



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Administrative Procedure

Chapter 5 – Student Services

AP 3002.3 – BASIC SKILLS COURSEWORK

Basic skills refers to non-degree-applicable pre-collegiate level coursework.

A student's need for basic skills coursework shall be determined using appropriate assessment instruments, methods, or procedures.

No student shall receive more than 30 semester units for basic skills coursework. A student who exhausts this unit limitation shall be referred to appropriate noncredit education courses and services. Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the basic skills unit limitation.

Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may petition the Vice President of Student Services for a waiver of the unit limitation on basic skills coursework.

The catalog shall include a clear statement of the limited applicability of basic skills coursework toward fulfilling degree requirements and any exemptions that may apply to this unit limitation.

Reference: Title 5, Section 55035

Approved by
the Chancellor: November 9, 2016

Supersedes: New Procedure