

## SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

Career Education & Workforce Development a Department of Instructional Services Division

## WORK EXPERIENCE MEETING

Wednesday June 12, 2019 3:00 p.m. – 5:00 p.m. District Office, Room 145

| Торіс                    | Details   | Name              |
|--------------------------|---|-------------------|
| Welcome                  | Review of Agenda and Materials  | A. Perman         |
| Reminders and<br>Updates | <ul> <li>Summer Updates:         <ul> <li>Learning Objectives Resource Guide and Worksheet</li> <li>District one-pager w/ Application</li> <li>Changes to Risk Management Questions</li> <li>Numbering System</li> <li>Handbook Updates (both)</li> </ul> </li> <li>Career Coach</li> <li>Codes Work 272 and WORK 270 provided by Dean Hess</li> <li>Inquiries</li> </ul> | A. Perman         |
| Admin Procedure          | Status Update   | A. Perman         |
| Forms                    | <ul> <li>DSPS language</li> <li>Additional Application Questions         <ul> <li>Veterans</li> <li>International Students</li> </ul> </li> <li>Districtwide employer printed materials         <ul> <li>Employer Letter w/ NACE Internship Criteria's</li> <li>21<sup>st</sup> Century Skills Evaluation</li> <li>Supervisor Evaluation (SCANS)</li> </ul> </li> </ul>   | All<br>S. Fawcett |
| Discipline Updates       | Updates and/or next steps regarding discipline meeting(s) and action items  | S. Fawcett        |
| Close                    | Fall 2019 Meeting Dates<br>o August?  | A. Perman         |

Developing Strategies, Making a Difference Alignment | Communication | Compliance | Quality Innovation | Knowledge | Collaboration