



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

ASSESSMENT/PLACEMENT BUSINESS PROCESS FOR STUDENTS WHO GRADUATED HIGH SCHOOL FROM OUTSIDE THE UNITED STATES

With the introduction of AB705, students are assessed their English and math milestones (formerly known as skill levels) based on their high school performance from a high school within the United States. As a result, the district is no longer using Accuplacer as an assessment instrument and has adopted the use of CCCApply and Placement Assistant.

Students who graduated from a high school outside the United States are not assigned an English and math milestone from either CCCApply or Placement Assistant. Rather, they are referred to a counselor for further assessment. To mitigate this issue the following business process is recommended until state guidelines are finalized for ESL/ELAC students:

1. Students who graduated from a high school outside the United States will be sent a separate email directing them to Counseling to determine if they should be taking ELAC or English classes.
 - a. **If students should be taking ELAC classes**, they will be assigned an ELAC (L19, L20, L30, L40) milestone and a math milestone based upon the counselor's assessment of prior academic work.
 - b. **If students should be taking English classes**, they will be assigned a Reading and Writing (R30/W30, R40/W40, R50/W50) and a math milestone based upon the counselor's assessment of prior academic work.
2. Students will take the assignment of placement levels form to the Assessment Center to have their milestones entered in Campus Solutions.
3. The Assessment Center will use the Test ID OOUHS (Out of US high School) code and enter in either Reading/Writing and math or ELAC and math milestones.
4. The Milestone process job runs on an hourly basis to load the milestones from the Test Results Page
5. Students will automatically receive an email informing them of their milestones once the job is run.



**SAN DIEGO
COMMUNITY COLLEGE
DISTRICT**

English/ELAC and Math Placement Assignment Form

Directions: This form is used to assign English or ELAC, and math milestones for students who graduated from a high school outside of the United States. **Form must be filled out by a Counselor.**

Student ID: Click or tap here to enter text.

College: ☐ City ☐ Mesa ☐ Miramar

Name: Click or tap here to enter text.

| | | | | | | |
|---------------------------|----------------|----------------------|--|----------------------|-------------|----------------------|
| Assessment Scores: | Reading | <input type="text"/> | Writing | <input type="text"/> | ELAC | <input type="text"/> |
| | Math | <input type="text"/> | Note: Only fill Reading/Writing or ELAC not both. | | | |

Counselor Name:

Counselor Signature:

Date:

Once the form is completed, please be sure to submit the form to the Assessment Office for processing.