

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
STRATEGIC PLANNING COMMITTEE
TECHNICAL WORKING GROUP**

**May 15, 2008
Muir, Room Z-405**

Minutes

PRESENT:

Mary Benard	Dean – City College
Darrel Harrison	Academic Senate President – Miramar College
Henry Ingle	Vice Chancellor - District Office
Barbara Kavalier	Vice President of Student Services - Mesa
Pat Mosteller	Past Academic Senate President - Continuing Education
Ray Ramirez	Dean – Continuing Education
Susan Schwarz	Dean – Miramar College
Sam Shoostary	Classified Senate President – Miramar College

ABSENT:

Yvonne Bergland	Interim Vice President of Instruction – Mesa College
June Cressy	Classified Senate President – Miramar College
Salley Deaton	Academic Representative – City College
Pat Fernandez	Past Classified Senate President – Continuing Education
Bill Grimes	Manager, Institutional Research & Planning –District
Esther Matthew	Academic Senate President – Continuing Education
Wheeler North	Academic Senate Vice President – Miramar College

GUEST:

Eric Nunes	Desktop Publisher – District Office
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CALL TO ORDER:

Meeting was called to order at 3:44 p.m.

I. WELCOME AND ANNOUNCEMENTS

Henry Ingle briefly reviewed the purpose of the meeting with the committee and distributed the informational draft materials for the working meeting.

II. APPROVAL OF MINUTES

The minutes for March 12, 2008 were approved by consensus.

III. FIRST YEAR IMPLEMENTATION PROGRESS REPORT

The Committee reviewed the preliminary document synthesizing First Year Implementation Progress Report for each of the six Strategic Planning priorities as follows:

Priorities:

- **Priority No. 1: *Increasing Access to Continuing and Higher Education Opportunities***

City

1. Insert bullet next to Developing and Implementing new SLO software.

- **Priority #2: *Restructuring Support Services to Respond to Changing Student Demography***

Miramar

1. Delete Bullet #6 SLOACs and course SLOACS goes with statement #5.
2. Add the full title under Bullet #14 for the PLACe –The Personal Learning Assistance Center.

- **Priority #3: *Assuming Strategic Role in Workforce Development Needs Across the Region***

No additional comments made by any of the campuses.

- **Priority #4: *Improving Our Institutional Capacity to Serve Our Diverse Communities***

City

1. Delete the first bullet – Progress at City College
2. Add Bullet to 3rd Statement - Have renewed the CMC grant for the 3rd time.

Mesa

1. Add Bullet to 3rd Statement – Became proactive in strengthening and creating new campus partnerships with the San Diego business sector, the community and other educational institutions in the region.
2. Add Bullet to last statement – Began providing a balance of course offerings (general education, basic skills, majors) at different time periods (morning, afternoon, and evening), as well as instructional days, delivery modes (online, hybrid and face-to-face).

- **Priority #5: *Strengthening Our Internal and External Organizational Communication Practices***

Miramar

1. Add space under bullet #6 between Award President

- **Priority #6: *Responding to New Programmatic Discipline-Specific and Interdisciplinary Instructional Opportunities***

No additional comments made by any of the campuses

The committee will continue to review the document and provide any additional feedback to Dr. Ingle via email no later than May 29, 2008. He will submit the final draft to the Chancellor's Cabinet early in June.

IV. CALENDAR YEAR TIMELINE

The committee reviewed the Calendar Year Timeline for the SDCCD Strategic Planning committee Phases 1-5 which included:

Phase #1: “Kick-Off” of Strategic Planning Efforts for Districtwide Plan

Phase #2: Colleges and Continuing Education Initiate Review and Updating of Strategic Planning Priorities

Phase #3: College/CE Planning Documents Reviewed to Shape Districtwide Strategic Plan

Phase #4: Linking Strategic Plan to Budget Development

Phase #5: Implementation and Continuation of Effort to Work with Strategic Planning Priorities

Comments:

Phase #4 and 5 should be on a separate sheet or the timeline should be separated.

V. NEXT STEPS

Dr. Ingle requested the committee members to consult with their respective campus presidents and governance groups for review of the documents and seek from their campus president replacement individuals for committee members completing their service and as a result will no longer be a part of the Committee.

VI. MEETING ADJOURNED AT 5:10 P.M.

The next Technical Strategic Planning Committee meeting will be scheduled via email for the later part of June 2008 or for the start of the 2008-09 academic year.

Recording Secretary, Chantaya Robinson - District Office
Henry T. Ingle, Vice Chancellor 388-6965