

San Diego Community College District Curriculum and Instructional Council

Meeting of October 27, 2011
2:00 PM—Mesa College S Building
Room 305

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer – City College
Flor, Shirley	Academic Senate Representative – Mesa College (proxy for Juliette Parker)
Fritch, Margie	Dean, Health Sciences/Public Services—Mesa College (Proxy for Tim McGrath)
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Daniel	Curriculum Chair—Miramar College
Lombardi, Jan	Co-Curriculum Chair—City College
Norvell, Elizabeth	Academic Senate Representative—Mesa College (proxy for Michelle Parsons)
Shelton, Deanna	Co-Curriculum Chair—City College (proxy for Libby Andersen)
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar College
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Benard, Mary	Vice President, Instruction—City College
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Greenberg, Ingrid	Academic Senate President—Continuing Education
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
McGrath, Tim	Vice President, Instruction—Mesa College
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Parker, Juliette	Articulation Officer, Mesa College
Parsons, Toni	Curriculum Chair --- Mesa College

STAFF:

Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office
Vallido, Lea	Acting Senior Secretary, Curriculum & Instructional Services—District Office

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Shelly Hess called the meeting to order at 2:03 p.m.

I. MINUTES AND AGENDA

- A. Approval of: October, 2011 Minutes

The minutes were approved.

M/S/P (Igou/Flor)

- B. Approval of: October 27, 2011 Agenda

Added to the Agenda:

ARTD 181

Libby Andersen arrived at 2:06p.m.

The agenda was approved as amended.

M/S/P (Lombardi/Igou)

II. CURRICULUM REVIEW/APPROVAL

- A. Approval of Curriculum

The curriculum was approved as amended by consent.

M/S/P (Lombardi/Short)

- B. Approval of Program Changes

The programs were approved by consent.

M/S/P (Short/Lombardi)

- C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

- D. Approval of Continuing Education Program Changes

- E. No Continuing Education programs.

Elizabeth Norvell arrived at 2:08p.m.

III. OLD BUSINESS

No Old Business.

IV. NEW BUSINESS

No New Business

V. STANDING REPORTS

- A. Curriculum Updating Project (Plourde)

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Plourde stated the number of courses to be integrated has gone down.

B. CurricUNET Steering Committee (Plourde /Weaver)

No Report.

C. Prerequisite Subcommittee (Hess)

Hess informed the Council one of the recommendations that Lynn Neault made was in regards to the Cross Disciplinary Prerequisite Procedures and the changes that will be made in the content review. Hess stated the second recommendation by Neault, was to keep an eye on the “Gate Keeper courses” that are thinking of changing some of its advisories or prerequisites. Some of the courses that were listed were: *History 109, History 110, Biology 107, Anthropology 102, and Psychology 101*. These courses would be compared to *Economics 120 and 121* because they had already implemented a cross disciplinary prerequisite. Neault’s suggestion was to take note of and compare the success rate of the students before and after the prerequisite was enforced.

Hess asked the other members of the Council who attended the subcommittee if there were any other decisions made. Jan Lombardi responded that it was mentioned during the meeting that they would collect more data and will return with a new report on the next scheduled meeting. Hess also announced she will post the records of the meetings along with the list of the attendees on the website so that everyone would have an idea of what is being discussed.

In regards to the changing of advisories or prerequisites, Libby Andersen suggested selecting a much higher science course like *Chemistry 100* to be added to the list, considering that it does not have an English advisory. Hess stated the courses that were chosen were those that were already thinking of adding or increasing their existing advisory. Andersen asked for clarification, if the courses that are being looked at are the ones that currently have only an advisory. Hess responded “yes,” and she once again explained that those courses are being compared to the data of the student success rates of the *Economics* courses before and after the prerequisites.

Duane Short reported during his recent Articulation meeting that other colleges are now starting to implement systems like the CurricUNET to show the content review of the courses and explain why it is required. Lombardi then stated that according to the Statewide Academic Senate, the use of the content review was not sufficient.

Andersen asked if Neault would also be looking at Withdrawals. Both Andersen and Lombardi believe Withdrawals should be considered as well. Hess stated in the process of creating the procedure several items will be reviewed that it would include ensuring the prerequisite courses are being offered as well as the issues of Withdrawals.

D. Student Services Council (Neault)

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No report.

E. Joint Meeting Agenda Items

Hess stated the following items are currently on the list: discussion of Procedure for Credit by Exam; Procedure for Incoming Articulation; Prerequisites; and Assessments. Discussion of SB1440/Transfer Degrees was added.

Lombardi requested to add the recommendations of the Success Task Force along with Repeatability. Short asked if the Procedures for Credit by Exam and the acceptance and use of credit would be discussed before or after writing the draft procedure. Hess believes the discussion should occur after since the Subcommittee is in the process of working on it. Hess could not recall why the first two items were added to the joint agenda. Short recalled that there was discussion about wanting to have a split in the functions between the Instructional Service and Student Service. Hess suggested the coordination between the two might be best discussed outside the joint meeting to be more thorough and then hold a discussion after all the data and information has been collected.

F. State Academic Senate

Lombardi reminded the Council about the California Community Colleges Plenary that is being held at the first week of November, and the discussions would include the issue of Repeatability. Lombardi handed Hess a copy of a packet entitled: *Recommendations Regarding Repeatability*. Lombardi began to discuss the issues discussed in the packet, and suggested everyone should review the issue regarding the Task Force, which talks about the recommendations and resolutions on undoing the limits on Physical Education and Music performance units. The discussion continues. The elimination of repeatability in regards to Career Technical was also mentioned in the packet. Hess asked about the issue of Health and Safety and its repeatability status. Lombardi replied she has not read anything in that regard. Hess mentioned that the issues in the packet would be taken to the Plenary meeting and be discussed there as well. The issues on limiting the units and elimination of repeatability for Physical Education were further discussed.

G. Chief Instructional Officers (Barnes, Benard, Ellison, Lee, McGrath)

No report.

H. Articulation Officers (Andersen, Parker, Short)

Short announced Advising sheets are in the process of being created for counselors to help student to understand the admissions policies as they relate to transfer aligned degrees aka SB1440 degrees. The draft that was created; however, was not approved by the formal oversight committee because it was not positive enough. They [the formal committee] will not endorse it and therefore, it cannot be published in the California Community Colleges Chancellor's website.

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Regardless of this decision; however, Short believes it is still their responsibility to provide information to the counselors so that they in turn can provide information that would help the students. Short continued to state the advising sheet is still being worked on and that it will be brought out informally through the Articulation Officers' panel.

The discussion continued with the issue regarding associate for transfer degrees and local requirements.

VI. ANNOUNCEMENTS

A. The next meeting will be Thursday, November 10, 2011 at the District Office, Room 375

B. Handouts:

1. October 27, 2011, CIC Meeting Agenda
2. Draft Minutes from the October 13, 2011, CIC meeting
3. Curriculum Summary
4. Curriculum Updating Project

VII. ADJOURNMENT

The meeting adjourned at 2:57 p.m.