

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL
ACTION ITEMS
09-02-09

Attendees:

Libby Andersen- City College Articulation Officer
Shelly Hess- Dean of Instructional Services, District Office
Duane Short- Miramar College Articulation Officer
Michelle Radley- Articulation Assistant, Instructional Services

Old Business

1. Arizona State University proposal:

Duane requested the proposal be sent to Arizona State University by the end of the month. He proposed three options:

- a) He can wait until Libby and Juliette are finished reviewing the proposal.
- b) He can send the proposal for all three colleges only listing aligned courses.
- c) He can send Miramar's proposal only.

Libby is in the process of reviewing the proposal and will get in touch with Duane once she is finished. Shelly will let Juliette know, and will forward her response to the Articulation Officers.

2. Proposal to revise catalogs and course outlines (from Mesa):

Articulation Officers requested an update from Mesa. Shelly read Juliette's comments: The proposal is being revised and divided into two proposals and they will be sent to CIC.

3. Incoming articulation tracker:

Duane inquired about the incoming articulation tracker on behalf of the evaluators. The Incoming Articulation Tracker is posted on our website but is not complete. The Articulation Tracker will be removed from the website until is updated.

4. AP review: Libby Andersen

Articulation Officers talked about the AP tests that need to be sent to faculty for review:

- a) Art History: Equivalent to ART 110 or 111, and 6 units. Duane thinks is problematic for an evaluator to figure out which requirement to clear because the credit is 6 units.
- b) Art Studio (2D and 3D): All three colleges disagree on the credit.
- c) Biology: Libby mentioned the discrepancy that exists between what UC will accept versus what SDSU will accept.

Articulation Officers believe that discussion about discrepancies between what UC and SDSU will accept has taken place in previous DAC meetings. Michelle will research past action items.

Duane and Libby agreed to send both IB and AP tests at the same time to faculty for review.

Articulation Officers will forward the following IB tests to faculty for review:

- a) Art
- b) Biology
- c) Economics
- d) All languages
- e) Geography
- f) History any region
- g) Mathematics
- h) Physics

Michelle will create a list with all of the IB tests that need to be ordered for each campus and will forward the list to Articulation Officers for review prior to purchasing the tests.

5. Revised AP, IB, CCC chart for catalog:

Duane is presenting to Miramar's academic senate the State wide resolution urging local academic senates to fully adopt the common State wide AP and IB chart. Libby mentioned that City's academic senate has approved the State resolution. Shelly will check with Juliette.

Duane is working on a consolidated chart for AP, IB, DANTES and CLEP for inclusion in the 2010-2011 catalog. Duane will email the chart to Articulation Officers.

6. Procedure 5300.2 (Articulation):

Shelly created two options of the procedure for the Articulation Officers to review:

Option 1: Divides the procedure by Articulation and Credit by Exam and places AP, IB, DANTES, CLEP, Military Articulation and PONSI under Articulation.

Option 2: Divides the procedure by Articulation and Alternative Methods for Awarding Credit and places AP, IB, DANTES, CLEP, Military Articulation and PONSI under Alternative Methods for Awarding Credit.

Shelly mentioned that MOU will be in a separate chapter of the procedure and the Articulation Officer will be noted as the point of contact. Duane requested this note to be added to version 2, under Articulation Responsibilities: "serves as a point of contact for any inter-institutional agreement proposal".

The present policy does not allow units of credit towards the baccalaureate degree to be accepted from non AG rated institutions. Articulation Officers requested the issue of AG rated institutions be presented at CIC. Shelly will add it to the agenda.

Duane and Libby liked Option 2 language and organization better but they want the procedure to be divided like in Option 1 by Articulation and Credit by Exam; they feel

that AP, IB, DANTES, CLEP, Military Articulation and PONSI belong to Articulation because they follow the same procedure.

Shelly added that a definitions page will be included in the procedure as well. Libby also mentioned that a note on concurrence needs to be added to the Articulation Officer Responsibilities section. Shelly will send a copy of the merged documents to the Articulation Officers.

Shelly will incorporate MOU revisions into Procedure 5300.2. She will include in the development and approval flow chart a note explaining the Articulation Officers will provide District Instructional Services with a narrative and update for each MOU.

7. Transfer MOU revision:

Articulation Officers gave an update on the MOU revisions:

Libby

Strayer University: They are offering a reduction on the application fee to SDCCD students and they prefer students that have already completed their Associates degree. Libby's recommendation is to reject the MOU. Duane stated that they can send us a flyer and implement the discount to students without having to sign an MOU agreement. Duane suggested explaining to their representative that we only enter into MOU agreements with institutions after a long standing relationship with the institution that includes campus visits, articulation, students actually transferring and none of these things have happened yet between Strayer University and City College.

University of Redlands: There are two MOUs with this institution, one for students and one for employees. Changes to the student agreement have been submitted, Libby hasn't reviewed the one for employees yet. Libby mentioned that the point of contact at Redlands has left and it will take some time for the MOU to be processed.

Webster: Libby marked the pages of the MOU in yellow for any changes made to the agreement and in blue for anything that she is questioning. Duane explained that Webster University already accepts 98 units of credit and that if there is not a real benefit to SDCCD students the agreement should not be signed. Libby will research the agreement further.

Chapman: The agreement started with the Transfer Center Directors and is being transferred to the Articulation Officers. Mesa has already signed an agreement with Chapman University; City and Miramar are in the process of reviewing the agreement. Duane stated that every Vice President that has worked on this agreement has left Miramar so the agreement is being sent to the committee again for review. Libby mentioned that she remembered Juliette had a concern about a part of the agreement that talked about sharing student information. Duane said the agreement at Miramar has been modified to state that subject to student authorization information will be shared. Duane explained that Chapman is not an AG rated institution. Because the agreement is being sent back to the campuses, Duane wanted to know if Mesa wanted to send the agreement

back for review as well since the language on the agreement is being modified to include student authorization to release information. Shelly will check with Juliette. Duane will send the agreement to Shelly and Articulation Officers.

Duane:

Arizona State: In progress.

Embry Riddle: City and Mesa are not participating on this.

Northcentral University: Not eligible because they are not an AG rated institution.

Alliant: In progress.

Kaplan: Not eligible because they are not AG rated.

Ashford: In progress.

Capella: Point of contact not available.

Western Governance University: Shelly will check with Juliette on the agreement.

University of Oklahoma: Duane needs to review it.

American Intercontinental: This institution is AG rated, recently WASC accredited and they are a local institution located in National City. Their focus is on teacher preparation and allied health and medical programs. They also offer a bachelor's degree for people that are MD in other countries. Miramar will pursue an agreement with them.

New Business

8. Continuing Ed Articulation:

Shelly met with Continuing Ed about the new agreements, next week she will meet with Continuing Ed deans to review the new Title 5 language in terms of credit by exam and Lynn Ornelas will be meeting with specific deans that we already have a relationship with like Multimedia and Culinary Arts.

Duane asked if we need concurrence for credit by exam like we do with articulation and Shelly responded that we do. Shelly will include a note in the credit by exam procedure that concurrence is required by all three campuses.

9. ECON 120 and 121 revisions:

Duane wanted to ask Mesa for an update on the course revisions; according to Juliette's comments, the revisions have been launched in CurricUNET.

10. Catalog mailings for next year:

Duane wants the Instructional Services office to share the mailing list to avoid sending catalogs to the same office. Shelly will look into it.

11. USN incoming articulation agreement for CBTE courses:

Shelly will check if Mesa signed the agreement. If the agreement has been signed by all campuses, it will be added to the incoming articulation tracker.

12. UCSD Survey of online courses:

UCSD is currently reviewing courses approved for existent articulation agreements and they sent a survey via email for courses offered via Distance Ed in Accounting, Economics and Mathematics. Libby has not responded to the survey yet; she is concerned with the possibility of online courses losing articulation with UCSD. Duane and Juliette have not responded either. Libby said that instead of ignoring the survey, an explanation should be sent to Yoli at UCSD about these courses; Duane agreed.

13. Changes to AI course outlines:

The issue will be presented at the 09/24/09 CIC meeting.

14. Request from Kaplan, Chapman University College to offer courses that would transfer to SDCCD colleges:

Libby mentioned that Kaplan and Chapman University would like to offer some of their courses at City College to help with the demand for these courses. Duane said that we are not allowed to accept credit from them because they are not an AG rated institution.

15. GE Advising Sheets (CSUGE-B, IGETC, SDCCD):

Juliette talked to Shelly about the possibility of the District Instructional Services to publish the advising sheets for the campuses in collaboration with the Articulation Officers. Libby mentioned that at her campus the advising sheets are reviewed by many people so the possibility of an error is minimal. Duane said that he doesn't have a preference where the advising sheets are prepared, but he would like to be able to continue reviewing them for course articulation information; he also mentioned the current process seems to be working for Miramar. Articulation Officers and Shelly agreed the advising sheets can continue to be produced at the campuses.

16. CLEP:

Libby talked about the use of CLEP to clear the English competency requirement. Libby and Duane agreed faculty should review this.

Duane will check to see if he can find a response from last year from Miramar's English department on the issue.

Standing Items:

- a) Tech Prep
- b) Inter Institutional agreements