

**Districtwide Distance Education Steering Committee (DDESC)**

**Meeting Notes**

**Monday, October 1, 2018**

**12:00 – 1:30 p.m.**

**Virtual via Zoom**

Attendees: Dave Giberson, Michelle Gray, Aileen Gum, Kats Gustafson, Mary Kingsley, Rechelle Mojica, Sandra Pesce, Chis Rodgers, Angela Romero, Trenton Tidwell, and Claudia Tornsaufer

Distance Ed Plan

SDOLP is working on a 2-year Distance Education Plan. Members have received the plan for review. The first objective is to close the student success gap by 2% to align closer with on-campus success rates. The second objective includes DDESC to suggest a process for course review using the OEI Rubric. DDESC will help develop a review process using the OEI rubric. SDOLP will perform the reviews in-house using the OEI Rubric in advance of the CVC-OEI reviews. The group discussed who would perform the reviews. SDOLP suggested training instructors to be part of the review group so we would have a standardized system. It would be helpful if the Professional Development Coordinator at each campus would participate. Course review would be strictly voluntary. The course would be reviewed purely on Instructional Design and how the content is presented. SDOLP is targeting adoption of a review process by the end of Spring 2019. Kats will present the Distance Education Plan to Cabinet.

The OEI exchange was described as ‘The State having a common course number and a place where students can take an online course from all over the state’. Those courses that have gone through review process will get a badge stating ‘OEI Reviewed’ and students will know that these courses have met the quality standards. Trenton posted the OEI Rubric. The group reviewed the OEI Course Design Rubric that was created in 2014. The rubric has undergone three major revisions. Most revisions were to make the rubric shorter and more precise. The group reviewed Content Presentation, Interaction, Assessment, Accessibility, and Instruction Accessibility Concerns. The group discussed ShareStream, TechSmith, Voice Thread, Turn-It-In, Proctorial, and Video Storage and/or Production. The products were briefly discussed. The District can negotiate consortium prices with different vendors. For instance Proctorial is ~$10 per student. TechSmith has lowered its price, but must be Districtwide rather than just online students. ShareStream is Districtwide. Both TechSmith and ShareStream are doing graduated pricing $20K-$23K-$28K. That is a lot of money, but if we can take money saved from BB license to purchase those features it would be a benefit.

Rechelle talked about faculty using OEI Rubric as an actual course for salary upgrade. (As each campus has salary advancement.) Ailene discussed the retraining-certificate that could be something significant. The new faculty contract version could include this. The faculty contract has been ratified, and could create criteria to formulate rubric training to fit that criteria. SDOLP could consult with the people that are in charge of salary advancement. Rechelle will read what Salary Advancement language is in the faculty contract. SDOLP will ask Jim Mahler if rubric could be used for salary advancement

Members discussed the OER textbook icon. Students could be drawn towards courses with the icon and Faculty could be swayed by competition. The icon has been book shelved until summer.

Delay in Canvas

The District has trained 34 instructors in Canvas to date. Dave is generously facilitating on-campus faculty Canvas training. SDOLP at Miramar is providing trainings every Friday in the production lab and receiving good feedback.

SDOLP has closed the Blackboard based certification program. Only one last minute request was let in and all others will complete trainings in Canvas. If needed, instructors can take the shorter Blackboard on-campus course.

The District will continue the Canvas Pilot in Spring 2019. Kats has 17 sections in Canvas that may go live in Spring 2019. The seven fall pilot courses could repeat in spring. SDOLP will use the same criteria 1) Instructor must be certified faculty, 2) Instructor must be Canvas trained, and 3) Only one pilot course. Pilot faculty will participate in a Zoom panel that will be posted on web describing what they like about canvas, challenges etc.

A request for a volunteer as lead OER representative for each campus was made. Anne Gloag cannot be the lead due to her work on AB 705. SDOLP will send out a request for volunteers.

Next Meeting: **Monday, November 5, 2018, noon - 1:30 p.m.**

*Respectfully submitted: Mary Kingsley*