

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
11-11-09

**Attendees:**

Libby Andersen- City College Articulation Officer  
Reginald Boyd- Miramar College Evaluator  
Paula Christopher- Mesa College Evaluator  
Shelly Hess- Dean of Instructional Services, District Office  
Christina Monaco- City College Evaluator  
Susan Newell- Mesa College Evaluator  
Elizabeth Norvell- Mesa College Representative  
Michelle I. Radley- Articulation Assistant, Instructional Services  
Duane Short- Miramar College Articulation Officer  
Vang Thao- Mesa College Evaluator

**Old Business**

**1. ECON course LDTP submission:**

ECON courses would be walked in tomorrow at CIC; once CIC approves the courses Michelle will add them to ASSIST and OSCAR in preparation for the LDTP review. Shelly and Otto will work on a statement to let counselors and students know of the new prerequisite for ECON courses.

Articulation Officers and Evaluators agreed that if a student transfers to any of the colleges and he or she has taken Economics at another college rather than equating the course to our course, the student will receive credit. Shelly asked Evaluators to let Lynne Neault know of this recommendation.

**2. AP exam review results:**

Duane is waiting to hear back from faculty for the History courses. Mesa's review is in progress and is scheduled to end November 20<sup>th</sup>. City is waiting on Science and Computer Science. The results will be discussed at the next DAC meeting.

**3. IB exam chart:**

Libby has been working on identifying the district general education areas that an IB exam will clear. She created a chart that will be sent through the colleges' academic senate for them to review and agree to a resolution that was passed last spring at the Academic Senate plenary which encouraged California Community Colleges to identify the areas the AP and IB exams will clear in line with what the CSUGE and IGETC already decided.

Articulation Officers agreed to make the following changes to the chart before is presented to the Academic Senates:

- a) Under IB examination column: English A1 will be changed to "Any language including English A1 or A2".
- b) Under IB examination column: remove "Any language (except English)".

- c) Under the SDCCD area for the English Exam: remove area A1 and leave area C.
- d) Under GE Units Granted: 3 units will be granted.
- e) Under AA units granted: 6 units will be granted.
- f) Change GE category definition from UC to IGETC.

Articulation Officers will review it and will send the chart by email to Libby.

#### **4. Incoming Articulation Tracker:**

Articulation Officers reviewed the document and agreed to make the following changes:

- a) Instructional Services will be the point of contact for incoming articulation: AP, IB, TECH Prep, DAN TES and Military articulation. Any other type of incoming articulation will be handled at the colleges with Articulation Officers communicating with each other.
- b) Remove the C, M and MMR columns; information that has not been approved by all three colleges will not be posted on the tracker. Instructional Services will track agreements in progress separately.
- c) Any changes on exams for the past two years will be recorded on the tracker.
- d) Only Tech prep articulation will be listed on the tracker.
- e) Instead of listing the units the ACE guide will give to a USN course, Evaluators suggested adding "See Ace Guide" to the column.

Instructional Services will make the changes and will send out to Articulation Officers for review.

### **New Business**

#### **5. DD-214 for CSU Area E:**

Reggie requested clarification about CSU's not clearing Area E with DD-214. Duane recommended Evaluators to partially certify areas A-D and have the receiving institution clear Area E when the student gets there.

After the meeting, Duane clarified the issue with Ken O'Donnell from the CSU Chancellor's Office. Ken confirmed to Duane that Evaluators can certify Area E using the DD-214 and the certification would be accepted by all 23 CSU campuses according to Executive Order 1036, section 3.2.2.

#### **6. AACRAO and AG rating:**

Libby explained that currently the colleges do not articulate with institutions that are not AG rated by AACRAO. She mentioned an email Juliette shared with the Articulation Officers that explained how an AG rating is not indicative of the level, rigor, breadth or the accreditation of the organization and is not encouraged by AACRAO to be used as a way of determining who you would articulate with. The Articulation Officers want to start a discussion with Instructional Services and Student Services on the issues of using AG rating to articulate with other institutions and possibly changing the procedure. Libby will do more research on the issue and asked the Evaluators to email her any of their concerns. The Evaluators will let Lynne Neault know the Articulation Officers are working on the issue.

**7. Service School Credit Value:**

Shelly attended an evaluator's meeting and was given a list of military courses; she asked for clarification on how to populate the list.

The Evaluators explained the list is the Military Contract Education Program Service School Credit Value.

Duane stated that credit applied toward the associate degree for service schools is based on the ACE guide recommendations. He does not believe that any additional list is necessary. He clarified that the district's military education program consists of military training taught by district personnel under contract to the military. These are not college courses nor are they taught by college faculty members. Shelly said she will do more research on this issue.

**8. Oklahoma University articulation:**

Duane explained that Oklahoma University opened a local office and invited the Articulation Officers to one of their presentations; at their presentation they mentioned they offered a compressed schedule so a student instead of attending school 16 weeks, 6 hours a week for 6 units, they could attend 8 weeks, 6 hours a week and earned the same amount of units. Duane contacted their home office and he was told the information given at the presentation was incorrect and they will update their presentation.

**9. C-ID Academic Senate resolution:**

Libby explained the county articulation officers are working on reviewing the issue of the new course identification. She expressed her concern about how the issue is being presented and that funding for articulation officers has been cut to support this new system. Duane is on the advisory board for the C-ID; the CSU and UC have representatives on the board as well. Libby's recommendation would be to vote against the new C-ID program descriptor; Elizabeth mentioned that Mesa will probably vote against it as well. Duane said that Miramar will be in favor except for the last part that requires courses to be submitted to the descriptors, because there are not in place yet.

**10. USN CBTE articulation: Duane Short**

Miramar is waiting for Mesa's response; Elizabeth will check with Juliette.

Libby asked for clarification on the MOU procedure after the MOU is signed by the college's President. Shelly asked that once the document is approved by the College's President, they can send an electronic copy to her and she will forward the document to Otto; after Otto reviews it, it will be forwarded to the Chancellor for review and approval. The colleges should also provide with the other institution's contact information such as name, address, phone number and email address.

Duane suggested Instructional Services having just one version of the agreement so all of the signatures are on one page. He will send electronic versions of the form when it gets approved.

***Standing Items:***

- a) Tech Prep
- b) Inter Institutional agreements