



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Administrative Procedure

Chapter 5 – Student Services

AP 3301.1 – NONRESIDENT TUITION

The District shall ensure that procedures for nonresident tuition shall comply with California Education Code, Section 76140, and follow the guidelines of the California Community College Budget and Accounting Manual in determining the District's full expense of education.

1. Each year the District shall establish nonresident tuition including the following components:
 - a. Determine processing fees for international students;
 - b. Calculate the expense of education in the preceding fiscal year;
 - c. Reflect fees in contiguous districts; and
 - d. Establish the nonresident tuition fee be no later than February 1, of each year.
2. Nonimmigrant students attending the college on an F-1 Visa shall be required to pay the current nonresident tuition rate per unit, plus the enrollment fee per unit and all other mandatory college fees.
3. Fees for all other nonresidents, U.S. citizens and "Permanent Residents," who have lived in California for less than one year shall be required to pay the current nonresident tuition rate per unit, plus the enrollment fee per unit and all other mandatory college fees.
4. The same refund guidelines apply as those for other registration fees in accordance with Board Policy 3300, *Fees – Attachment A*.
5. The District shall establish procedures regarding the exemption of nonresident tuition in accordance with Administrative Procedure 5015, *Residence Determination*.

References: Education Code Section 68130.5 and 76140 et seq; Title 5 Section 54045.5.

Approved by
the Chancellor: November 28, 2016

Supersedes: 9/21/15