SAN DIEGO COMMUNITY COLLEGE DISTRICT

Administrative Procedure

Chapter 5 – Student Services

AP 3002.1 – ENROLLMENT PRIORITY AND OPEN ENROLLMENT

The San Diego Community College District registration priority system is intended to provide an equitable means for assigning registration priorities that is for all students and reflects the core mission of the District.

1. DEFINITIONS

   a. Active Duty Military – Students who have verified that they are currently on active duty and identified in the student system.

   b. Foster Youth – Students under the age of 25 who verify that they are current or former Foster Youth as identified in the student system.

   c. Homeless Youth – Students under 25 years of age, who have been verified at any time during the 24 months immediately preceding the receipt of his/her application for admission by a postsecondary educational institution.

   d. CalWORKs – Students who are recipients of California Work Opportunity and Responsibility to Kids (CalWORKs).

   e. Disability Support Programs and Services (DSPS) – Students who are receiving Disability Support Programs and Services.

   f. Extended Opportunity Programs and Services (EOPS) – Students who meet the eligibility criteria for EOPS services and are verified in student system.

   g. Continuing Student – Students who have not had more than one consecutive semester lapse in enrollment in a given year.

   h. Educational Plan – Students with a declared major who have developed an academic plan as identified in the student system.

   i. Fully-Matriculated – Students who have completed assessment, orientation and have an educational plan on file as identified in the student system.

   j. New Students – Students entering City, Mesa or Miramar college for the first time with no previous academic history at City, Mesa or Miramar.

   k. Non-Matriculated – Students who have NOT completed the following services: Orientation, Assessment or an Educational Plan.

   l. Returning Students – Students returning to City, Mesa or Miramar college after an absence of one year or longer.

   m. Concurrently Enrolled – Students who are concurrently enrolled at a four-year institution or high school while attending community college.

n. Students with 100+ Units – Students who have earned 100 or more units including transfer units, but excluding basic skills units.

o. Veteran – Students who have verified that they have been discharged from military service within the past four-years as identified in the student system.

p. High Unit Majors – Academic programs that require more than 50 units in the major.

q. Intercollegiate Athletes – Athletes on a designated intercollegiate team.

r. College Promise Students – Students enrolled in the San Diego College Promise program.

2. PRIORITY GROUPS

In accordance with Title 5, Section 58108, students are assigned to a priority group for registration purposes as follows:

1) Fully-Matriculated Active Duty Military & Veterans, Foster Youth and Homeless Youth students who meet the eligibility criteria as defined in statute; and students who are participants in the Disability Support Programs and Services (DSPS), CalWORKs or Extended Opportunity Programs and Services (EOPS); *(Non-matriculated are at the end of this group)*

2) Intercollegiate Athletes;

3) College Promise Students;

4) Fully-Matriculated Continuing students;

5) Fully-Matriculated New and Returning students;

6) Non-Matriculated Continuing, New and Returning students;

7) Students with 100+ Units;

8) ~~Concurrently Enrolled students at a 4-Year Institution or High School;~~

8) Students possessing:

a) A Baccalaureate Degree or higher

9) Students who lose priority due to Academic Standing;

10) Students concurrently enrolled in High School

Note: Active Duty Military, Veterans, Foster Youth, Homeless Youth, Intercollegiate Athletes, College Promise, DSPS, CalWORKs, and EOPS students will have first priority in groups ~~4~~5-8.

3. UNIT RANGE

Students will be further prioritized within each of the priority groups according to cumulative units, including transfer units and coursework in progress, as follows:

1) 50.0 to 72.0 units

2) 30.0 to 49.9 units

3) 15.0 to 29.9 units

4) 00.0 to 14.9 units

5) 72.1 to 89.9 units

6) 90+ units

Reference: Title 5 Sections 51006, 58106, and 58108
               Education Code: 66025.8

Approved by
the Chancellor: ~~November 28, 2016~~

Supersedes: 3/22/13, 8/8/13, 11/28/16