

San Diego Community College District Curriculum and Instructional Council

APPROVED

Meeting of December 11, 2008
2:00 PM—District Office, Room 210

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer—City College
Craft, William	Acting Vice President, Instruction—Mesa College
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Flor, Shirley	Curriculum Chair—Mesa College
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Lee, Otto	Vice Chancellor, Instructional Services and Planning— District Office
Lombardi, Jan	Curriculum Chair—City College
Murphy, Carol	Curriculum Chair—Miramar College
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Parker, Juliette	Articulation Officer—Mesa College
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar College
Vincent, Bill	Vice President, Instruction—Miramar College
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Bergland, Yvonne	Dean, Instructional—Mesa College
Benard, Mary	Acting Vice President, Instruction—City College
Matthew, Esther	Academic Senate Representative —Continuing Education

STAFF:

Ficken-Davis, Amanda	Senior Secretary, Curriculum & Instructional Services—District Office
VanHouten, Laurie	Curriculum Analyst, Curriculum & Instructional Services—District Office

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Shelly Hess called the meeting to order at 2:08 p.m.

I. MINUTES AND AGENDA

- A. Approval of: November 13, 2008 Minutes

The minutes were approved. M/S/P (Andersen/Flor)

- B. Approval of: December 11, 2008 Agenda

The agenda was approved. M/S/P (Andersen/Craft)

II. CURRICULUM REVIEW/APPROVAL

- A. Approval of Curriculum

Removed from the consent agenda:
Chemistry 110, Chemistry in Society
Chemistry 110L, Chemistry in Society Laboratory
Peace Studies 102, Nonviolence and Conflict Resolution
Peace Studies 201, Environmental Sustainability, Justice and Ethics

All other items were approved by consent. M/S/P (Short/Andersen)

- B. Approval of Program Changes

The program was approved by consent. M/S/P (Andersen/Lombardi)

- C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

- D. Approval of Continuing Education Program Changes

No Continuing Education program changes.

- E. Curriculum Items Discussed: Chemistry 110, Chemistry in Society; Chemistry 110L, Chemistry in Society Laboratory; Peace Studies 102, Nonviolence and Conflict Resolution; Peace Studies 201, Environmental Sustainability, Justice and Ethics

Chemistry 110, Chemistry in Society; Chemistry 110L, Chemistry in Society Laboratory

Shirley Flor informed the Council that it was her understanding that, after review by their respective CRCs, City would like to activate this course, while Miramar does not at this time.

Action: Chemistry 110, Chemistry in Society and Chemistry 110L, Chemistry in Society Laboratory were approved for activation at City College and Mesa College. M/S/P (Flor/Parker)

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[Following approval, the course numbers were changed to Chemistry 111 and Chemistry 11L.]

Flor added that she would also like to have these courses approved for District GE, CSU GE, IGETC, and UCTCA.

Shelly Hess informed the Council that generally courses are only approved for the District and Transfer General Education Patterns twice a year, but that she would allow it in order to meet the CSUGE deadline of 12/12/08 with the Council's consent.

Action: Chemistry 110, Chemistry in Society and Chemistry 110L, Chemistry in Society Laboratory were added to the District and Transfer General Education Patterns list. M/S/P (Flor/Andersen)

Peace Studies 102, Nonviolence and Conflict Resolution; Peace Studies 201, Environmental Sustainability, Justice and Ethics

Libby Andersen informed the Council that she would like to add these courses to the District and Transfer General Education Patterns list as well in order to meet the CSUGE deadline.

Action: Peace Studies 102, Nonviolence and Conflict Resolution; Peace Studies 201, Environmental Sustainability, Justice and Ethics were approved. M/S/P (Andersen/Lombardi)

Action: Peace Studies 102, Nonviolence and Conflict Resolution; Peace Studies 201, Environmental Sustainability, Justice and Ethics were added to the District and Transfer General Education Patterns list. M/S/P (Andersen/Lombardi)

III. OLD BUSINESS

A. Math 95/English Title 5

Hess informed the Council that pending approval by Miramar and City's CRCs, Math 95 will soon be revised to Math 46.

Jan Lombardi added that she believes City will review it at their next CRC.

Lynn Neault stated that a plan needs to be developed very soon regarding assessment and other components of the change. Hess responded that she is developing a chart that details the forthcoming changes, and will help with the mapping and direction of how to proceed with the changes. She will be sending it out before the colleges break for the semester.

Andersen added that Counselors will need further information on the two new Math courses being developed, and where they fit. Carol Murphy responded that it is her understanding as a Math faculty member that the courses are intended for vocational students who do not intend to transfer; they will satisfy the math

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competency requirement for the associate degree, but will not lead to transfer-level math courses.

Neault requested that Student Services be represented at any follow-up Math meetings. She emphasized that this meeting should be held as soon as possible (possibly the first week of January) to ensure that there is adequate time for testing the new courses in the assessment systems.

William Craft added his concern regarding how this change will affect the budget; whereas in the past, this requirement was fulfilled by one, five unit class, now students must take the five unit class and an additional three unit class. He is concerned about where the increased FTEF will be funded from.

Otto Lee stated that he would first like to resolve the issue of identifying what needs to be done before scheduling a meeting on how to do it. Neault agreed that identification needs to occur, but stressed the importance of scheduling a meeting now to ensure that all necessary parties are available.

Carol Murphy suggested meeting next week, before classes adjourn for the semester and while the faculty is still available. Neault responded that a meeting was already scheduled for the following Thursday involving the VPs of Instruction and Student Services for the three colleges. This meeting was planned to review the strategic planning of issues facing the three colleges; Neault feels that this is one such issue, and that it should be the focus of this meeting. She would like campus faculty to be invited so that planning can begin. Lee responded that he would contact the colleges to find out which key faculty they would like to have at the meeting.

B. Significant Lapse of Time Policy

Hess informed the Council that the Significant Lapse of Time Policy subcommittee had met, and that she would have a write-up available by the next CIC meeting.

IV. STANDING REPORTS

A. Curriculum Updating Project (Van Houten)

Van Houten referred the Council to their Curriculum Updating Project handout, and informed them that as courses are integrated, the numbers are going down.

B. CurricUNET Steering Committee (Van Houten/Weaver)

No report.

C. Student Services Council (Neault)

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No report.

D. State Academic Senate

No report.

E. Chief Instructional Officers (Benard, Bergland/Craft, Ellison, Lee, Vincent)

No report.

F. Articulation Officers (Andersen, Parker, Short)

Duane Short presented to the Council the research that the articulation officers had compiled thus far regarding the impacts of participation in LDTP. Short referred the Council to handout number 5, a summary of these impacts.

The first page of the handout included the estimated advantages and disadvantages of participation in the program, including the number of students affected. Short stressed that these numbers assumed that the program operates exactly as the CSU system says it will, which thus far has not been the case.

The second page included the articulation officers' predictions of how students will actually be affected by participation in LDTP. The third and fourth pages document how these numbers were arrived at, and the fifth and sixth pages gave specific examples of situations when it will help or hurt students.

The Council discussed the handout and LDTP issues the colleges are currently facing.

Short stated that he is the Region X articulation representative to the State Chancellor's office, and asked the Council if anyone would be opposed to him sharing this information. Neault recommended using more specific information, including an explanation of the impact of LDTP on course articulation with other institutions.

Jan Lombardi recommended that Short talk to Wheeler North, a Miramar faculty member who is a board member of the statewide Academic Senate. He has knowledge of past resolutions and information on past debates and decision making, and may be of assistance in forming arguments.

Andersen asked Lee if this issue is ready to be taken to the Chancellor's Cabinet or SDICCCA. Lee responded that based on the handout, he does not see any specific action that can be recommended at this time. Neault recommended that Lee bring it to the Cabinet as an informational item, so that the Chancellor and Presidents are aware of the situation, the issues the colleges are facing, and our level of participation.

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V. ANNOUNCEMENTS

A. The January 29, 2009, meeting will be virtual.

B. Handouts:

1. December 11, 2008 CIC Meeting Agenda
2. Draft Minutes from the November 13, 2008 CIC meeting
3. Curriculum Summary
4. Curriculum Updating Project
5. LDTP Summary (Articulation Officers)

VI. ADJOURNMENT

Hess adjourned the meeting at 3:11 p.m.