

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL
ACTION ITEMS
10-07-09

Attendees:

Libby Andersen- City College Articulation Officer
Shelly Hess- Dean of Instructional Services, District Office
Duane Short- Miramar College Articulation Officer
Michelle Radley- Articulation Assistant, Instructional Services

Old Business

1. External Standardized Exam chart for catalog:

Articulation Officers agreed that for cases where the number of semester units applied towards the 60 units to graduate differs from the number of units applied towards the GE category, a note would need to be added to the chart for clarification. Duane will add the note to the chart and will email the document to the Articulation Officers and Shelly.

2. IB Tests:

Duane suggested presenting a common document to each of the Academic Senates. Libby will make a chart for the IB exams based on the AP exam chart that she already created.

3. University of Redlands MOU proposal:

The contact at the University of Redlands has left and Libby has not received a response in regards to the MOU proposal from anybody else at the campus. Libby will let Otto know the MOU proposal will not move forward.

4. AP test review update:

Duane gave an update on the results of Miramar's AP test review:

CISC: The exam does not clear any SDCCD course

Music Theory: Waiting on Mesa's response

U.S. or World History: Duane has not received a response yet

Physics B: 3 or higher clears PHYS 125

Physics C Mechanics: 3 or 4 clear PHYS 125 and 5 clears PHYS 195

Physics C Electricity: 3 or 4 clear PHYS 126, 5 clears PHYS 196

Calculus: Duane has not received a response yet

5. American Institutions:

Articulation Officers want to remove the American Institutions statement that is included in some course descriptions for consistency purposes. Libby stated that she consulted with the counselors and evaluators at her campus and they support removing the language. Duane said the issue should be presented at CIC to get some clarification on whether or not is appropriate to include in course descriptions the wide variety of requirements the course could fulfill. Libby explained that once CIC arrives to a decision, the Articulation Officers will announce it to the various groups on campus such as the Academic Senate and Instructional Services Council.

Duane suggested presenting examples of course descriptions with and without the American Institutions information. Shelly will work on this and will present it to CIC.

New Business

6. Meeting Format:

Shelly asked the Articulation Officers if they would like to use the same form she introduced at CIC to standardize new business items. Articulation Officers declined, Libby and Duane stated the District Articulation Council is not a decision making body; they both would like to continue with the format and the time set for the meeting.

7. Outdated Course Outlines sent for Articulation:

Libby is in the process of finishing the proposal for UC Merced but she does not feel comfortable sending old course outlines. Duane said that he usually sends a note along with the course outline, if the outline is not too old; he explained that at his campus some faculty do not follow the six year review process for two reasons: not all of the departments are well coordinated on who is responsible for completing the review and the second issue is that some departments have a high number of courses with a limited number of faculty and without a tech review person is difficult to keep up with the six year review process.

8. November DAC meeting date:

Duane requested rescheduling the November meeting; Michelle will coordinate with evaluators on the date.

9. ECON 120 and 121 LDTP submission:

Duane wanted to set a date for submitting the courses to the LDTP. Shelly said the courses have been launched in CurricUNET and will check with Juliette on the LDTP submission.

10. USN incoming articulation for CBTE courses:

City and Miramar have signed on this, Shelly will check with Mesa.

11. AP, IB and CLEP survey:

Libby received a survey and wanted the other Articulation Officers to have a chance to review it. Duane stated that it makes more sense for one campus to fill out one survey than to have all three fill out the same document; Libby will fill out the survey for AP.

12. MOU updates:

Chapman and Embry-Riddle are under review at Miramar. Both are at the College Executive Council level.

Standing Items:

- a) Tech Prep
- b) Inter Institutional agreements