



PUBLIC MEETING OF THE BOARD OF TRUSTEES  
SAN DIEGO COMMUNITY COLLEGE DISTRICT  
CHARLES W. PATRICK BUILDING  
3375 CAMINO DEL RIO SOUTH, ROOMS 235/245, 300  
SAN DIEGO, CALIFORNIA 92108

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This agenda includes:

- 1) 2:50 p.m. Call to Order (Room 235/245)  
Closed Session Announcement
  - 3:00 p.m. Closed Session (Room 300)
  - 2) 4:00 p.m. Regular Business Meeting/Open Session  
(Room 235/245)
- 

## **AGENDA**

### REGULAR MEETING - THURSDAY - January 31, 2013 - 2:50 P.M.

100 CALL TO ORDER (In Room 235/245)

101 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

The following Closed Session items are scheduled:

1. Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)

Bargaining/Meet and Confer Units under Consideration:

- a. AFT Guild Local 1931 College & Continuing Education Faculty
- b. AFT Guild Local 1931 Classified Unit
- c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
- d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
- e. POA - Police Officers Association
- f. Management Association
- g. SPAA - Supervisory & Professional Administrators Association
- h. ACE - Association of Confidential Employees
- i. Technical Instructors Bargaining Organization (Corry Station, FL)
2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957). One (1) item to discuss.
3. Conference with or receive advice from legal counsel (pursuant to Government Code Section 54956.9) concerning pending litigation. One (1) case to discuss.
4. Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Vice President of Instruction, City College.
5. Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Vice President of Student Services, Mesa College.

Items not completed during the 3:00-4:00 p.m. Closed Session will be continued after the Open Session.

102 PUBLIC COMMENT OR PRESENTATIONS ON CLOSED SESSION ITEMS

103 CONVENE CLOSED SESSION (In Conference Room 300)

104 RECONVENE OPEN SESSION (Approximately 4:00 p.m.) (In Room 235/245)

105 PLEDGE OF ALLEGIANCE

106 REPORT OF ACTION IN CLOSED SESSION

130 APPROVAL OF MINUTES - Regular Meeting - 12/13/12 - 2:50 p.m.

135 CALL FOR REMOVAL OF ITEMS FROM THE AGENDA

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- 137 DEVELOPMENT OF CONSENT CALENDAR
- 138 CALL FOR ACADEMIC SENATE'S AGENDA ITEMS FOR DISCUSSION
- 139 ADOPTION OF CONSENT CALENDAR
- 140 PUBLIC/STAFF PRESENTATIONS
- 145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.
- 146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.
- 146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- 146C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- 150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES
- 170 REPORT OF THE TRUSTEES
- 180 REPORT OF THE CHANCELLOR
- 181 Presentation of a safety award to PCL Construction by Keenan and Associates on behalf of the Statewide Educational Wrap-Up Program (SEWUP) Board for the Continuing Education project at Mesa College. In essence, this award acknowledges the outstanding safety features of the new Continuing Education building that is now located at the entrance to Mesa College.
- 190 NEW BUSINESS
- 191 Consideration and approval of the following appointment to the Trustee Advisory Council (TAC):  
**Clint Carney** (nominated by Trustee Bernie Rhinerson)
- 400 BUDGET AND FINANCE
- 420 In the matter of the collaborative grant project with San Diego State University Research Foundation from the National Institutes of Health of the United States Department of Health and Human Services to conduct activities at San Diego City College and San Diego State University to strengthen access for minority students to careers in the biological sciences, authority is requested to:
1. Enter into a subcontract agreement with San Diego State University Research Foundation; and
  2. Accept, budget and spend \$5,000 in the 2012-2013 General Fund/Restricted Budget.
- 421 In the matter of the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP I), administered by the University of California, San Diego (UCSD), authority is requested for San Diego City and San Diego Mesa Colleges to accept, budget and spend \$18,000 in the 2012-2013 General Fund Restricted Budget to provide one additional year of matriculation services for high school seniors to support their transition to the San Diego Community College District.
- 422 In the matter of the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP II), a six-year grant administered by the University of California, San Diego (UCSD), authority is requested for San Diego City, Mesa, and Miramar Colleges to accept, budget and spend \$22,000 in the 2012-2013 General Fund Restricted Budget to provide support services to increase the college-going rates of low income students at targeted feeder high schools.

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**400 BUDGET AND FINANCE (Continued)**

- 423** Authority to accept, budget and spend \$3,000, in the 2012-2013 General Fund/Restricted Budget from the San Diego Regional Consortium Grossmont-Cuyamaca Community College District (GCCCD) Auxiliary for Professional Development Activities for San Diego Miramar College career technical faculty and staff.
- 424** In the matter of a grant awarded by the California Community Colleges Chancellor's Office (CCCCO), Economic and Workforce Development Program (EWD), authority is requested to:
- Accept, budget and spend an additional \$150,000 in the 2012-2013 General Fund/Restricted budget from the CCCCCO EWD Program funds for continuing the Statewide Career Technical Education Liaison BioTech Initiative HUB for the BioTech Initiative Center at Miramar College.
- 425** In the matter of retaining a Miramar College faculty member as the San Diego/Imperial Regional BSI Network Coordinator to support the ESL/Basic Skills grant from Los Angeles Community College District, authority is requested to accept, budget and spend an additional \$62,500 in the 2012-2013 General Fund/Restricted Budget increasing the contract amount from \$171,250 to \$233,750.
- 426** In the matter of a Service Agreement between the Southern California Biotechnology Center at San Diego Miramar College and the San Diego Workforce Partnership, under the Support and Expansion of the AMGEN-Bruce Wallace Curriculum to San Diego County High Schools and San Diego Miramar College, authority is requested to:
- Accept, budget and spend an additional \$14,500 in the 2012-2013 General Fund/Restricted budget from the Amgen Foundation to deliver a Life Sciences Summer Institute (LSSI).
- 440** In the matter of General Fund/Restricted Budget Transfers:

**PUBLIC HEARING on:**

Authority to make budget transfers in the 2012-13 from General Fund/Restricted Budget to other Categorical programs under "flexibility" provisions.

**500 OPERATIONS**

- 520** Consideration and approval of new or revised courses and programs.
- 540** In the matter of the District's health occupations programs, authority to:
- Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2012-2013 fiscal year.
- 541** In the matter of San Diego City College's agreement with the YMCA Youth and Family Services' San Diego Urban Teacher Fellow (SDUTF) career pathways program, authority is requested to:
1. Enter into an agreement with YMCA Youth and Family Services to provide academic counseling and classes for participants in the SDUTF program; and
  2. Accept, budget and spend \$80,000 from the YMCA Youth and Family Services.

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**500 OPERATIONS** (Continued)

- 542** In the matter of amending the 2012-2013 General Fund Restricted Budget for San Diego Mesa College's Student Support Services (SSS) Program from the U.S. Department of Education, authority is requested to:
1. Reduce a 5-year contract GFR-STAR TRIO as notified by the U.S. Department of Education in a revision to the Grant Award Notification; and
  2. Reduce the General Fund Restricted budget for year 2012-2013 in the amount of \$9,110.
- 543** Authority to enter into a contract with Global Corporate College for San Diego Miramar College to provide Homeland Security and Administration of Justice courses for Transportation Security Administration (TSA) Security Officer personnel, and accept, budget and spend \$18,016 in the 2012-2013 General Fund/Restricted Budget.
- 544** In the matter of Continuing Education partnering with the California Center for Sustainable Energy (CCSE) to outfit and maintain a training facility for building science training, authority is sought to execute a Memorandum of Understanding with CCSE to define the services, support, commitments to be provided by each organization and the joint commitments in the agreement.
- 560** In the matter of the 2013-14 nonresident tuition and application fees, it is recommended that the nonresident tuition rate be increased from \$183 to \$190 per unit. In addition, it is recommended that the application fee be maintained at \$100.
- 590** Review and acceptance of the 2010-2011 Accountability Reporting for the Community Colleges (ARCC) reports for City, Mesa, and Miramar Colleges and Continuing Education.

**600 PERSONNEL**

- 610** Certification of short-term personnel service effective on or after February 1, 2013, per California Education Code Section 88003.
- 611** Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period December 1, 2012, through December 31, 2012.
- 670** Appointment and ratification of contract of employment for Vice President of Instruction, San Diego City College.
- 671** Appointment and ratification of contract of employment for Vice President of Student Services, San Diego Mesa College.
- 680** In the matter of the reorganization of the Public Information and Government Relations Department, authority is requested to take the following actions (contingent upon review by Human Resources):
1. Change the name of the Public Information and Government Relations Department to Communications and Public Relations (effective February 1, 2013);
  2. Re-Title the Director, Public Information and Government Relations classification, position (#009371), Range 17 (\$7,298-10,599) Management Unit to Director, Communications and Public Relations (effective July 1, 2013); and
  3. Transfer 1.0 vacant Assistant Director, Public Information and Government Relations position (#011405), Range 15 (\$6,420-9,304) Management Unit to Business and Technology Services (effective May 1, 2013).

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**600 PERSONNEL (Continued)**

- 681** In the matter of the reorganization of the Business and Technology Services Division, authority is requested to take the following actions effective February 1, 2013:
1. Combine the Financial Support Services and Purchasing and Contract Services departments into one department titled: Business Support Services;
  2. Combine the functional areas within the Business and Technology Services Division of: Fiscal Services, Budget Services, Financial Support Services, Information Technology Services, the Internal Auditor, Purchasing and Contract Services, and Acquisition, Inventory and Receiving departments into four primary departmental groupings reporting to the Executive Vice Chancellor, Business and Technology Services as follows: Internal Audit/Special Projects Department; Fiscal Services Department; Business Support Services Department; and, Information Technology Services Department;
  3. Move the District Reprographics and Digital Production Department from the Public Information and Government Relations Department to the Business Support Services Department;
  4. Combine the Purchasing and Contract Services Department; Auxiliary Business Services Organization (ABSO); and District Reprographics and Digital Production Department under the primary department of Business Support Services, while maintaining existing functional areas of responsibility and reporting;
  5. Re-title the Director, Financial Support Services classification, position (#008857), and incumbent, Range 18 (\$7,800-11,344), Management Unit to Director, Business Support Services;
  6. Re-title the vacant 1.0 Director, Budget classification and position #011432) Range 14 (\$6,041-8,743), Management Unit to Manager, Fiscal Services;
  7. Reallocate and re-title the vacant 1.0 Internal Auditor position (#008305) Range 13 (\$5,537-7,910), Supervisory and Professional Administrators Association to Internal Auditor/Special Projects, Range 14 (\$6,041-8,743) Management Unit due to additional responsibilities assumed for the management of the Internal Audit/Special Projects Department; and
  8. Reclassify the vacant 1.0 Assistant Director, Public Information & Government Relations position (#011405), Range 15 (\$6,420-9,304) Management Unit to a new classification of Manager, Business Support Services (effective May 1, 2013).
- 682** In the matter of the San Diego Mesa College Organizational Modifications, authority is requested to (contingent upon review by Human Resources) effective February 1, 2013:
1. Consider and approve the organizational modification of renaming the school/department of Instructional Services, Resource Development and Research to Institutional Effectiveness and move reporting relationship from Vice President of Instruction to the College President;
  2. Consider and approve the organizational modification of creating a new school/department of Resource Development reporting to the College President;
  3. Establish Director of Resource Development classification and 1.0 position (#011659), Range 15 (\$6,420-9,304) Management Unit; and
  4. Defund 1.0 FTE vacant Sr. Clerical Assistant, (#009704), Range 18 (\$2,496-3,975), AFT/Office Technical Unit and .50 FTE funded vacant Associate Dean (#007635), Range 16 (\$6,846-9,932), Management Unit.

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**700 SUPPLIES AND EQUIPMENT**

- 710 Approval of purchase orders prepared during the period of October 01, 2012, through October 31, 2012.
- 711 Approval of purchase orders prepared during the period of November 01, 2012, through November 30, 2012.
- 712 Approval of purchase orders prepared during the period of December 01, 2012, through December 31, 2012.
- 730 Authority to award Bid #13-04, for a maximum five (5) year requirements contract for the purchase of professional and/or commercial-grade desktop computers, notebooks, accessories, peripherals and supplies for District wide use to Southland Technology Incorporated, the most responsive and responsible bidder; and

Authority for the Purchasing and Contract Services Director to exercise the one-year optional renewal periods within the five year term, if the contractor's performance is judged to be satisfactory, it is in the District's best interest, and the Board has approved continuation of such funds by budget approval for the respective option periods.

- 731 Authority to award Bid #13-10, for a maximum five (5) year requirements contract for the purchase of professional and/or commercial-grade audio visual equipment, peripherals, and supplies for District wide use to Southland Technology Incorporated and Golden Star Technology, the two most responsive and responsible bidders; and

Authority for the Purchasing and Contract Services Supervisor to exercise the one-year optional renewal periods within the five year term, if the contractor's performance is judged to be satisfactory, it is in the District's best interest, and the Board has approved continuation of such funds by budget approval for the respective option periods.

**800 BUILDINGS AND REAL ESTATE**

- 810 Authority to utilize the following new off-campus facilities as requested by City College:

1. YMCA Youth and Family Services at 2929 Meade Avenue, San Diego, CA 92116
2. Women's Museum of California at 2730 Historic Decatur Road, San Diego, CA 92106

- 830 Adoption of a resolution pertaining to compliance with the California Environmental Quality Act for constructing a new César Chávez Campus; and directing staff to construct a three-story building to house new César Chávez Campus educational facilities at 1901 Main Street and an off-site parking structure at 1902-1936 National Avenue. Both sites are within the Barrio Logan/Harbor 101 Community in the City of San Diego.

- 840 In connection with Propositions S and N, authority to renew a consulting agreement with SafeCon Consulting Group Inc. (SafeCon) to provide safety consulting services districtwide.

- 841 In connection with Propositions S and N, authority to renew a consulting agreement with URS Corporation for construction storm water compliance support.

- 842 In the matter of the Johnson Maintenance and Janitorial Services, Inc., contract at the Miramar College Cafeteria Bookstore project, authority to terminate the contract for convenience.

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800 BUILDINGS AND REAL ESTATE (Continued)

- 843 In the matter of the Johnson Maintenance and Janitorial Services, Inc., contract at the Continuing Education ECC Wing Expansion project, authority to terminate the contract for convenience.
- 870 Authority to award a contract for the Ornamental Fencing and Concrete Stairs at the Mesa College Design Center to Lightning Fence Company, Inc. the lowest responsible bidder on the basis of the listed Base Bids.
- 871 Authority to award a design-build contract to Rudolph and Sletten for the A, D, and T Buildings Renovation project at City College.
- 880 Ratification of Notices of Completion and Notices of Termination recorded under delegation of authority.
- 881 Approval of a change order at the Mesa College Student Services project to Simplex Grinnell, for work which exceeds the cumulative ten percent (10%) of the original contract price.
- 882 Approval of a change order at the Miramar College Aviation project to EC Constructors, for work which exceeds the cumulative ten percent (10%) of the original contract price.
- 883 Approval of a change order at the Miramar College Aviation project contract to Pro-Craft Construction, for work which exceeds the cumulative ten percent (10%) of the original contract price.
- 890 Authority to declare an emergency pursuant to Public Contract Code 20654 for expenditures to complete repairs to the existing elevator at the District Office. (Note: Approval of this action requires a **unanimous vote** of the Board. Approval by the County Superintendent of Schools is also required.)
- 891 Ratification of contract issued to HPS Mechanical, Inc. for corrective work to the Miramar College hydronic piping system.
- 892 Ratification of two contracts issued to Pacific Rim Mechanical Contractors, Inc., for corrective work to Miramar College HVAC systems.
- 893 In connection with the membership of the Propositions S and N Citizens' Oversight Committee, authority to nominate Sarah Kruer Jager to serve as a member at large until June 30, 2014.
- 894 Consideration of appointment of the following member to the Board of Directors of the San Diego Community College District Administrative Facilities Corporation (SDCCD AFC) for a two-year term, beginning on February 1, 2013:  
Ailene E. McManus (Nominated by Trustee Bernie Rhinerson)
- 895 Consideration and adoption of the following Board Policy (First Reading):  
BP 0505 - Smoke and Tobacco-Free District Property.
- 900 INFORMATION ITEMS
- 901 Governor's Budget for 2013-2014
- 950 ADJOURN INTO CLOSED SESSION to complete any remaining Closed Session items if necessary.

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**955 CLOSED SESSION ITEMS:**

The following Closed Session items are scheduled:

1. Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)  
Bargaining/Meet and Confer Units under Consideration:
  - a. AFT Guild Local 1931 College & Continuing Education Faculty
  - b. AFT Guild Local 1931 Classified Unit
  - c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
  - d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
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  - i. Technical Instructors Bargaining Organization (Corry Station, FL)
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4. Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Vice President of Instruction, City College.
5. Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Vice President of Student Services, Mesa College.

**960 RECONVENE INTO OPEN SESSION** in Room 235/245 in order to report any action taken in Closed Session.

**975 ADJOURNMENT**

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All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available. Contact the Board Office at (619) 388-6957.

**PUBLIC PRESENTATIONS:** In accordance with Education Code Section 72121.5, members of the public are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Board meeting agenda.

Public presentations on items listed on the Board meeting agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Public presentations on matters not listed on the Board meeting agenda may do so during the PUBLIC PRESENTATIONS section of the Board meeting. In accordance with Education Code Section 72121.5, the Board shall take no action on such matters, other than an action of referral. Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]  
If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983.