



PUBLIC MEETING OF THE BOARD OF TRUSTEES  
SAN DIEGO COMMUNITY COLLEGE DISTRICT

CHARLES W. PATRICK BUILDING

3375 CAMINO DEL RIO SOUTH, ROOMS 235/245, 300

SAN DIEGO, CALIFORNIA 92108

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This agenda includes:

- 1) 2:50 p.m. Call to Order (Room 235/245)  
Closed Session Announcement
  - 3:00 p.m. Closed Session (Room 300)
  - 2) 4:00 p.m. Regular Business Meeting/Open Session  
(Room 235/245)
- 

## AGENDA

REGULAR MEETING - THURSDAY - January 26, 2012 - 2:50 P.M.

100 CALL TO ORDER (In Room 235/245)

101 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

The following Closed Session items are scheduled:

1. Conference with labor negotiator Will Surbrook, Acting Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)

Bargaining/Meet and Confer Units under Consideration:

- a. AFT Guild Local 1931 College Faculty
- b. AFT Guild Local 1931 Continuing Education Faculty
- c. AFT Guild Local 1931 Office Technical Unit
- d. AFT Guild Local 1931 Maintenance and Operations Unit
- e. AFT Guild Local 1931 Food Services Unit
- f. AFT Guild Local 1931 Non-Academic Non-Classified Employees
- g. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
- h. POA - Police Officers Association
- i. Management Association
- j. SPAA - Supervisory & Professional Administrators Association
- k. ACE - Association of Confidential Employees
- l. Technical Instructors Bargaining Organization (Corry Station, FL)

2. Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Vice Chancellor of Human Resources, at the San Diego Community College District.

Review contract for William Surbrook for the position of Vice Chancellor, Human Resources, at the San Diego Community College District.

3. Employment/Public Employee Appointment/Discipline/Dismissal/Release (pursuant to Government Code Section 54957).

There are two items for discussion.

- a. Non-tenure personnel recommendation at San Diego City College.
- b. Non-tenure personnel recommendation at San Diego Mesa College.
4. Conference with or receive advice from legal counsel (pursuant to Government Code Section 54956.9) concerning pending litigation.

There is one item for discussion.

Items not completed during the 3:00-4:00 p.m. Closed Session will be continued after the Open Session.

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- 102 PUBLIC COMMENT OR PRESENTATIONS ON CLOSED SESSION ITEMS
- 103 CONVENE CLOSED SESSION (In Conference Room 300)
- 104 RECONVENE OPEN SESSION (Approximately 4:00 p.m.) (In Room 235/245)
- 105 PLEDGE OF ALLEGIANCE
- 106 REPORT OF ACTION IN CLOSED SESSION
- 130 APPROVAL OF MINUTES - Regular Meeting - 12/8/11 - 3:20 p.m.
- 135 CALL FOR REMOVAL OF ITEMS FROM THE AGENDA
- 137 DEVELOPMENT OF CONSENT CALENDAR
- 138 CALL FOR ACADEMIC SENATE'S AGENDA ITEMS FOR DISCUSSION
- 139 ADOPTION OF CONSENT CALENDAR
- 140 PUBLIC/STAFF PRESENTATIONS
- 145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.
- 146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.
- 146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- 146C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- 150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES
- 170 REPORT OF THE TRUSTEES
- 180 REPORT OF THE CHANCELLOR
- 190 NEW BUSINESS
- 400 BUDGET AND FINANCE
- 420 Authority to accept, budget and spend \$3,000 in the 2011-2012 General Fund/Restricted Budget from the San Diego Regional Consortium-Cuyamaca Community College for Professional Development Activities for San Diego Miramar College career technical faculty and staff.
- 440 Authority to make a one-time transfer in the 2011-2012 General Fund/Unrestricted Budget as follows:

GENERAL FUND/UNRESTRICTED

<u>Site/Program</u>	<u>Object Class/Description</u>	<u>From</u>	<u>To</u>
a)	4000 Supplies & Materials	\$ 500	
Facilities	5000 Other Operating Expenses		\$ 500
	Total	\$ 500	\$ 500
b)	4000 Supplies & Materials		\$ 4,500
Facilities	7000 Reserve for Contingency	\$ 4,500	
	Total	\$ 4,500	\$ 4,500
c)	5000 Other Operating Expenses	\$ 20,000	
Information Technology	6000 Capital Outlay		\$ 20,000
	Total	\$ 20,000	\$ 20,000

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**400 BUDGET AND FINANCE (Continued)**

**490** In the matter of amending the 2011-2012 General Fund Restricted Budget for Mesa College's STAR TRIO Student Support Services (SSS) program from the U.S. Department of Education, authority is requested to:

Decrease GFR-STAR TRIO budget in the amount of \$9,110 as notified by the U.S. Department of Education in a revision to the Grant Award Notification.

**500 OPERATIONS**

**540** In the matter of the District's health occupations programs, authority to:

Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2011-2012 fiscal year.

**541** Authority to enter into a contract with Global Corporate College for San Diego Miramar College to provide Homeland Security courses for Transportation Security Administration (TSA) Security Officer personnel, and accept, budget and spend \$9,008 in the 2011-2012 General Fund/Restricted Budget.

**560** Consideration and Approval of the 2012-2013 College and Continuing Education Academic Calendars.

**561** In the matter of the 2012-13 nonresident tuition and application fees, it is recommended that the nonresident tuition fee be maintained at the 2011-12 level of \$183 per unit. In addition, it is recommended that the application fee be maintained at the 2011-12 level of \$100.

**590** Approval of the revisions to the 2012 Participant Handbook for the Child Development Centers located at City College, Mesa College and Miramar College. This Handbook is required by the California Department of Education, Child Development Division, which is a funding source for the San Diego Community College District Child Development Centers.

**591** Consideration and approval of additions and changes to the following Student Services Policies, Attachments A-C (First Reading 12/8/11):

- A. BP 3120 Off-Campus Student Activities
- B. BP 3125 Transportation of Students
- C. BP 3200 Student Government and Organizations

**600 PERSONNEL**

**610** Certification of short-term personnel service effective on or after January 27, 2012, per California Education Code Section 88003.

**611** Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period December 1, 2011, through December 31, 2011.

**670** Approval of appointment and ratification of contract of employment for Vice Chancellor, Human Resources, at the San Diego Community College District.

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**600 PERSONNEL (Continued)**

671 In the matter of a management position at San Diego City College as a result of a recent position review using the Hay methodology, effective January 27, 2012, request authority to:

Reallocate 1.0 EOPS Director position (#011084) and incumbent Range 14 (\$6,041-\$8,743) Management unit to Range 15 (\$6,420-\$9,304) Student Services.

**700 SUPPLIES AND EQUIPMENT**

710 Approval of purchase orders prepared during the period of November 1, 2011, through November 30, 2011.

730 Authority to award Bid #12-13 SN for the purchase of maintenance training equipment for the Aviation Maintenance Technician Program at Miramar College to Avotek, deemed to be responsive and responsible; and authorize the Director of Purchasing and Contract Services to execute the necessary contract documents.

**800 BUILDINGS AND REAL ESTATE**

810 Authority to establish a license agreement with the California Department of General Services, California Military Department for the use of approximately 200 parking spaces at the National Guard Armory at Mesa College Drive for a period of 6 months until such time as a longer term lease can be negotiated.

830 Authority to adopt a revised resolution of intention to sell surplus property located at 2644 Island Avenue.

870 Authority to award contract for the Storm Water Pollution Prevention Plan (SWPPP) implementation at the Library Learning Resource Center (LLRC) at Miramar College project to the firm listed below, the lowest responsible bidder, on the basis of their listed Base Bids. This project will be delivered via the construction manager multiple prime method. Sundt has previously been awarded a contract by the Board on November 12, 2009, to provide construction management services on this project.

Company

Trade

Heartland Grading

SWPPP Implementation

871 Authority to award contracts for the Career Technology Project - Stair 3 roofing addition at San Diego City College to the firm listed below, the lowest responsible bidder, on the basis of their listed Base Bids.

Company

Trade

Carolino Construction Corporation

Roofing Addition

872 Authority to award contracts for the Career Technology Project - Stair 3 roofing addition and waterproofing at San Diego City College to the firm listed below, the lowest responsible bidder, on the basis of the listed Base Bids.

Company

Trade

APR Construction, Inc.

Deck Waterproofing and Demolition

880 Ratification of Notices of Completion recorded under delegation of authority.

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**800 BUILDINGS AND REAL ESTATE (Continued)**

**881** Approval of a change order at the Mesa College Student Services Center project to ISEC for work which exceeds the cumulative ten percent (10%) of the original contract price and adoption of a resolution authorizing the Vice Chancellor of Facilities Management to approve change orders in excess of 10% of the original contract value.

**890** Authority to declare an emergency pursuant to Public Contract Code 20654 for expenditures to complete repairs to the high voltage conductors feeding Miramar College. (Note: Approval of this action requires a **unanimous vote** of the Board. Approval by the County Superintendent of Schools is also required.)

**900 INFORMATION ITEMS**

**901** Board Sub-Committees:

Community College/City Schools Partnerships: Trustee Schwandt

Budget Study and Audit: Trustees Grosch and Zschiesche

Retirement Board: Trustees Grosch and Zschiesche

Citizens' Oversight Committee Liaison: Trustees Grosch and Zschiesche

Trustee Advisory Council Cultural Competency Subcommittee Liaison:  
Trustees Schwandt and Senour

Accreditation and Student Learning Outcomes: Trustees Graham and Senour

**902** Presentation on the Student Success Task Force final recommendations.

**950 ADJOURN INTO CLOSED SESSION** to complete any remaining Closed Session items if necessary.

**955 CLOSED SESSION ITEMS:**

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**955** CLOSED SESSION ITEMS: (Continued)

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**960** RECONVENE INTO OPEN SESSION in Room 235/245 in order to report any action taken in Closed Session.

**975** ADJOURNMENT

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All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available. Contact the Board Office at (619) 388-6957.

**PUBLIC PRESENTATIONS:** In accordance with Education Code Section 72121.5, members of the public are invited to participate in the governance system of the District by utilizing the **PUBLIC PRESENTATIONS** section of the Board meeting agenda.

Public presentations on items listed on the Board meeting agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Public presentations on matters not listed on the Board meeting agenda may do so during the **PUBLIC PRESENTATIONS** section of the Board meeting. In accordance with Education Code Section 72121.5, the Board shall take no action on such matters, other than an action of referral. Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]  
If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983.  
TTY: (619) 388-6729.