## 403b COMPARE WEBSITE INSTRUCTIONS

Please use the following directions to locate the approved vendor list for 403(b) plans, offered through the San Diego Community College District.

Go to website www.403bcompare.com

- Click on My Employer (left hand column)
- Type San Diego Community College in the blank box under "Enter Full or Partial Employer Name" and click "search"
- Click San Diego Community College, and then click "Set As My Employer"
- Select "All" on the right hand side to see a complete list
- The list will display San Diego Community College Approved Vendors
- Click on the Vendor for contact information, Office Locations, and Product List
- Contact and complete enrollment application with Vendor directly

## To Print Out a Salary Reduction Agreement

From the "My Employer" tab after entering the site, you may click the "here" (top right hand side) for the Salary Reduction Agreement to select or change your monthly payroll deductions. You must provide the District Benefits Department with a completed and signed Salary Reduction Agreement form for any changes or cancellations to your Tax Sheltered Annuity.