, 2006, authority is requested to:

1. Delete three (3) vacant .40 FTE Bookstore Sales Clerk Assistant Positions, (#008248, #008254, #008257), Range 6 (\$1923-2805) AFT/Office Technical Unit;
2. Increase two (2) vacant .40 FTE Bookstore Sales Clerk Assistant Positions (#008249 and #008256) to .50 FTE Bookstore Sales Clerk Assistants, Range 6 (\$1923-2805), AFT/Office Technical Unit; and
3. Increase two (2) .50 FTE ABSO Revenue Control Assistant Positions (#001768 and #001865) and incumbents to 1.0 FTE ABSO Revenue Control Assistant, Range 19 (\$2485-3626) AFT/Office Technical Unit.

700 SUPPLIES AND EQUIPMENT - No items submitted for this docket

800 BUILDINGS AND REAL ESTATE

810 Approval of off-campus locations for the 2005-2006 school year.

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800 BUILDINGS AND REAL ESTATE (Continued)

- 811** Authority to enter into a lease agreement amendment with the City of San Diego to be effective January 1, 2006 through May 9, 2006, providing maintenance by the District, thereby reducing District's lease payment monthly the same amount. This relates to the District use of Buildings #479 and #480 at the former San Diego Training Center, Camp Nimitz site; and Authority to transfer \$6,246 monthly for the balance of the 2005-06 fiscal year from the District Lease Budget to the District General Service maintenance budget to address the assumption of maintenance at Buildings #479 and #480 of the former San Diego Naval Training Center, Camp Nimitz site.
- 840** Authority to renew a contract with the Foundation for California Community Colleges to operate a SMOG Referee Station at San Diego Miramar College; and Authority to accept, budget and spend \$12,000 in the 2005-2006 General Fund Restricted Budget.
- 870** Consideration of the rejection of the bid of Viking Company, as non-responsive to the call for bids, for the Demolition Project, Phase II at the Educational Cultural Complex; and Authority to award the contract for the Demolition Project, Phase II at the Educational Cultural Complex to Good Life, Inc. dba U.S. Construction and Trucking, the lowest responsible bidder on the basis of the base bid of Sixty thousand dollars (\$60,000).
- 880** Final Acceptance of the Demolition Project at the Educational Cultural Complex as of December 8, 2005, extend the contract to that date, with no demand for liquidated damages; and instruct the Vice Chancellor, Facilities Management to file a notice of completion.
- 890** Authority to declare an emergency pursuant to Public Contract Code 20654 for expenditures to complete repairs to the heating, ventilation and air conditioning (HVAC) ducting system at Mesa College.
- 891** Authority to amend the Proposition "S" project list to include a new project entitled, Miramar College Arts Village, and authority to commence the project.

900 INFORMATION ITEM

901 Board Sub-Committees:

Budget Study:

Trustee Schwandt

Community College/City Schools Partnerships:

Trustees Schwandt and Zschiesche

Audit Report Review:

Trustees Senour and Zschiesche

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900 **INFORMATION ITEM** (Continued)

902 Report of the 2005-2006 First Quarter Financial Status Report, CCFS-311Q.

903 Quarterly Report on Student Diversity.

950 **ADJOURNMENT**