

# San Diego Community College District Curriculum and Instructional Council

**APPROVED**

Meeting of May 22, 2008  
2:00 PM—District Office—Muir  
Location, Z-405

## MINUTES

### **PRESENT:**

Andersen, Libby  
Bergland, Yvonne  
Ellison, Brian  
Gustin, Paula  
Hess, Shelly  
Lombardi, Jan  
Manzoni, Ron  
Murphy, Carol  
Parker, Juliette  
Short, Duane

Vincent, Bill  
Weaver, Roma

Articulation Officer—City College  
Acting Vice President, Instruction—Mesa College  
Vice President, Instruction & Student Services—Continuing Education  
Curriculum Chair—Mesa College  
Dean, Curriculum & Instructional Services—District Office  
Curriculum Chair—City College  
Vice President, Instruction—City College  
Curriculum Chair—Miramar College  
Articulation Officer—Mesa College  
Academic Senate Representative, Articulation Officer—Miramar  
College  
Vice President, Instruction—Miramar College  
Curriculum Chair—Continuing Education

### **ABSENT:**

Ingle, Henry T.  
Matthew, Esther  
Neault, Lynn

Vice Chancellor, Instructional Services, Planning & Technology—  
District Office  
Representative, Academic Senate—Continuing Education  
Vice Chancellor, Student Services—District Office (*Ex Officio*)

### **STAFF:**

VanHouten, Laurie  
Nasca, Shannon

Curriculum Analyst, Curriculum & Instructional Services—District Office  
Senior Secretary, Curriculum & Instructional Services—District Office

### **GUEST:**

Signaigo-Cox, Jane

Dean, Career—Technical Education—Continuing Education

# San Diego Community College District Curriculum and Instructional Council

*Shelly Hess called the meeting to order at 2:00p.m.*

## I. MINUTES AND AGENDA

### A. Approval of: May 08, 2008 Minutes

*The minutes were approved.  
9 for, 0 against, 2 abstained*

*M/S/P (Gustin/Weaver)*

At the May 08, 2008, CIC meeting English 051 and English 056 were approved to be renumbered to English 049 and 048 however both English courses will not be renumbered until Fall 2009.

### B. Approval of: May 22, 2008 Agenda

Added to the Agenda:

Administration of Justice 085, Public Safety Program

Administration of Justice 316, Baton Instructor Course

Administration of Justice 324, S.T.C. Certified Supplemental Core Course

Administration of Justice 334, Law Enforcement Emergency Vehicle Operation

Administration of Justice 365, Assessment Tools Used on Adult Offender Populations

Administration of Justice 373, P.O.S.T. Certified Regular Basic Course Modular Format, Level III, P.C. 832 (Part 1)

American Sign Language 105, Implications of Deafness

Automotive Technology 600, Quick Service Lube, Pre-Delivery Inspection Technician

Automotive Technology 601, Automotive Introductory and Safety

Clothing and Textiles 651, Sewn Production Business I

Clothing and Textiles 652, Sewn Production Business II

Clothing and Textiles 653, Sewn Production Business III

Diesel Technology 400, Introduction to Diesel Technology

Diesel Technology 401, Measuring Tools and Applied Mathematics

English 012A, Basic English Review

English 012E, English 049 Review

Fire Protection Technology 115, Low Angle Rope Rescue

Fire Protection Technology 200A, Fire Command IA

Fire Protection Technology 200B, Fire Command IB

Fire Protection Technology 201, Fire Management I

Fire Protection Technology 202A, Fire Prevention IA

Fire Protection Technology 202B, Fire Prevention IB

Fire Protection Technology 247, Refresher, Rescue Systems I

Fire Protection Technology 265, Inservice Fire Training Modules

Fire Protection Technology 312A, Auto Extrication

Fire Protection Technology 362A, Inservice Fire Training Modules

Fire Protection Technology 370A, Firehouse World Hands-on Training

Manufacturing Engineering Technology 055, Metal Cutting Processes for Welding

Manufacturing Engineering Technology 060, Shielded Metal Arc Welding Process

# San Diego Community College District Curriculum and Instructional Council

Applied Biotechnology, Certificate of Performance  
Inspection and Vehicle Preparation Technician Program, Certificate of Completion  
Introduction to Diesel Technology Program, Certificate of Completion  
Sewn Production Business Program, Certificate of Completion

*The agenda was approved as amended.* M/S/P (Bergland/Andersen)

## II. CURRICULUM REVIEW/APPROVAL

### A. Approval of Curriculum

*The curriculum was approved by consent.* M/S/P (Lombardi/Gustin)

### B. Approval of Program Changes

No program changes.

### C. Approval of Continuing Education Curriculum

No Continuing Education Curriculum.

### D. Approval of Continuing Education Programs

No Continuing Education Programs.

## III. OLD BUSINESS

### A. Associate Degree GE Requirements/ Liberal Arts and Sciences/ Flexible Degree Options

NOTE: The following key to GE Options is provided to assist the reader

- 1) SDCCD GE **AND** District Requirements (25+ units)
- 2) CSU GE (39 units)
- 3) IGETC (34-39 units)
- 4) SDCCD GE **AND** additional courses needed to meet all lower division GE requirements of an accredited U.S. postsecondary institution which awards the baccalaureate degree, as detailed in an inter-institutional articulation or transfer agreement and certified by a City, Mesa, or Miramar College counselor (average 30+ units)
- 5) SDCCD GE only (18 units)

Shelly Hess recounted at the May 08, 2008, the Council passed the Associate Degree General Education (GE) requirements for all degrees including the transfer studies replacement degrees: Options 1, 2, and 3. In addition, the Council decided to continue discussion in the fall about Option 4 for all degrees. After the May 08, 2008, CIC meeting Hess received emails and phone calls asking her if the three GE degree options CIC approved (listed above) were applicable to all degrees including the transfer studies replacement degrees. Hess explained she

## San Diego Community College District Curriculum and Instructional Council

replied yes to these inquiries because it was her understanding that the three GE degree options were approved for all degrees, including transfer studies replacement degrees. However, after much discussion with various parties it became apparent that there was confusion on this issue. Hess decided to add it to the agenda for further discussion and clarification. Hess stated the purpose of adding Associate Degree GE Requirements, Liberal Arts and Sciences degrees and the Flexible Degree options to the agenda is not to go back and rehash the previous discussions. She continued that there were a lot of changes that took place, the Council was pressed for time, and they needed to determine as a Council where the district wants to head in the future for the transfer studies replacement degrees and GE options.

Hess opened for discussion GE options for the new transfer studies replacement degrees. Duane Short explained it has been Miramar College's position that they do not feel it is a good idea to have Option 5 for any SDCCD degree. This has been Miramar College's position since February 2008 when Mesa College introduced Option 5 as one of the GE options for Mesa's proposed transfer studies replacement degree. He explained a source of the confusion may have come from the March 13, 2008, CIC meeting. Short recalled at that meeting Elizabeth Armstrong said it seemed like what Mesa College wanted and what Miramar College wanted were similar and maybe the two could come to a compromise solution. The compromise solution became Option 4 and was proposed as an alternative to Option 5 that would apply to all degrees offered by all colleges. Short stated it is clear now that not everyone understood the background for Option 4. Therefore at the May 08, 2008, CIC meeting when the Council voted to hold on off on approving Option 4 and approved only Options 1, 2, and 3, Short understood that Option 5 was still off the table and did not apply to any of the District's degrees at any of the colleges. Short stated he is ready to explain why Miramar believes Mesa's proposal for Option 5 is a bad idea.

Ron Manzoni asked Short if Miramar wanted the Option 4. Short replied Miramar College does not want Option 5. Miramar College feels that is a bad idea; however, Miramar College agreed to adopt CIC's decision. Short stated after the May 08, 2008, CIC meeting there were emails from Juliette Parker and Libby Andersen regarding their understanding of City and Mesa College's new transfer studies replacement degrees—the new degrees would still include Option 5. Short confirmed Miramar College is opposed to that.

Paula Gustin acknowledged the confusion: the transfer studies replacement degrees were one issue and changing the GE requirements was another issue and somewhere the two issues merged together and now it is unclear. She continued when the Council approved the original Transfer Studies degrees, Mesa's position and the reason the Transfer Studies degrees were created was to not have a Health Education and Physical Education requirement and to allow for the CSU and IGETC patterns. Gustin stated it does not make sense to include a pattern with District requirements because it contradicts the intent of the degree. Mesa College's other goal was for the regular associate degrees to have the CSU and IGETC GE patterns. Gustin asked the Council for clarification if those are in fact two separate issues. Hess replied that is the reason why the issues have been

## San Diego Community College District Curriculum and Instructional Council

brought back to the Council for clarification. The Council has already approved the GE options. Now the Council needs to discuss the transfer studies replacement degrees and what do the Colleges want as GE options for students.

Manzoni affirmed City College holds the same position as Mesa College. He added City College submitted their transfer studies replacement degree with Option 4 included. Manzoni saw the transfer studies replacement degrees as a separate topic from applying Options 1, 2, and 3 to all degrees. Andersen stated the four GE options are different and are based on what was originally proposed: District GE with competencies (Option 5); District GE with District requirements (Option 1); CSU GE (Option 2); and IGETC (Option 3). Andersen informed the Council City College split the competencies and the requirements so the District could meet the needs of the students going to the private and independent universities. Short replied that was the source of the compromise for Option 4, because Armstrong said the reason for the four GE options was to help the students transferring to private or independent universities. Short gave the Council a handout explaining the different GE options from Miramar College's view. The handout included a summary of the following problems Miramar sees with Mesa's proposal of allowing Option 5 for transfer studies replacement degrees but not for other degrees: It would create different GE requirements among the colleges; transfer students would be held to lower standards than other students; transfer program graduates may not meet minimum transfer eligibility standards, and; CSU GE and IGETC would be superfluous GE options for transfer studies replacement degrees. The handout also showed that Miramar's proposal for Option 4 would have removed or mitigated these problems, but that there were concerns related to the difficulty and cost of implementation for Option 4.

Manzoni stated if Mesa College and City College are the only colleges with the transfer studies replacement degrees (Liberal Arts and Science Degrees) and their preference is to include the Option 5 with those degrees then that settles the issue. Short asked the Council for clarification whether there are college-specific GE patterns in our District. Manzoni responded Miramar could choose to do what they wanted. Short replied that if that was true it would be okay for different colleges to have different GE patterns. Hess asked if the colleges wanted to go in the direction of having different GE patterns. Short stated Miramar College was against the original proposal of having different GE options at different campuses. He continued that although Miramar was opposed to Option 5, Miramar would follow what CIC decided because of Miramar's commitment to consistency in GE options among the three colleges.

Short stated Miramar College feels if all of the colleges adopted the proposal of allowing Option 5 for the new transfer studies replacement degrees but not for all other degrees, it would be problematic for a number of reasons. He gave the following example: at City and Mesa Colleges the chemistry degree resides in the non-transfer degree areas. Therefore, City and Mesa College's students would have to complete Option 1 for a total of around 25 units. Conversely, at Miramar College the chemistry degree is part of the transfer studies replacement degrees. Short maintained under the City and Mesa College's GE proposal their

## San Diego Community College District Curriculum and Instructional Council

(Miramar's) students would therefore not have to complete any of the District requirements for the chemistry major; they would just complete the 18 units of GE in Option 5. The result would be students majoring in the same subject at two different SDCCD colleges who have two different sets of GE requirements.

Jan Lombardi asked if the issue can be solved by acknowledging the fact that the new degrees have been sent to the Systems Office, which will probably be approved soon and what causes the difficulty is interpreting what the Council approved last week. There were four GE options that were reduced to three GE options and now if those simply do not apply to the transfer studies degrees then she does not see the problem. Gustin stated the issues are split. Short provided the Council with a handout summarizing the five proposed GE options.

Hess asked the Council which GE options they wanted to implement for the transfer studies replacement degrees. Andersen and Gustin responded that City College and Mesa College had already sent their degrees to the Systems Office for approval with the four GE options attached (Options 1, 2, 3, and 5). Lombardi reiterated the degrees are about to be approved. Short referred to his handout and stated in the original proposal made by Mesa College in February there would be three GE options for students for the replacement transfer studies degrees: Options 2, 3, and 5. Short added he understood City College added a fourth option (Option 1). Andersen stated for the Liberal Arts and Sciences degree one option was District GE and District competencies (Option 5) and one option was District GE and District requirements (Option 1). Andersen stated that City College was not really listed on the handout. Short responded he recognized that City College had added Option 1; however, that option is really the same as Option 5. Andersen stated no, the District GE only with the competencies (Option 5) would be one option and the option with the District requirements (Option 1) is an additional option. Short replied he understood; however, on the way to earning Option 1, before a student even gets there, they would have already completed Option 5. Short followed with the analogy, if you give a student a test and say to them, "You can choose to do questions one and two, or you can choose to do questions one, two, three, and four; however I am only going to grade questions one and two," no student will ever need to do questions three and four. Short stated this analogy applies to the proposal for Option 5 because a student would have two choices: Do District GE only or do District GE and District Requirements. As soon as the student is done with District GE only they would be done with the GE requirements for the degree, so there is no sense in including District Requirements as an additional option. This point also holds true with CSU GE (Option 2) and IGETC (Option 3). When a student is halfway finished with CSU GE or IGETC they finish the District GE requirements (Option 5) and therefore the GE requirements for the degree. Short stated with Option 5 the District is saying any transfer student completes 18 units of District GE and then they are done with GE.

Gustin stated in reality the students are transferring to SDSU or CSU, so they will always be using the other two GE options. Short agreed but asked what does the District hold the students to for our degree. He stated under Option 5 we only hold the students to the 18 units. Parker stated not if they are working with

## San Diego Community College District Curriculum and Instructional Council

counselors. The goal of adding Option 5 is to attract students who are completing high unit majors. Parker continued Mesa College has some computer science and engineering and other sciences through preparation for the major that is 58-64 units so those same units used in a transfer GE pattern would only allow 10-15 units. Therefore, Mesa College wanted to offer the option encouraging students to obtain a degree so they would leave with something in hand. Students are advised not to complete a transfer GE pattern if they want those units of GE to be incorporated in their junior and senior years when they transfer. The goal was to add an additional District GE pattern to the transfer degree options to attract those students leaving and all other students if they want to meet admissions requirements and if they want to go to a CSU or UC, the best use of their time is to complete the transfer GE patterns and not the District GE patterns. Short agreed that transfer advising is a separate issue from the degree requirements and a counselor should tell the student to do whatever is best for them to transfer. Lombardi asked Short why a student would get a transfer degree without an institution in mind that they wanted to attend. Lombardi's understanding was that Option 5 was then supplemented by courses required by whatever institution the student chooses, whether it is stated that specifically or not. She continued if the student is transferring they will need additional units. Short agreed and explained that was the point of Option 4, which Miramar originally proposed in place of Option 5. Lombardi replied it is stated in the catalog that any transfer student is going to have to complete transfer level courses in order to complete their requirements. Short agreed that was true; however, he stated it is also true under Option 5 the District would be issuing a degree that we are claiming is a transfer degree to students when they have not actually met transfer requirements. He stated under Option 5 a student could complete the degree with only Mathematics 096 and without completing any transfer level mathematics. Parker replied the student would not gain admission to a university. Short agreed and reiterated that the question is whether it is appropriate to award a transfer degree when in fact the student is not ready to transfer.

Manzoni commented that the title has been changed from Transfer Studies degree to Liberal Arts and Sciences degree. The history of this is to put it in place to capture the students who usually transfer without completing a degree. Manzoni stated the issues that Parker identified explain that most of the students will complete IGETC or CSU GE because that is what the transfer institute is expecting. We try to remind the student that permits them to obtain an associate degree. He continued he understands Short's question; however, he is not worried about it and the State is saying all we need is 18 units. If the student does happen to follow Option 5 then they have met the State requirement and the District requirement.

Short asked if anyone from City and Mesa Colleges is concerned with the fact that under Option 5 (the option that Miramar is opposed to) students obtaining degrees from Miramar College will be held to a less rigorous standard than the students obtaining degrees at City College or Mesa College. Andersen thinks that this has been looked at for many years based on the number of courses that Miramar College has offered versus the number of courses that City College has offered. When City College lists the preparation for the major in the catalog, for example,

## San Diego Community College District Curriculum and Instructional Council

10 chemistry courses that all articulate, at Miramar College they are able to offer 5 chemistry courses that all articulate. SDSU and other institutions have accepted the Miramar College preparation for the major only expecting the 5 chemistry courses but at City they have expected the 10 and they will expect that to complete that preparation for the major. Andersen did not think it was a lower standard. Short clarified he means that under to the proposal for Option 5, City College students majoring in chemistry or English or art or other subjects will have to take Physical Education, Health Education, Multi-cultural Education, and American Institutions Requirement (AIR); a Miramar College student majoring in chemistry or English or art or other subjects will not have to take Physical Education, Health Education, Multi-cultural Education, and AIR. Andersen responded students can also use the CSU GE or IGETC patterns and they would not have to take Physical Education, Health Education, Multi-cultural Education, and AIR. Andersen stated there is the CSU GE and IGETC option in City College's Liberal Arts and Sciences degree. She continued the options for District requirements (Option 1) and without District requirements (Option 5) were placed in the degree because there was no compromise at the time.

Parker commented this is more than just four or five institutions with the District pattern, there are a lot of high unit preparation for major going to the CSU and UC. She continued regarding Option 4 the talk at some of the campuses is that it is complicated because we would be adopting a GE pattern at another institution, which you hope you have courses to meet the requirements for, which is almost impossible to do. Parker added there is a lot to consider with Option 4 and it may not be necessary if we stick with Option 5 and use those additional courses that are needed for transfer and the GE pattern as much as you can fulfill at a private institution or higher and use this pattern as our own requirements. Short agreed that Miramar's proposed Option 4 has no relevance if the district adopts Option 5, since Option 4 was proposed as a compromise in place of Option 5.

Bill Vincent asked Andersen in regards to Short's question; he wanted to know the rationale as to why they were fine with allowing two different sets of GE requirements for the same major at two different SDCCD colleges. Andersen replied the current degree using the District requirements includes Health Education, Physical Education and Multi-cultural Education. She continued where we had differences in units articulating or transferring with students was based on the course offerings in the catalog. Andersen stated if City College offers the courses on a regular basis then have more different courses than one of the other colleges then that college should not be held to City College's course offerings. Short stated the point Miramar College is trying to make is under the proposal of allowing Option 5 for the new transfer studies replacement degrees but not for any other degrees, the District would be implementing two different sets of GE options for many majors. He went on if we follow what is being suggested for Option 5, Miramar College students will not be completing District Requirements for any of the 18 new "flexible majors" because they are part of Miramar's new transfer studies replacement degrees; however, students will need to complete District Requirements for City and Mesa College's majors because they are part of their old degrees.

## San Diego Community College District Curriculum and Instructional Council

Short stated the concept behind GE is that every student who graduates from an institution takes the same core of agreed-upon courses no matter what the student majors in. He continued and cautioned that the way the Council is moving with this decision (Option 5), this principle will no longer be in effect in our district because some of the GE options will be different at different colleges and for different majors. Short stated that students will have to complete a lower number of units at Miramar College than they would at City and Mesa Colleges and some of the GE options would only be available to those students taking a transfer degree and not open to others. Miramar is opposed to having different GE requirements for different majors or colleges, which is why Miramar proposed Option 4 for all majors at all colleges. Hess thinks the key is to separate all of the other degrees because the Council has determined the GE patterns for those degrees and traditionally in the District it seems students have had a different GE option for all other non-transfer studies degrees. She continued for the transfer studies replacement degrees the Council needs to try to come to a consensus to follow the GE patterns that have been followed in the past. Hess asked if the Council wanted to continue that path or use the three options for all degrees (Options 1, 2, and 3) including the transfer studies replacement degrees. Andersen responded not using Option 4 or 5 is not going to help serve the District's students. She added the District has a lot of students going to private in-state and out-of-state universities and a fourth GE option is greatly needed. The Council continued to discuss the need for a fourth GE option (Option 4 or 5).

Short commented there has been disagreement with the GE options since February 2008 regarding Option 5. That is why Option 4 was proposed. He understands Option 4 has been seen as problematic by City and Mesa and there is not agreement on it either. Short stated that at the last CIC meeting he and his colleagues from Miramar College's understanding was the Council was voting on the first 3 GE options that everyone agrees on (Options 1, 2, and 3), for every degree including the new transfer studies replacement degrees. He understands that is not how other Council members interpreted the decision.

Laurie Van Houten asked the Council if they were saying that at today's meeting if they were agreeing what was approved at the May 08, 2008, CIC meeting with the three GE options (Options 1, 2, and 3) for all degrees including the transfer studies replacement degrees with the option of adding the fourth GE option (Option 4 or 5) next year. Several members of the Council said no, that was not correct. Van Houten then asked if the Council is saying that the three options (Options 1, 2, and 3) were approved for all of the degrees except the transfer studies replacement degrees and what they are saying now is that they want to use the fourth GE option (Option 4 or 5) for the transfer studies replacement degrees. Short offered to write the options on the white board in the meeting room. Andersen asked VanHouten if she was saying to move forward with the three GE options (Options 1, 2, and 3) for the currently existing degrees. Van Houten answered yes that is what was agreed upon at the last CIC meeting. Andersen added and move to the four GE options for the replacement degrees. Van Houten replied yes. Andersen stated the four options for the replacement degrees are Option 1) District GE and District requirements, Option 2) CSU GE, Option

## San Diego Community College District Curriculum and Instructional Council

3) IGETC, and Option 4) the mix of District GE with the private university articulation. Van Houten responded that was her understanding.

Hess stated for this year the Council was not going to come to a consensus regarding the GE options. She continued the Council should move on as the Colleges have practiced, where they have had a different variation of GE patterns for transfer students. She recommended next year bring the GE options discussion back to the table. Short suggested that the Council at least agree on which options will be used for the transfer studies replacement degrees. He continued if there is going to be Option 5 at all then we should just list only Option 5 for the transfer studies replacement degrees and not Options 1, 2, or 3 because students will finish Option 5 on the way to completing every other GE pattern. Gustin rebutted the students are going to transfer and Option 5 alone is not enough for them. Short replied that under this plan there is enough for them to complete a degree because doing Option 5 alone is one of the options. Gustin responded the students will not be advised of that in Counseling for the transfer studies replacement degrees. Short refuted that is why Option 5 should not be included as an option for the transfer studies replacement degrees.

Brian Ellison thinks that the Colleges should stay with what they submitted to the System Office and try to reconcile later. He added that he is impressed with the effort that the Council has put forward to come to some sort of congruence. Ellison suggested waiting until the Fall when CIC resumes meetings and continue this discussion.

Short asked each College what GE options they submitted along with their replacement degrees to the Systems Office.

City College: GE Options 1, 2, 3 and 5

Mesa College: GE Options 2, 3 and 5

Miramar College: GE Options 1, 2, 3, and language that would allow 4 or 5

Hess concluded that no vote was necessary, the colleges would proceed with the options submitted to the System Office, and next year as the Council would decide how to come to a consensus regarding GE options. Lombardi affirmed that in the catalog and with the evaluators we need to point out that Option 5 is an additional option for the transfer studies replacement degrees. Hess stated the District Instructional Services Office will work with the colleges and the wording in the catalog.

### B. Work Experience Catalog Update

Hess gave the Council a handout regarding the work experience catalog update and explained parallel will be removed from the title. She continued one item added to hours by arrangement was the clarification that one unit of credit is earned for each 75 units of paid employment or 60 hours of volunteer work. Originally that item was at the end of the course description and was confusing to students when they enrolled in the class. Hess explained if a student dropped below 75 or 60 hours they would not receive credit for the class.

# San Diego Community College District Curriculum and Instructional Council

Hess stated another change to work experience was to the first sentence, “A program on the job learning experience or students employed in a job related to their major or their educational goals”. Removed from that sentence was the reference to students’ need to be enrolled in a minimum of 7 units. These changes were also in Title 5. Hess asked the Council for permission to remove occupational work experience 274 because technically the alternate plan is no longer part of Title 5. Gustin suggested completing the sentences.

*Action: The removal of Occupational Work Experience 274 was approved.  
M/S/P (Andersen/Gustin)*

Lombardi asked that once the revision is made that the District Instructional Services Office sends the revision to the Council.

## C. Curriculum Approval Calendar

Hess explained to the Council that after they approved the Curriculum Approval Calendar for the 2008-2009 academic year at the May 08, 2008, CIC meeting, it was pointed out that the CIC meeting scheduled on May 28, 2009 was after classes ended. The date was removed and the revised calendar reflected the change.

*Action: The revised Curriculum Approval Calendar for the 2008-2009 academic year was approved with the removal of the May 28, 2009, CIC meeting date.  
M/S/P (Andersen/Gustin)*

## IV. NEW BUSINESS

### A. Curriculum Walked—In

Hess invited City College to present their walked-in curriculum.

#### *Applied Biotechnology, Certificate of Performance*

Lombardi explained to the Council that the Applied Biotechnology Certificate of Performance was stalled in CurricUNET when the program changes took place. The certificate is 11 units. Short asked if Applied Biotechnology was discussed with Sandy Slivka in regards to the Biotechnology program at Miramar College. Lombardi answered that she thought they were in communication but was not sure. Short asked if Biotechnology was a new program and Lombardi responded yes. Andersen added Biotechnology 206 was revised and activated it again.

*Action: Applied Biotechnology, Certificate of Performance was approved for City College.  
M/S/P (Parker/Andersen)  
9 for, 0 against, 2 abstained*

*Manufacturing Engineering Technology 055, Metal Cutting Processes for Welding; and Manufacturing Engineering Technology 060, Shielded Metal Arc Welding Process*

## San Diego Community College District Curriculum and Instructional Council

Lombardi explained to the Council that Manufacturing Engineering Technology 055 and 060 are theory courses for welding. Andersen added they are college level theory courses that will be partnered with the Continuing Education lab course, where the actual application occurs. She continued there is a real need for the theory courses and they should be at the associate degree level. Andersen added the goal is to create a certificate. The lab courses are Continuing Education and will be taught at ECC. Manzoni added the theory courses are City College course; however, they will be taught at ECC.

*Action: Manufacturing Engineering Technology 055, Metal Cutting Processes for Welding and Manufacturing Engineering Technology 060, Shielded Metal Arc Welding Process were approved for City College. M/S/P (Gustin/Short)*

*English 012A, Basic English Review and English 012E, English 049 Review*  
Lombardi informed the Council that, for a long time City College had an English 097 course, which was a one unit lab course for helping students succeed in their regular English courses. The course has not been very successful just a lab course. After reviewing English 097 it was decided that there needed to be more instructor involvement. English 012A is a more general course that assists students who are having difficulties with English courses. English 012E is for students who are giving problems in English 051. They are both one unit lab courses with considerable instructor involvement.

*Action: English 012A, Basic English Review and English 012E, English 049 Review were approved for City College. M/S/P (Gustin/Andersen)*

Hess invited Miramar College to present their walked-in curriculum.

*Fire Protection Technology 115, Low Angle Rope Rescue; Fire Protection Technology 200A, Fire Command IA; Fire Protection Technology 200B, Fire Command IB; Fire Protection Technology 201, Fire Management I; Fire Protection Technology 202A, Fire Prevention IA; Fire Protection Technology 202B, Fire Prevention IB; Fire Protection Technology 247, Refresher, Rescue Systems I; Fire Protection Technology 265, Inservice Fire Training Modules; Fire Protection Technology 306A, Haz Mat Emergency Response First Responder Operational; Fire Protection Technology 312A, Auto Extrication; Fire Protection Technology 362A, Inservice Fire Training Modules; and Fire Protection Technology 370A, Firehouse World Hands-on Training*

Murphy explained to the Council a lot of the Fire Protection Technology (FIPT) courses contained just a few hours of laboratory or a few hours of lecture. After some discussion with the Fire Science faculty, they agreed to switch the courses in either the direction of full laboratory hours or full lecture hours.

Murphy informed the Council that course numbers FIPT 115, FIPT 200A, FIPT 200B, FIPT 201, FIPT 202A, FIPT 202B, and FIPT 306A were all changed to lecture only courses.

## San Diego Community College District Curriculum and Instructional Council

Murphy informed the Council that course number FIPT 247 was changed to a laboratory only course. She continued course number FIPT 265 was being deactivated.

Murphy explained the unit value changed for course number FIPT 312 from .2 to .5. She continued the course number is also being changed from FIPT 312 to FIPT 312A. Murphy explained course number FIPT 362 had many hours and it was .2 units and is being changed to 4 units. She continued the course number is also being changed from FIPT 362 to FIPT 362A. Murphy explained the unit value changed for course number FIPT 370 from .2 units to .5 units. She continued the course number is also being changed from FIPT 370 to FIPT 370A.

*Action: Fire Protection Technology 115, Low Angle Rope Rescue; Fire Protection Technology 200A, Fire Command IA; Fire Protection Technology 200B, Fire Command IB; Fire Protection Technology 201, Fire Management I; Fire Protection Technology 202A, Fire Prevention IA; Fire Protection Technology 202B, Fire Prevention IB; and Fire Protection Technology 306A, Haz Mat Emergency Response First Responder Operational courses were approved at Miramar College as lecture only courses. Fire Protection Technology 247, Refresher, Rescue Systems I was approved at Miramar College as a laboratory only course. Fire Protection Technology 265, Inservice Fire Training Modules was approved for deactivation at Miramar College. The unit value change and course number change for Fire Protection Technology 312A, Auto Extrication; Fire Protection Technology 362A, Inservice Fire Training Modules; and Fire Protection Technology 370A, Firehouse World Hands-on Training were approved for Miramar College. M/S/P (Lombardi/Short)*

Manzoni had to leave the meeting to attend the Board of Trustees meeting. He thanked the Council for all of their hard work.

*Administration of Justice 085, Public Safety Program; Administration of Justice 316, Baton Instructor Course; Administration of Justice 324, S.T.C. Certified Supplemental Core Course; Administration of Justice 334, Law Enforcement Emergency Vehicle Operation; Administration of Justice 365, Assessment Tools Used on Adult Offender Populations; and Administration of Justice 373, P.O.S.T. Certified Regular Basic Course Modular Format, Level III, P.C. 832 (Part 1)*

Murphy explained to the Council that Administration of Justice (ADJU) 085, ADJU 324, ADJU 365, ADJU 373 all had very few laboratory hours so the courses are all being changed to lecture only courses. She continued ADJU 316 and ADJU 334 had very few lecture hours so the courses are all being changed to laboratory only courses. Murphy informed the Council that all of the units for the ADJU courses unit values did not change.

*Action: Administration of Justice 085, Public Safety Program; Administration of Justice 324, Administration of Justice 365, Assessment Tools Used on Adult Offender Populations; and Administration of Justice 373, P.O.S.T. Certified Regular Basic Course Modular Format, Level III, P.C. 832 (Part 1) were approved as lecture only courses for Miramar College. Administration of Justice*

## San Diego Community College District Curriculum and Instructional Council

*316, Baton Instructor Course; S.T.C. Certified Supplemental Core Course and Administration of Justice 334, Law Enforcement Emergency Vehicle Operation were approved as laboratory only courses. M/S/P (Lombardi/ Weaver)*

Hess invited Mesa College to present their walked-in curriculum.

*American Sign Language 105, Implications of Deafness*

Gustin informed the Council that American Sign Language (AMSL) 105 has been in CurricUNET for two years and the reason being is there are now 20 courses in the system. The AMSL department wants to offer the course as distance education. At the time the course was created the originator made the proposal a course integration and distance education. Gustin explained Mesa College just wanted the course approved for distance education.

*Action: American Sign Language 105, Implications of Deafness was approved for distance education at Mesa College. M/S/P (Lombardi/Andersen)*

Hess invited Continuing Education to present their walked-in curriculum.

*Automotive Technology 600, Quick Service Lube, Pre-Delivery Inspection Technician; and Automotive Technology 601, Automotive Introductory and Safety*

Roma Weaver informed the Council that Automotive Technology 600 and 601 were going to be dual listings. She continued she spoke with Short regarding the courses. The courses are mirrored curriculum and will be taught at Miramar College. The courses will be credit by examination.

Gustin asked what dual listing courses meant. Vincent responded that Miramar College students and Continuing Education students will be on the same roster. He continued at the end of the course there will be a credit by examination for Continuing Education students who desire credit for the course.

*Diesel Technology 400, Introduction to Diesel Technology; and Diesel Technology 401, Measuring Tools and Applied Mathematics*

Weaver explained Diesel Technology 400 and 401 are the same focus as the Automotive Technology courses.

*Clothing and Textiles 651, Sewn Production Business I; Clothing and Textiles 652, Sewn Production Business II; and Clothing and Textiles 653, Sewn Production Business III*

Weaver explained the Clothing and Textiles 651, 652 and 653 courses were collaboration with the Clothing and Textiles programs and there is an articulation agreement. These courses are in preparation of starting a business and are vocational.

## San Diego Community College District Curriculum and Instructional Council

Short asked Weaver if the courses were a partnership with Mesa College and she responded yes there is an articulation agreement with Mesa College. The courses are taught at Continuing Education. Weaver explained she was not entirely sure what the articulation agreement entailed.

*Action: Automotive Technology 600, Quick Service Lube, Pre-Delivery Inspection Technician; and Automotive Technology 601, Automotive Introductory and Safety; Clothing and Textiles 651, Sewn Production Business I; Clothing and Textiles 652, Sewn Production Business II; Clothing and Textiles 653, Sewn Production Business III; Diesel Technology 400, Introduction to Diesel Technology; and Diesel Technology 401, Measuring Tools and Applied Mathematics were approved for Continuing Education. M/S/P (Gustin/Short)*

*Inspection and Vehicle Preparation Technician Program, Certificate of Completion; Introduction to Diesel Technology Program, Certificate of Completion; and Sewn Production Business Program, Certificate of Completion*

Short asked Weaver if the Certificates of Completion were being called that because the title is reserved for non-credit and if the certificates needed to be sent to the System's Office for approval. Weaver responded yes to Short's questions.

*Action: Inspection and Vehicle Preparation Technician Program, Certificate of Completion; Introduction to Diesel Technology Program, Certificate of Completion; and Sewn Production Business Program, Certificate of Completion were approved for Continuing Education. M/S/P (Andersen/Gustin)*

### V. STANDING REPORTS

#### A. Curriculum Updating Project

No report.

#### B. CurricUNET Steering Committee

Van Houten explained to the Council that the Steering Committee developed an Americans with Disabilities Act (ADA) statement for the distance education section of CurricUNET. The ADA statement will automatically display on the curriculum report for each of the colleges. Van Houten read the statement, "Distance education techniques used in this course will be accessible to individuals with disabilities (Sections 504 and 508 of the Rehabilitation Act). Requests for technology accommodations will be met by working with the Adaptive Technology Specialist to ensure compliance with the Americans with Disabilities Act (ADA)."

#### C. Student Services Council

No report.

# San Diego Community College District Curriculum and Instructional Council

## D. State Academic Senate

No report.

## E. Chief Instructional Officers

No report.

## F. Articulation Officers

Short explained at the September CIC meetings the Council will need to discuss the Lower Division Transfer Pattern (LDTP) issues. He continued the District will have to make a decision on how to respond to the State's action. There is urgency to this and a response has to be given by October 15, 2008.

## VI. ANNOUNCEMENTS

### A. Handouts:

1. May 22, 2008 CIC Meeting Agenda
2. Draft Minutes from the May 08, 2008 CIC meeting
3. Curriculum Summary
4. Work Experience Catalog Update
5. Curriculum Approval Calendar 2008-2009
6. Curriculum Updating Project

Hess stated she was hoping that Ron Manzoni had not had to leave the meeting early. However she thanked him for his dedication and leadership to CIC. Hess greatly appreciates his support and guidance and wished him well in retirement. Hess also thanked Paula Gustin for all of her hard work and dedication. Gustin shared she will be moving on to Academic Affairs and will be taking a sabbatical leave in the spring.

## VII. ADJOURNMENT

*Hess adjourned the meeting at 3:55 p.m.*