

Approved

Curriculum Instructional Council
Actions Approved – October 8, 2015 Upper Division

Subject: English (ENGL) Discipline: English

<p>*~401 Advanced Writing for Healthcare Professionals</p> <p style="text-align: right;">48-54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> English 205 with a grade of “C” or better, or equivalent. <i>Limitation on Enrollment:</i> Must be admitted to the Health Information Management program. This course provides an overview of writing for healthcare professionals. The primary concepts include effective workplace writing, the standards, conventions, and technologies of professional writing; communicating to a variety of audiences; the five stages of the writing process, critical reading of medical records and reports, and developing appropriate written responses to workplace challenges. Other topics will include research writing in APA format and grant writing. This course is designed for health information management majors.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: New Course <i>Approved</i></p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Dist. Ed Proposed For College(s): Mesa</p> <p><i>This course is being proposed at Mesa for:</i></p> <ul style="list-style-type: none"> • <i>District General Education: AI Language and Rationality</i> <p><i>To be reviewed at the November 12th CIC meeting</i></p> <p>Effective: Fall 2016</p>
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Subject: Health Information Management (HIMS) Discipline: Health Information Technology (The Commission on Accreditation for Health Informatics and Information Management Education Standard)

<p>*~408 Ethics in Healthcare Administration</p> <p style="text-align: right;">48-54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Limitation on Enrollment:</i> Must be admitted to the Health Information Management program. This course provides a comprehensive foundation for ethics in healthcare management and administration. Students will gain knowledge of the theory and concepts of ethics and its application to health information and healthcare administration for them to be able to model sound decision making and ethical practice. Ethics related to the United States healthcare system around patient access, quality and cost will be addressed. This course is designed for health information management majors.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: New Course <i>Approved</i></p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Dist. Ed Proposed For College(s): Mesa</p> <p>Effective: Fall 2016</p>
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*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

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Subject: Health Information Management (HIMS) Discipline: Health Information Technology (The Commission on Accreditation for Health Informatics and Information Management Education Standard)

<p>*~418 Topics in Legal and Compliance for Healthcare Professionals 64-72 hours lecture, 4 units Grade Only</p> <p>REQUISITES: <i>Limitation on Enrollment:</i> Must be admitted to the Health Information Management program. This course focuses on the laws and regulations applicable to healthcare compliance. Topics include federal and state law enforcement and reporting requirements, risk management, audit trails, fraud detection, ethical and legal requirements related to coding, personal health record (PHR), analysis of privacy, security, and confidentiality policies and procedures. This course is designed for health information management majors.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: New Course Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Dist. Ed Proposed For College(s): Mesa</p> <p>Effective: Fall 2016</p>
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Subject: Health Information Management (HIMS) Discipline: Health Information Technology (The Commission on Accreditation for Health Informatics and Information Management Education Standard)

<p>*~420 Principles of Finance for Health Information Management 64-72 hours lecture, 4 units Grade Only</p> <p>REQUISITES: <i>Limitation on Enrollment:</i> Must be admitted to the Health Information Management program. This course covers the fundamentals of financial management in the healthcare setting. The primary concepts covered in this course include capital, operating and/or project budgets using basic accounting principles, performing cost-benefit analysis for resource planning and allocation, evaluating vendor contracts, and negotiation skills. This course is designed for health information management majors.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: New Course Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Dist. Ed Proposed For College(s): Mesa</p> <p>Effective: Fall 2016</p>
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Subject: Health Information Management (HIMS) Discipline: Health Information Technology (The Commission on Accreditation for Health Informatics and Information Management Education Standard)

<p>*~440 Leadership and Strategic Management for Healthcare Professionals 64-72 hours lecture, 4 units Grade Only</p> <p>REQUISITES: <i>Limitation on Enrollment:</i> Must be admitted to the Health Information Management program. This course examines the theory and practice of leadership, strategic management, and change management in healthcare settings. The primary concepts covered in this course include an overview of emerging issues such as business planning, organizational change, innovation, strategic planning, leadership thinking and goals, change implementation and strategies for successful transitions. This course is designed for health information management majors.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: New Course Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Dist. Ed Proposed For College(s): Mesa</p> <p>Effective: Fall 2016</p>
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PROGRAM CHANGES

(Note: To view from *Proposals* screen, click *Program Search* button, scroll down to program name, then option title, if appropriate, and click *PR* icon.)

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