



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Board of Trustees Policy

Chapter 5 – Student Services

BP 3002 – STUDENT ENROLLMENT

OPEN ENROLLMENT

- 1) All courses and classes of the District shall be open for enrollment to any person who has been admitted.
- 2) Enrollment is limited to students meeting properly validated prerequisites and co-requisites, as approved and identified in the college catalog.
- 3) Students may add and drop classes in accordance with District procedure *AP 3002.2, Class Adds and Drops*.
- 4) Other limitations on enrollment, established in accordance with statutes and regulations, may be placed upon specified courses and programs. Other limitations in enrollment courses and programs are also specified in the college catalogs and District policy.
- 5) All scheduled classes are advertised and open to the public unless special circumstances provide for an allowable restriction of enrollment in accordance with state regulations.

ENROLLMENT PRIORITY SYSTEM

- 1) A priority system for enrollment in credit classes has been established in accordance with state regulations as outlined in *AP 3002.1, Enrollment Priority and Open Enrollment*.
- 2) The enrollment priority system shall provide an equitable means for assigning enrollment priorities and reflect the core mission of the District.
- 3) All students will be subject to the criteria set forth in the enrollment priority system.

Adopted: October 27, 2016

Supersedes: 3/14/13