

**Districtwide Distance Education Steering Committee (DDESC)**

**Meeting Notes**

**Monday, November 5, 2018**

**12:00 – 1:30 p.m.**

**Virtual via Zoom**

 Attendees: Maureen Curry, Dave Giberson, Aileen Gum, Kats Gustafson, Mary Kingsley, Jeff Mills, Rechelle Mojica, Katie Palacios, Sandra Pesce, Chis Rodgers, Angela Romero, Trenton Tidwell, and Claudia Tornsaufer

Meeting Notes

The meeting notes from the last meeting were presented. DDESC notes will be posted on SDOLP website for accreditation purposes once the website becomes more developed. Mary will send the meeting notes out to the membership for approval and will post the notes to the website.

Canvas Update

The launch of Canvas has been delayed until summer. The District will be running pilots for Spring 2019. The District has expanded on the pilots for the spring to test multiple merging features. The District will run 12 sections increasing from the original 6 pilot sections. SDOLP will arrange to have the Pilot Faculty engage in a Zoom session this fall to go over the things they experienced with the Canvas LMS. Currently, the district is only able to create 4 sub-accounts. The major sub-accounts consist of one for each college and one for Continuing Education. Mesa was requesting sub-sub accounts for each department within the college sub-account. At present we do not have that capability. SDOLP is waiting to hear from Campus Solutions so that we can see what information we have to work with. We are still testing the extract for Canvas and hoping to conclude testing this week.

Distance Ed Plan

The OEI is asking districts to develop a review process of all online courses by the end of Spring 2019. This evaluation will be conducted during Fall 2019. It will be focused on course design. SDOLP will contact Jim Mahler and the Academic Senates to inquire about ways to undergo this review process. The OEI rubric will be used to review courses. There are other schools referring to the Rubric as the Peer Online Course Review (POCR). Katie provided this link <https://www.youtube.com/watch?v=STIwxanobhk>...’ The Distance Ed plan will be presented at DDESC for the final review at the December 3 meeting. The Distance Ed Plan will then be forwarded to the Chancellor’s Cabinet.

OEI Rubric

The OEI Rubric is still getting updated. The OEI will share final version with local DE Administrators by the end of November. Once received, Kats will share rubric with the Academic Senate Presidents and invite them to attend DDESC. The group reviewed the current rubric including interaction, assessments, and 508 compliance. Rechelle provided a link to the Rubric at <http://cvc.edu/wp-content/uploads/2018/10/CVC-OEI-Course-Design-Rubric-rev.10.2018.pdf> The next meeting will be going over the rubric with input from the presidents.

Announcements

The state has changed the name from the OEI Exchange to the CVC Exchange. The CVC Exchange consists of three components:

* Online course finder
* Fully online ADTs, certificates, and programs
* Automated cross enrollment

Next Meeting: **Monday, December 3, 2018, noon - 1:00 p.m.**

*Respectfully submitted: Mary Kingsley*