

*CURRICULUM & INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
02-07-07

**Attendees:**

Reginald Boyd- Miramar Evaluator  
Elizabeth Castaneda- City Articulation Officer  
Paula Christopher- Mesa Evaluator  
Myra Harada- Dean of Curriculum and Instructional Services  
Christina Monaco- City Evaluator  
Thu Nguyen- Miramar Evaluator  
Juliette Parker- Mesa Articulation Officer  
Michelle Radley- Articulation Assistant, Instructional Services  
Duane Short- Miramar Articulation Officer

**ACTION ITEMS**

**Old Business**

**1. Recency of Course Work**

Change in catalog language pending approval by the Academic Senates of City, Mesa and Miramar. Myra suggested the Academic Senate representative of each college reviews the statement and brings any issues he or she may have to the Academic Senate meeting.  
Myra will inform Lynn Neault of the issue and will give her a copy of the statement.

**New Business**

**2. 2006-2007 Military Articulation renewals:**

Duane shared that Miramar recently renewed their existing military articulation. Miramar is also creating a new program called "Military Leadership". This program is tailored to military members seeking promotion to the highest enlisted ranks but is open to any student interested in taking these courses.

**3. Electronic copy of schedules for evaluators:**

Instructional Services is currently scanning and saving electronic copies of past schedules. Instructional Services also has electronic copies of past catalogs. Myra will send electronic copies of schedules and catalogs to Articulation Officers and electronic copies of schedules to Evaluators.

**4. LDTP submissions:**

Articulation Officers are working on a list of courses to be submitted for LDTP. The list will be given to Michelle Radley for input in OSCAR.

**5. UCSD TAG courses, historical approval chart:**

Duane asked if there is a historical record of the year when a course was approved to be included in the TAG pattern. There is no record of this information, Juliette suggested Duane contact UCSD.

**6. How credit for military training is awarded via the ACE guide:**

The evaluators explained that they look up the student's military training in the ACE guide and apply the recommended number of units as elective credit.

**7. New verbiage in catalog for descriptions of transfer GE patterns (IGETC, CSU GE, UCSD TAG):**

Articulation officers will revise the language in the transfer patterns as follows: Duane will review IGETC, Juliette will review CSU GE and Elizabeth will review TAG. A draft for each of the transfer patterns will be presented at DAC in March.

**8. Certificates of Completion: Clarification of the modifications to course requirements statement (Policy 5300.2 10.1.14) specifically related to waiver of courses:**

Articulation Officers and Evaluators agreed to change point 10.1.14 in Policy 5300.2 to "Petitions for substitutions to course requirements will be filed with the Evaluations Office at the respective colleges. Courses shall not be waived. Final determination will be made by the appropriate college review committee." Myra will present the change to CIC for approval. Myra suggested an evaluator attend CIC.

**9. AP/CLEP Exam information for catalog:**

Duane will e-mail Miramar recommendations to Articulation Officers, Myra and Michelle.

Duane will contact UCSD about World History AP exams.

**10. Minimum residency requirement within major for SDCCD associate degrees:**

Instructional Services will look for this topic in the CIC minutes.

Duane will forward information regarding this topic to every one attending DAC today. Myra will present the item at CIC.

**11. Termination of Graphic Art articulation by SDSU:**

In the past Duane arranged a meeting with SDSU to discuss the issue, but representatives from SDSU were unable to attend; later SDSU made the termination of Graphic Art a final decision, and said they will send a letter, but have not yet done so. Duane will contact SDSU to follow up on the letter.

**12. Retroactive Granting of Certificates of Completion:**

Myra will write up procedure for evaluators.