

See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

<b>Accounting (ACCT)</b>	<b>Actions Approved:</b>
<p><b>128A Small Business Accounting - Recordkeeping</b> 1.50 hours lecture, .00 hours lab, 1.50 units Grade Only</p> <p><b>REQUISITES:</b> Advisory: Concurrent enrollment in ACCT 128B. Limitation on Enrollment: This course is not open to students with previous credit for ACCT 128.</p> <p>This course is an introduction to basic recordkeeping required to adequately manage the accounting documentation necessary to run a small business. Emphasis is placed on the practical application of recording, summarizing, and reporting business transactions for internal as well as completing federal, state and local reporting requirements.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b> Course credit (transfer applicability), Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies, Course Description</p> <p><b>Proposed For College(s):</b> City</p> <p><b>Originating Campus:</b> City</p> <p><b>Effective:</b> Spring 2005 V.1</p>
<p><b>Accounting (ACCT)</b></p> <p><b>128B Small Business Accounting - Payroll</b> 1.50 hours lecture, .00 hours lab, 1.50 units Grade Only</p> <p><b>REQUISITES:</b> Advisory: Concurrent enrollment in ACCT 128A. Limitation on Enrollment: This course is not open to students with previous credit for ACCT 128</p> <p>This course is an introduction to basic payroll requirements for a small business operating in California. Emphasis is placed on determining who is an employee and the practical application of preparing payroll, payroll deposits, quarterly and annual payroll reports for both California and the federal government.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b> Course credit (transfer applicability), Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies, Course Description</p> <p><b>Proposed For College(s):</b> City</p> <p><b>Originating Campus:</b> City</p> <p><b>Effective:</b> Spring 2005 V.1</p>

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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Accounting (ACCT)**

<p><b>150 Computer Accounting Applications</b></p> <p align="right"><b>3 hours lecture, 0 hours lab, 3 units Grade Only</b></p> <p><b>REQUISITES:</b> Advisory: ACCT 102 or ACCT 116A, with a grade of “C” or better, or equivalent.</p> <p>An introductory course of computerized accounting system functions utilizing an integrated general ledger software package (such as DacEasy) and spreadsheet software (such as Lotus 1-2-3).</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, City, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.2</p>
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**Art-Fine Art (ARTF)**

<p><b>210B Life Drawing II</b></p> <p align="right"><b>1.50 hours lecture, 4.50 hours lab, 3.00 units Grade Only</b></p> <p><b>REQUISITES:</b> Prerequisite: ARTF 210A with a grade of "C" or better, or equivalent. Advisory: ARTF 150A &amp; ARTF 155A and ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>This course is a continued study and refinement of skills and concepts acquired in ARTF 210A. Students develop the skills needed to successfully draw the human form. Areas covered include further study of the skeletal and muscular systems in humans, perception of form, contour drawing, and modeling.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC Transfer Course List</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b> Grading option, Course objectives, Prerequisite Corequisite Advisory, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies, Course Description</p> <p><b>Proposed For College(s):</b> Mesa, Miramar, City</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Fall 2005</p> <p align="right">V.1</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Business (BUSE)**

<p><b>100 Introduction to Business</b></p> <p align="right"><b>3 hours lecture, 0 hours lab, 3 units Grade Only</b></p> <p><b>REQUISITES:</b> Advisory: ENGL 043 and ENGL 042; or BUSE 092, each with a grade of "C" or better, or equivalent, or W4/R4.</p> <p>This is an introductory course for both business and non-business majors. The course provides a broad understanding of the business community, its functions, terminology, occupational choices in the various fields of business and the place of business in the American economy as a whole.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC Transfer Course List</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Summer 2005</p> <p align="right">V.2</p>
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**Business (BUSE)**

<p><b>101 Business Mathematics</b></p> <p align="right"><b>3 hours lecture, 0 hours lab, 3 units Grade Only</b></p> <p><b>REQUISITES:</b> None</p> <p>This course provides students with a comprehensive study of business mathematics and reviews basic mathematics such as decimals, fractions, and percentages. It also covers the topics of bank services, payroll, mathematics of buying and selling, interest and loans, taxes, insurance, depreciation, and other business computations. This course is intended for students interested in pursuing careers in business.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> Not required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, City, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Summer 2005</p> <p align="right">V.2</p>
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**Business (BUSE)**

<p><b>119 Business Communications</b></p> <p style="text-align: right;"><b>3 hours lecture, 0 hours lab, 3 units Grade Only</b></p> <p><b>REQUISITES:</b> Advisory: ENGL 051 and ENGL 056; or BUSE 092, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>This course introduces students to the principles of effective business communications. Students experience the broad development of and the ability to analyze, organize, and compose various types of written and oral business communications. Students develop clear, concise, and persuasive letters, memorandums, and reports.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Summer 2005</p> <p style="text-align: right;">V.2</p>
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**Business (BUSE)**

<p><b>150 Human Relations in Business</b></p> <p style="text-align: right;"><b>3 hours lecture, 0 hours lab, 3 units Grade Only</b></p> <p><b>REQUISITES:</b> Advisory: ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>Designed to assist employees and employers in understanding human behavior in social institutions, business and industry. Areas for discussion include: leadership, communication, status, decision making, motivation, personnel problems. Case problem method of instruction used.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Summer 2005</p> <p style="text-align: right;">V.2</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Chicano Studies (CHIC)**

<p><b>141A United States History from a Chicano Perspective</b>  <b>3 hours lecture, 0 hours lab, 3 units</b>  <b>Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b>                  Advisory: ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>This course is a survey of early American history from the Mexican/Chicano perspective. It covers the period of discovery to the period of Reconstruction with emphasis on the evolution, influence, and experience of the Chicano. It includes their contributions to the political, social, economic, and cultural development of the United States. This general education course would be of interest to students studying history, ethnic studies, or other social sciences. This course partially satisfies the American Institutions requirement for the associate degree and for transfer to CSU.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. UC Transfer Course List; IGETC; CSU General Education</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, City</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action  <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b>                  City</p> <p><b>Originating Campus:</b> City</p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.2</p>
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**Child Development (CHIL)**

<p><b>100 Introduction to Child Development</b>  <b>3.00 hours lecture, .00 hours lab, 3.00 units</b>  <b>Grade Only</b></p> <p><b>REQUISITES:</b>                  Advisory: ENGL 043 and ENGL 042 with a grade of "C" or better, or equivalent, or W4/R4.</p> <p>This course serves as an overview of the field of child development. Emphasis is placed on the analysis of historical and contemporary philosophies and models of early childhood education, exploration of the variety and scope of programs in the community, examination of career options and career preparation in the field of child development, and current issues and trends facing early childhood education. This course partially fulfills the certification requirements for child development Infant/Toddler program requirements.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit only and not Transferable.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Miramar</p> <p><b>Action(s) Proposed:</b> Course Deactivation (active at another College)  <i>Approved</i></p> <p><b>Proposed For College(s):</b> Miramar</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.1</p>
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**Child Development (CHIL)**

<p><b>210 Supervision of Early Childhood Programs</b> 3.00 hours lecture, .00 hours lab, 3.00 units Grade Only</p> <p><b>REQUISITES:</b> Prerequisite: CHIL 141 &amp; CHIL 151, each with a grade of "C" or better, or equivalent.</p> <p>This course examines early childhood supervisory techniques with emphasis on educational philosophy, professional growth, in-service staff training, program and staff evaluation, models of parent education and involvement, and supportive services. It partially fulfills the State of California Child Development Permit Matrix requirement for supervisors and directors and also meets the State of California Title 22 licensing regulations for directors. This course is designed for students who intend to go into supervisory positions in early childhood education. It also introduces students to the tools that help them organize and evaluate quality children's programs.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Pulled</i></p> <p><b>Proposal Actions:</b> Course objectives, Prerequisite Corequisite Advisory, Limitation on Enrollment, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies, Course Description</p> <p><b>Proposed For College(s):</b> Mesa, Miramar, City <b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Fall 2005</p> <p><i>Pulled from 12/09/04 CIC Meeting</i></p> <p><i>(Deferred from 11/11/04 CIC Meeting)</i></p> <p style="text-align: right;">V.1</p>
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**Economics (ECON)**

<p><b>120 Principles of Economics I</b> 3 hours lecture, 0 hours lab, 3 units Grade Only</p> <p><b>REQUISITES:</b> Advisory: ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>Introduction to basic economic principles and theory relating to problem analysis, structure of our institutions and the formation of public policies. Emphasis is placed on the broad overall performance (macro-analysis) of the economy with concentration in such areas as incomes, employment and output; economic stability and growth; fiscal and monetary policy.</p> <p><b>FIELD TRIP REQUIREMENTS:</b>NONE</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. CSU General Education; IGETC; UC Transfer Course List</p> <p><b>CAN DATA:</b> CAN ECON 2 (City, Mesa, Miramar)</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Spring 2005</p> <p style="text-align: right;">V.2</p>
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**Economics (ECON)**

<p><b>121 Principles of Economics II</b> <b>3 hours lecture, 0 hours lab, 3 units</b> <b>Grade Only</b></p> <p><b>REQUISITES:</b> Advisory: ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.</p> <p>A continued study of principles and applications regarding specific economic sectors (micro analysis). Various competitive models in a market economy are studied in detail. Economics of labor unions, farming, international trade and finance provide a background for study and analysis of many current world and domestic problems.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. CSU General Education; IGETC; UC Transfer Course List</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed. Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.2</p>
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**Engineering (ENGE)**

<p><b>050 Building Educational Bridges Through Robotics Competitions</b> <b>1.00 hours lecture, 1.50 hours lab, 1.50 units</b> <b>Credit/No Credit Only</b></p> <p><b>REQUISITES:</b> Limitation on Enrollment: This course is not open to students with previous credit for ENGE 265A: Building Educational Bridges through Robotics Competitions</p> <p>This introductory course addresses the knowledge, skills and activities needed to organize, promote and manage a robotics competition team. Team building and collaborative learning are stressed. State-of-the-art computer software, employing pedagogically developed graphical command boxes, is used to develop effective, easy to use and understand programs to control the robots.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> Not required</p> <p><b>TRANSFER APPLICABILITY:</b> <del>Not Applicable to Associate Degree and not a basic skills course.</del> Associate degree credit only and not transferable. (Per Pat Centurione) 12/13/04</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b> Hours, Course objectives, Outline of Topics, Method of Instruction</p> <p><b>Proposed For College(s):</b> City</p> <p><b>Originating Campus:</b> City</p> <p><b>Effective:</b> <del>Spring</del> Fall 2005</p> <p align="right">V.1</p>
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**Fire Protection Technology (FIPT)**

<p><b>250 Structure Collapse Technician</b>  <b>12 hours lecture (total), 51 hours lab (total), 1.5 units</b>  <b>Grade Only</b></p> <p><b>REQUISITES:</b>                  Advisory: ENGL 051 and ENGL 056 and MATH 032, each with a grade of "C" or better, or equivalent, or W5/R5/M20.</p> <p>This Federal Emergency Management Agency (FEMA) Structure Collapse Technician course prepares firefighters and other rescue personnel to perform search and rescue at collapsed structure incidents. Through lecture and hands-on manipulative lessons, this class covers safety issues, structural engineering systems, interior and exterior shoring systems, moving and lifting of heavy objects, and breaking, breaching, and burning operations.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit only and not Transferable.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> NONE</p> <p><b>Action(s) Proposed:</b> New Course <i>Approved</i></p> <p><b>Proposed For College(s):</b> Miramar</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.1</p>
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**Fire Protection Technology (FIPT)**

<p><b>381F Basic Fire Fighter 1 Academy</b>  <b>486 hours lab (total), 9.00 units</b>  <b>Grade Only</b></p> <p><b>REQUISITES:</b>                  Prerequisite: FIPT 101 &amp; FIPT 105 &amp; FIPT 103 &amp; FIPT 100A &amp; FIPT 104 &amp; FIPT 102 and FIPT 130 or EMGM 105 , each with a grade of "C" or better, or equivalent.</p> <p>This course provides students with the theory, techniques, and psychomotor skills needed to be a firefighter. Students learn about the fire service's role in society. The course emphasizes the requirements of the California State Board of Fire Services Certified Firefighter 1 training.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Miramar</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b>                  Title, Hours,                  Skills/Knowledge to enter course,                  Course objectives,                  Prerequisite Corequisite Advisory,                  Outline of Topics,                  Reading assignments,                  Writing assignments,                  Outside assignments,                  Critical thinking assignments,                  Texts/Supplies</p> <p><b>Proposed For College(s):</b> Miramar</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Fall 2005</p> <p align="right">V.1</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Journalism (JOUR)**

<p><b>202 Introduction to Mass Communication</b></p> <p align="center"><b>3 hours lecture, 0 hours lab, 3 units Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b> Advisory: ENGL 101 with a grade of "C" or better, or equivalent, or W6/R6. Limitation on Enrollment: This course is not open to students with previous credit for RTVC 200. This course provides a survey of mass communication and the interrelationships of media with society, including history, structure, and trends. Discussion focuses on analysis of the impact of the media on society and culture as well as on ways that social institutions shape the media. Problems and issues are examined in light of social and cultural constructs, economics, technology, law and ethics, and social issues, including gender and cultural diversity. This course is designed for transfer students in the social sciences, for journalism majors, and any student interested in how society and mass media are interrelated.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required <b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. CSU General Education; IGETC; UC Transfer Course List <b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Miramar</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Fall 2005</p> <p align="right">V.2</p>
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**Legal Assistant (LEGL)**

<p><b>120 Civil Litigation II - Torts</b></p> <p align="center"><b>3.00 hours lecture, .00 hours lab, 3.00 units Grade Only</b></p> <p><b>REQUISITES:</b> Advisory: LEGL 115 with a grade of "C" or better, or equivalent. Limitation on Enrollment: This course is not open to students with previous credit for ADJU 110 or BUSE 184 This core course introduces students to the broad area of civil wrings and their appropriate remedies. Students also learn about tort law principles in the traditional areas of intentional torts, negligence, absolute liability, product liability, nuisance, and commonly employed defenses.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Miramar</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b> Title, Course objectives, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies, Course Description</p> <p><b>Proposed For College(s):</b> Miramar, City <b>Originating Campus:</b> Miramar <b>Effective:</b> Spring 2005</p> <p><i>Deferred from 11/11/04 CIC Meeting</i></p> <p align="right">V.1</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Mathematics (MATH)**

<p><b>035 Prealgebra</b> <b>3 hours lecture, 0 hours lab, 3 units</b> <b>Grade Only</b></p> <p><b>REQUISITES:</b> Prerequisite: MATH 032 with a grade of “C” or better, or equivalent, or M20.</p> <p>The concepts in arithmetic, measurement, geometry, and introductory algebra needed to succeed in Mathematics 95. The calculator will be used as a tool for problem-solving.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Not Applicable to Associate Degree, pre-collegiate basic skills, English as a Second Language</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, City, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed Proposed For College(s):</b> Miramar</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Spring 2005</p> <p style="text-align: right;">V.2</p>
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**Mathematics (MATH)**

<p><b>104 Trigonometry</b> <b>3 hours lecture, 0 hours lab, 3 units</b> <b>Grade Only</b></p> <p><b>REQUISITES:</b> Prerequisite: MATH 096 with a grade of “C” or better, or equivalent, or M50.</p> <p>This course is a study of the numerical, analytical, and geometric properties of right and oblique triangles, of trigonometric and inverse trigonometric functions, and their applications. The course content includes right angle trigonometry, radian measure, circular functions, graphs of circular functions and their inverses, trigonometric identities, equations involving trigonometric and inverse trigonometric functions, an introduction of the complex plane, vectors and their operations, and the trigonometric form of complex numbers. This course is designed as a preparation for calculus and it is intended for the transfer student planning to major in mathematics, engineering, economics, or disciplines included in the physical or life sciences. This course meets CSU general education requirements.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. CSU General Education</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, City, Miramar</p> <p><b>Action(s) Proposed:</b> Distance Learning - No Other Action <i>Approved</i></p> <p><b>Dist. Ed. Revision Only</b> (Distance ed. previously approved by CIC on 1/27/00)</p> <p><b>Dist. Ed Proposed For College(s):</b> Miramar</p> <p><b>Originating Campus:</b> Miramar</p> <p><b>Effective:</b> Spring 2005</p> <p style="text-align: right;">V.2</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Microsoft (MSFT)**

<p><b>*134 Implementing, Managing, and Maintaining Network Infrastructure I</b>  <b>.50 hours lecture, 3.00 hours lab, 1.50 units</b>  <b>Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b>                  Prerequisite: MSFT 130 &amp; MSFT 132, each with a grade of "C" or better, or equivalent.</p> <p>This course is the first part of the Microsoft Implementing, Managing, and Maintaining a Microsoft Server Network Infrastructure series and provides students with the knowledge and skills necessary to configure, manage, and troubleshoot a Windows Server network infrastructure. The students learn to implement routing; plan, implement, manage, and maintain Dynamic Host Configuration Protocol (DHCP), Domain Name System (DNS), and Software Update Services (SUS); implement security, and implement a network access infrastructure through various techniques. This course follows the Microsoft Official Curriculum (MOC) and it is intended to prepare students to take the Microsoft's Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure (Network Services) component of the Microsoft Certified Systems Engineer(MCSE) certification exam (Microsoft Exam # 70-291). This course may be taken three times with new technologies.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> NONE</p> <p><b>Action(s) Proposed:</b> New Course <i>Approved</i></p> <p><b>Proposed For College(s):</b> City</p> <p><b>Originating Campus:</b> City</p> <p><b>Dist. Ed Proposed For College(s):</b> City <i>Approved</i></p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.1</p>
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**Microsoft (MSFT)**

<p><b>*136 Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure II</b>  <b>.50 hours lecture, 3.00 hours lab, 1.50 units</b>  <b>Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b>                  Prerequisite: MSFT 130 &amp; 132, each with a grade of "C" or better or equivalent.</p> <p>This course is the second part of the Microsoft Server Network Infrastructure series and provides students with the knowledge and skills necessary to plan and maintain a Windows Server (current edition) Network Infrastructure. Students learn the needed strategies to plan, optimize, and troubleshoot the Dynamic Host Configuration Protocol (DHCP), Domain Name System (DNS), Windows Internet Naming Service (WINS); and IPsec (Internet Protocol Security) network access. This course follows the Microsoft Official Curriculum (MOC) and it is intended to prepare students to take the Microsoft's Planning and Maintaining a Microsoft Windows Server Network Infrastructure component of the Microsoft Certified Systems Engineer (MCSE) and Microsoft exam # 70-293. This course may be taken three times with new technologies.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> NONE</p> <p><b>Action(s) Proposed:</b> New Course <i>Approved</i></p> <p><b>Proposed For College(s):</b> City</p> <p><b>Originating Campus:</b> City</p> <p><b>Dist. Ed Proposed For College(s):</b> City <i>Approved</i></p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.2</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Microsoft (MSFT)**

<p><b>160 Microsoft Exchange Server Administration</b>  <b>1 hours lecture, 4.5 hours lab, 2.5 units</b>  <b>Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b>                  Prerequisite: MSFT 132 with a grade of “C” or better, or equivalent.</p> <p>This course provides students with the knowledge and skills necessary to install, configure and administer a Microsoft Exchange Server. Emphasis is placed on practical hands-on learning through projects in each chapter. This course follows Microsoft Official Curriculum (MOC) and provides the student with the skills required to pass Microsoft Certification 70-284 (or current test).</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City</p> <p><b>Action(s) Proposed:</b> Course Activation (Currently active at another college)  <i>Approved</i></p> <p><b>Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Spring 2005</p> <p align="right">V.2</p>
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**Music (MUSI)**

<p><b>205B Projects in Electronic Music</b>  <b>2.50 hours lecture, 1.50 hours lab, 3.00 units</b>  <b>Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b>                  Prerequisite: MUSI 205A with a grade of "C" or better, or equivalent.                  Advisory: MUSI 150A and ENGL 051 and ENGL 056, each with a grade of "C" or better, or equivalent, or W5/R5.                  In this course, students expand their portfolio to include music projects /productions for various media applications and industries such as for the Internet, television and cinema. Students analyze the nature of sound, sound production, sound enhancement, and the resulting music and sound recordings created.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Mesa, Miramar</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included)  <i>Approved</i></p> <p><b>Proposal Actions:</b>  <b>Activate at City College</b>                  Course objectives,                  Prerequisite Corequisite Advisory,                  Outline of Topics,                  Reading assignments,                  Writing assignments,                  Outside assignments,                  Critical thinking assignments,                  Method of Evaluation,                  Method of Instruction,                  Texts/Supplies,                  Course Description</p> <p><b>Proposed For College(s):</b> Mesa, Miramar, City</p> <p><b>Originating Campus:</b> Miramar  <b>Effective:</b> Fall 2005</p> <p><i>Deferred from 11/11/04 CIC Meeting</i>                  V.1</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Philosophy (PHIL)**

<p><b>106 Asian Philosophy</b></p> <p style="text-align: right;"><b>3.00 hours lecture, .00 hours lab, 3.00 units</b> <b>Letter Grade or Credit/No Credit Option</b></p> <p><b>REQUISITES:</b> Advisory: ENGL 101; or ENGL 105, each with a grade of "C" or better, or equivalent, or W6/R6.</p> <p>This course explores the aims, methods, issues and problems exemplified in Asian philosophy and philosophical activity. Studies in this course survey significant inquiries, orientations and perspectives exemplified in Asian philosophy as well as Asian perspectives on perennial questions relating to the nature of the universe, the status and meaning of mankind, and the qualities characterizing the good life. Students are encouraged to engage in independent research, analysis and formulation. This course may be of special interest to students pursuing Pacific Rim or International Studies.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities. CSU General Education; IGETC; UC Transfer Course List</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> City, Mesa</p> <p><b>Action(s) Proposed:</b> Course Revision <i>Approved</i></p> <p><b>Proposal Actions:</b> Prerequisite Corequisite Advisory</p> <p><b>Proposed For College(s):</b> City, Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Fall 2005</p> <p><i>Deferred from 11/11/04 CIC Meeting</i></p> <p style="text-align: right;">V.1</p>
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**Physical Therapist Assistant (PHYR)**

<p><b>135 Topics in Neurology and Rehab</b></p> <p style="text-align: right;"><b>1.50 hours lecture, 4.50 hours lab, 3.00 units</b> <b>Grade Only</b></p> <p><b>REQUISITES:</b> Prerequisite: PHYR 120 with a grade of "C" or better, or equivalent. Corequisite: PHYR 134 &amp; PHYR 140B. Limitation on Enrollment: Special Admission - must be admitted to program. .</p> <p>This course deals with the principles and clinical application of the functional activities and rehabilitation procedures relating to the management of therapy clients with amputations, cardiopulmonary conditions, and neurological diagnoses. The focus in on safe, legal, ethical and appropriate use of rehabilitation procedures, including physiological and therapeutic effects. This course is for students enrolled in the Physical Therapist Assistant Program.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> May be required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities.</p>	<p><b>Offered At:</b> Mesa</p> <p><b>Action(s) Proposed:</b> Course Integration (Activation included) <i>Approved</i></p> <p><b>Proposal Actions:</b> Course credit (transfer applicability), Course objectives, Limitation on Enrollment, Outline of Topics, Reading assignments, Writing assignments, Outside assignments, Critical thinking assignments, Method of Evaluation, Method of Instruction, Texts/Supplies, Course Description</p> <p><b>Proposed For College(s):</b> Mesa</p>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

<b>CAN DATA:</b> None	<b>Originating Campus:</b> Mesa  <b>Effective:</b> Fall 2005  <div style="text-align: right;">V.1</div>
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**Work Experience (WORK)**

<p><b>272 General Work Experience (Parallel Plan)</b></p> <p style="text-align: right;"><b>Hours by Arrangement, 1 - 3 units Grade Only</b></p> <p><b>REQUISITES:</b> None</p> <p>During summer sessions, one other course must be taken concurrently. Failure to complete seven units during Fall/Spring and/or other class during Summer session will result in course credit being denied and/or removed</p> <p>A program of on-the-job learning experiences designed to assist the student in developing occupational effectiveness. Employment need not be related to vocational or occupational major. One unit of credit is earned for each 75 hours of paid employment or 60 hours of volunteer work, with a maximum of three units per semester or summer session. This course may be taken twice for a maximum of six units. However, the combined maximum credit for all work experience courses from all disciplines may not exceed 16 units.</p> <p><b>FIELD TRIP REQUIREMENTS:</b> Not required</p> <p><b>TRANSFER APPLICABILITY:</b> Associate Degree Credit &amp; transfer to CSU and/or private colleges and universities</p> <p><b>CAN DATA:</b> None</p>	<p><b>Offered At:</b> Miramar, City</p> <p><b>Action(s) Proposed:</b> Course Activation (Currently active at another college) <i>Approved</i></p> <p><b>Proposed For College(s):</b> Mesa</p> <p><b>Originating Campus:</b> Mesa</p> <p><b>Effective:</b> Spring 2005</p> <div style="text-align: right;">V.2</div>
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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**PROGRAM CHANGES**

(Note: To view from *Proposals* screen, click *Program Search* button, scroll down to program name, then option title, if appropriate, and click *PR* icon.)

**Business Studies - Retail Management Emphasis – City College, PID #1025, Effective Spring 2005**

*Approved*

Program Revision

\*Add Certificates of Completion:

*Advanced Courses*

*Foundation Courses*

*Intermediate Courses*

Change Certificate of Achievement

*Award title – Retail Management Emphasis*

\*Add Associate in Science Degree

*Retail Management Emphasis*

**Business Studies – Small Business Management Emphasis – City College, PID #1024, Effective Fall 2005**

*Approved*

Program Revision

Change Certificates of Completion:

*Financial Services – added ECON 121 as an elective*

*Job Skills – added BUSE 277C to the award*

*Working Education – added BUSE 245E, 245F, 245G, 245H to the award*

Change Certificates of Achievement:

*Small Business Management Emphasis: Starting and Managing a Small Business – added the courses from the Working Education Certificate of Completion.*

*Small Business Management Emphasis: Community Service – added the courses from the Working Education Certificate of Completion.*

Change Associate in Science Degrees:

*Small Business Management Emphasis: Financial Services – added course from Financial Services Certificate of Completion (ECON 121), added course from the Job Skills Certificate of Completion (BUSE 277C), added courses CBTE 140A, CBTE 140 and CBTE 190*

*Small Business Management Emphasis: Starting and Managing a Small Business – added courses from the Working Education Certificate of Completion (BUSE, 245E, 245F, 245G and 245H)*

*Approved*

**Curriculum Instructional Council**  
**Action Taken – December 9, 2004**

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See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

**Business Studies** – Small Business Accounting Emphasis – City College, PID #1022, Effective Fall 2005

*Approved*

Program Revision

Change Certificates of Completion:

*Small Business Bookkeeper – add electives (CBTE 140A, CBTE 190 and CBTE 140)*

*Tax Preparer – add courses (BUSE 245C and BUSE 277C)*

Change Associate in Science Degree

*Small Business Accounting Emphasis – add courses from Small Business Bookkeeper and Tax Preparer Certificates of Completion (CBTE 140A, CBTE 190, CBTE 140, BUSE 245C and BUSE 277C)*