

APPROVED Curriculum Instructional Council, May 23, 2002
CIC Summary

Action

Art-Fine Art (ARTF)

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| <p>150A Design I Letter Grade, Student may petition for Credit/No Credit 1.50 hours lecture, 4.50 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 051 & ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>This is a course about visual form, and about ways of organizing two-dimensional visual forms into vivid and coherent images. As such, this course may serve as both an introduction to art for those with a tentative interest in art making, and as a foundation course for all other studio courses offered by this department, including courses such as ceramics and sculpture which involve construction in three-dimensions. This course does not require drawing expertise.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities UC Transfer Course List</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Add advisory; change course description; integrate outline. <i>Approved with modification.**</i> Proposed For College(s): Mesa, Miramar, City Effective: Fall 2002</p> |
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Art-Fine Art (ARTF)

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| <p>151 Three-Dimensional Design Letter Grade, Student may petition for Credit/No Credit 1.50 hours lecture, 4.50 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: Advisory: ENGL 051 & ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5; ARTF 150A, with a grade of "C" or better, or equivalent.</p> <p>This introduction to design in three dimensions continues the investigation of elements and principles of visual organization begun in Art 150A. Students learn to solve design problems using a variety of three-dimensional materials, and a variety of approaches to three-dimensional structure. This is a foundation course for students planning to major in art, and a useful course for all students interested in building visually coherent three dimensional objects.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities UC Transfer Course List</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Change advisory; change course description; integrate outline. <i>Approved with modification.**</i> Proposed For College(s): Mesa, Miramar, City Effective: Fall 2002</p> |
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| <p>152 Color Theory Letter Grade, Student may petition for Credit/No Credit 1.50 hours lecture, 4.50 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 051 & ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5; ARTF 150A with a grade of "C" or better, or equivalent.</p> <p>This course is an introduction to color theory--the systematic study of color differences, dimensions, and relationships--to the study of color harmonies and discords, and to the development of strategies for achieving specific color effects. This is a course for painters and designers, and for anyone interested in making color choices.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities UC Transfer Course List</p> | <p>Offered At: Mesa Action Proposed: Add advisory; change course description; integrate outline. <i>Approved with modification.</i>** Proposed For :College(s): Mesa Effective: Fall 2002</p> |
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Art-Fine Art (ARTF)

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| <p>155A Freehand Drawing I Letter Grade, Student may petition for Credit/No Credit 1.50 hours lecture, 4.50 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 051 & ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>This course introduces anyone with an interest in drawing to the techniques and theory they need to create naturalistic drawings in various media. It provides students with the means to see and describe the world three-dimensionally using lines and differences in dark and light, and it provides students with compositional strategies for making their depictions more meaningful and effective. No previous art experience is required.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities UC Transfer Course List</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Add advisory; change course description; integrate outline. <i>Approved</i> Proposed For College(s): Mesa, Miramar, City Effective: Fall 2002</p> |
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Art-Fine Art (ARTF)

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| <p>155B Freehand Drawing II Letter Grade, Student may petition for Credit/No Credit 1.50 hours lecture, 4.50 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 051 & ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5; ARTF 155A with a grade of "C" or better, or equivalent.</p> <p>This course builds upon the technical and compositional means introduced in 155A. It differs from 155A in its range of media and form, and in its emphasis on helping students find individual solutions to particular problems of graphic representation and expression</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Add advisory; change course description; integrate outline. <i>Approved with modification.</i>** Proposed For College(s): City, Mesa, Miramar Effective: Fall 2002</p> |
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| <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities UC Transfer Course List</p> | |
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Business (BUSE)

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| <p>090A Learning Skills Grade Only 1.50 hours lecture, .00 hours lab, 1.50 units</p> <p>REQUISITES: None</p> <p>This is a course designed to teach the skills necessary to become a successful learner, both in college and in the years beyond college. Emphasis is placed on time management, organizational skills, and basic thinking, reading and writing techniques. Students will be able to successfully learn, retain and communicate information.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree only and not Transferable</p> | <p>Offered At: City Action Proposed: Course Activation (Currently active at another college) <i>Approved</i> Proposed For College(s): Mesa, Miramar Effective: Summer 2002</p> |
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Business (BUSE)

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| <p>090B Work Success Grade Only 1.50 hours lecture, .00 hours lab, 1.50 units</p> <p>REQUISITES: None</p> <p>This is a course designed to teach the skills necessary to become a successful employee. Emphasis is placed on understanding and developing the skills necessary to secure and keep a job. Students will be able to look for employment, prepare for an interview, and model the qualities of a successful employee.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree only and not Transferable</p> | <p>Offered At: City Action Proposed: Course Activation (Currently active at another college) <i>Approved</i> Proposed For College(s): Miramar, Mesa Effective: Summer 2002</p> |
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CIC Summary

Computer Business Technology (CBTE)

*114 Introduction to Microsoft Windows

Grade Only

.75 hours lecture, 1.00 hours lab, 1.00 units

REQUISITES:

Advisory: ENGL 051 and ENGL 056 and CBTE 103, each with a grade of "C" or better, or equivalent, or W5/R5.

This basic course presents an overview of the features of the Microsoft Windows operating system and the components of managing files and folders in the Windows environment. In this hands-on course, students learn to use and customize the start menu; work with Windows accessory programs; open data files; manage disks, folders and files; create shortcuts; and customize the desktop. This course is designed for those students planning to major in this field and may also be useful to students who wish to upgrade their computing skills.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY:

Offered At: NONE

Action Proposed: New Course with advisory. *Approved*

Proposed For College(s): Mesa, City

Dist. ED Proposed For College(s):

Mesa, City

Effective: Fall 2002

Computer Business Technology (CBTE)

180 Microsoft Office

Grade Only

2.00 hours lecture, 3.00 hours lab, 3.00 units

REQUISITES:

Advisory: ENGL 051 and ENGL 056 and CBTE 103 & CBTE 112 & CBTE 161, each with a grade of "C" or better, or equivalent, or W5/R5.

This course is designed for students interested in learning a business software suite. This course covers the Microsoft Office Professional suite, which is an integrated collection of software applications (word processing, spreadsheet, database, and presentations) that share data and work in a similar and consistent manner. This course will also provide instruction on how to seamlessly integrate data within and between the programs in an efficient manner.

FIELD TRIP REQUIREMENTS: May be required

TRANSFER APPLICABILITY: Associate Degree & Transfer to CSU and private colleges and universities

Offered At: City, Mesa, Miramar

Action Proposed: Change hours and units; change advisory; change course description. *Approved*

Proposed For College(s): City, Mesa, Miramar

Dist. ED Proposed For College(s):

City, Mesa, Miramar

Effective: Fall 2002

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CIC Summary

Computer And Information Sciences (CISC)

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| <p>114 Introduction to Computer Graphics and Web Media Grade Only 1.50 hours lecture, 1.50 hours lab, 2.00 units</p> <p>REQUISITES: None</p> <p>This course offers a hands-on introduction to the fundamental concepts, current applications and state-of-the art hardware and software in computer graphics and computer visualization technology. Students use professional authoring software to design, develop, debug and document computer presentations for use in business and the world wide web.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree & Transfer to CSU and private colleges and universities Associate Degree</p> | <p>Offered At: City Action Proposed: Change course title; change course description; integrate outline; change transfer status. <i>Approved</i> Proposed For College(s): City Dist. ED Proposed For College(s): City Effective: Fall 2002</p> |
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English For Speakers Of Other Languages (ESOL)

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| <p>021 Reading for Non-native Speakers of English I Letter Grade, Student may petition for Credit/No Credit 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: Prerequisite: ESOL 019, each with a grade of "C" or better, or equivalent, or L20.</p> <p>This course prepares students to read at the intermediate-mid ESOL level. In this course, students learn reading strategies and apply them as they read a variety of texts. Students practice identifying text organization, vocabulary and grammar to facilitate comprehension.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Not Applicable to Associate Degree, pre-collegiate basic skills - reading, writing, computation</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Change grading option. <i>Approved</i> Proposed For College(s): Mesa, Miramar, City Effective: Summer 2002</p> |
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Italian (ITAL)

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| <p>102 Second Course in Italian Letter Grade, Student may petition for Credit/No Credit 5.00 hours lecture, .00 hours lab, 5.00 units</p> <p>REQUISITES: Prerequisite: ITAL 101 with a grade of "C" or better, or equivalent. Advisory: concurrent enrollment in ITAL 296 Limitation on Enrollment: The course is not open to students with previous credit for Italian 100.</p> <p>This is a continuation of Italian 101. In this interactive course, students use listening, reading, speaking and writing at a more complex level. The students further develop their receptive and productive languages competencies at the low- to mid-intermediate level. Additional language structures and vocabulary for communication are examined and explored in Italian. Students with two years of high school Italian are eligible to</p> | <p>Offered At: City, Mesa Action Proposed: Add advisory; change limitation on enrollment; change course description; integrate course outline. <i>Approved</i> Proposed For College(s): City, Mesa, Effective: Fall 2002</p> |
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| <p>enroll in this course.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree & Transfer to CSU and private colleges and universities CSU General Education; IGETC UC Transfer Course List</p> | |
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Medical Assisting (MEDA)

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| <p>110 Medical Terminology Grade Only 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 056 with a grade of "C" or better, or equivalent, or R5. Limitation on enrollment: This course is not open to students with previous credit for HEIT 115. This course covers basic medical terminology and the vocabulary of medical specialties. Special emphasis is on the use of prefixes and suffixes and non-technical explanations of medical terms and descriptions of anatomy, physiology, and pathology. Students learn to utilize medical terminology as it applies to the structure of the human body, common laboratory tests, radiological and operative procedures, as well as basic pharmacology. This course is open to the general public as well as to students in special programs or those who wish to review the information.</p> <p>FIELD TRIP REQUIREMENTS: Not required</p> <p>TRANSFER APPLICABILITY: Associate Degree and Transfer to CSU and private colleges and universities.</p> | <p>Offered At: Mesa, Action Proposed: Change advisory; change limitation on enrollment; change course description; integrate outline. <i>Approved with modification.**</i> Proposed For College(s): Mesa Effective: Fall 2002</p> |
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Medical Assisting (MEDA)

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| <p>*340A Principles of Phlebotomy Grade Only 1.00 hours lecture, 3.00 hours lab, 2.00 units</p> <p>REQUISITES: Advisory: ENGL 051 and ENGL 056 with a grade of "C" or better, or equivalent, or w5/R5. Limitation on Enrollment: This course is not open to students with previous credit for or concurrent enrollment in MEDA 150. This course instructs students in the performance of basic venipuncture, capillary puncture techniques and the basic blood lab tests required for entry-level positions in hospitals, clinics, and other health care settings as a phlebotomy technician. Course topics are in compliance with the regulations of the California Department of Health Services and Laboratory Services for California certification as a phlebotomy technician, including the role of the technician in the allied health field, principles of OSHA regulations and blood-borne pathogen control, patient processing review of clinical lab, and anatomy of blood and blood vessels. This course is open to students reviewing these principles. A certificate of completion in phlebotomy is awarded after successful completion of additional courses. (Refer to the college catalog.)</p> <p>FIELD TRIP REQUIREMENTS: May be required.</p> <p>TRANSFER APPLICABILITY: Associate Degree only and not Transferable</p> | <p>Offered At: NONE Action Proposed: New course with advisory and limitation on enrollment. <i>Approved with modification.**</i> Proposed For College(s): Mesa Effective: Fall 2002</p> |
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Medical Assisting (MEDA)

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| <p>*340B Phlebotomy Directed Clinical Practice Grade Only 1.00 unit</p> <p>REQUISITES: Prerequisite: MEDA 340A with a grade of "C" or better, or equivalent.</p> <p>This course is an unpaid clinical experience designed for students who want to achieve a certificate of completion in phlebotomy. Students complete 50-100 blood draws and 25 skin sticks at an appropriate clinical site in accordance with the requirements needed for national certification. The certificate of completion in phlebotomy meets the requirements needed to attempt the appropriate certifying exam specified for national certification as a phlebotomy technician. The course is also open to students to gain additional experience in phlebotomy. Seventy-five hours at the clinical site must be completed to meet the requirements of this course</p> <p>FIELD TRIP REQUIREMENTS: Required.</p> <p>TRANSFER APPLICABILITY: Associate Degree only and not Transferable</p> | <p>Offered At: NONE Action Proposed: New course with prerequisite. <i>Approved</i> Proposed For College(s): Mesa Effective: Fall 2002</p> |
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Distance Education (Information Only)

Administration Of Justice (ADJU)

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| <p>101 Introduction to Administration of Justice Grade Only 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: None</p> <p>Students are introduced to the philosophy and history of Administration of Justice. Students receives an overview of crime and police problems, organization and jurisdiction of local, state and federal law enforcement agencies. Students survey professional career opportunities and qualifications. This class provides professional education for students seeking employment in the field of law enforcement, continued education for law enforcement personnel, and general knowledge of the Administration of Justice System for the community at large.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities UC Transfer Course List</p> | <p>Offered At: Miramar Action Proposed: Distance Learning - No Other Action Proposed For College(s): Miramar Dist. ED Proposed For College(s): Miramar Effective: Fall 2002</p> |
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Administration Of Justice (ADJU)

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| <p>102 Criminal Law I Grade Only 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: None</p> <p>Students are introduced to the scope and source of criminal law, definition and classification of crimes, elements of crime, types of intent, capacity to commit crimes,</p> | <p>Offered At: Miramar Action Proposed: Distance Learning - No Other Action Approved Proposed For College(s): Miramar Dist. ED Proposed For College(s): Miramar Effective: Fall 2002</p> |
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| <p>legal defenses, parties to crime, attempts, solicitation, obstruction of justice, conspiracy, laws of arrest, offenses against the public peace, types of assault, and constitutional background.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities</p> | |
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Computer Business Technology (CBTE)

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| <p>095 Keyboarding/Typing Speed Development Credit/No Credit Only .00 hours lecture, 3.00 hours lab, 1.00 units</p> <p>REQUISITES: Advisory: Ability to type/keyboard by touch.</p> <p>Development of speed and accuracy. Short intensified drills, timed writings, and remedial work. This course, or sections of this course, may be repeated for a maximum of four units.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree only and not Transferable.</p> | <p>Offered At: City, Mesa Action Proposed: Distance Learning - No Other Action Proposed For College(s): Mesa Dist. ED Proposed For College(s): Mesa Effective: Fall 2002</p> |
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English (ENGL)

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| <p>050 English Review Letter Grade, Student may petition for Credit/No Credit 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: Assessment Skill Level W3. This course is designed for native speakers of English. ESL students should enroll in ESOL 19, 20, 21, 22, 30,31, 32 or 40 as recommended by the non-native English speakers test</p> <p>Emphasizes current standard English, the construction of clear, complete sentences, and paragraph writing. Reviews parts of speech, punctuation, and other areas of functional grammar with individual attention to usage problems as indicated by short writing assignments. It is recommended that students take the English placement test prior to enrollment.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Not Applicable to Associate Degree, pre-collegiate basic skills, English as a Second Language</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Distance Learning - No Other Action Proposed For College(s): Miramar Dist. ED Proposed For College(s): Miramar Effective: Fall 2002</p> |
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Sociology (SOCO)

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| <p>101 Principles of Sociology Letter Grade, Student may petition for Credit/No Credit 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Distance Learning - No Other Action Approved Proposal Actions: Method of Instruction Proposed For College(s): Miramar Dist. ED Proposed For College(s):</p> |
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| <p>The basic facts, concepts and generalizations of sociology. The scientific study of social interaction and organization with special reference to present-day America.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities CSU General Education; IGETC UC Transfer Course List Sociology (SOCO) 101 combined with Black Studies (BLAS) 115: maximum credit, one course.</p> | <p>Miramar Effective: Fall 2002</p> |
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Speech Communications (SPEE)

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| <p>103 Oral Communication Letter Grade, Student may petition for Credit/No Credit 3.00 hours lecture, .00 hours lab, 3.00 units</p> <p>REQUISITES: Advisory: ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>Oral Communication offers a wide variety of reading, application and speaking assignments designed to expose students to all the major skills of speechmaking. Students focus on the following basic elements: ethics, analyzing the audience, visual aids, choosing a topic and specific purpose, and outlining, listening, organizing a speech, delivery, small group communication, informative and persuasive speaking, speaker credibility, effective use of language, library research, communication and/or speeches to entertain. All students give several speeches both with and without visual aids. This course is designed to prepare students for majors in communications as well as for the general population. Designated sections of this course are taught from a specific cultural perspective and are cross-listed under Bilingual Studies, Black Studies and Chicano Studies in the catalog and class schedule.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Transfer to CSU and private colleges and universities CSU General Education; IGETC UC Transfer Course List</p> | <p>Offered At: City, Mesa, Miramar Action Proposed: Distance Learning - No Other Action Proposed For College(s): Miramar Dist. ED Proposed For College(s): Miramar Effective: Fall 2002</p> |
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Hard copy proposals for Centers for Education and Technology, distributed 5/17/2002 via District mail, were all approved.

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