



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

November 2, 2016

Present: Akers, Beresford, Bocaya, Bulger, Dowd, Fakhrabadi, Fremland, Hsieh, Hubbard, Keyser, Kovrig, Larson, Luster, Mahler, Manis, McMahon, Neault, Payne, Perigo, Rivera-Lacey (for Cortez), Surbrook, Watkins, Weinroth, Whisenhunt, and Chairperson Chancellor Carroll

Absent: Cortez

1. **APPROVAL OF MINUTES**

The minutes of October 19, 2016, were approved.

2. **REVIEW OF BOARD AGENDA**

The agenda for the November 10, 2016, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

3. **BOND SALES RESULTS**

Executive Vice Chancellor Dowd announced that the sale of the last issuance of Proposition N bonds was completed within less than 10 years of their original issuance in 2006, which brought taxpayers a savings of \$79.1 million. She said that feedback regarding the bonds was very positive and that the District received the highest rating from both Moody's and Standard & Poor's. Dr. Dowd will present a report at the November 10th Board of Trustees meeting.

4. **TECHNOLOGY MASTER PLAN**

In preparation for accreditation requirements, Executive Vice Chancellor Dowd introduced a draft copy of the District Technology Master Plan, which outlines current practices throughout the District. Members were asked to review the document and share with constituent groups. Any questions or concerns should be directed to Dr. Dowd.

5. **CHANCELLOR'S GOALS & OBJECTIVES**

Chancellor Carroll shared her goals and objectives, highlighting goals to increase staff and faculty positions, augment programs, such as institutionalizing learning communities, and provide additional revenue for the Special Reserve for funding the increases in the employer contribution to state retirement systems CalSTRS and CalPERS. She also emphasized a new goal from the Board of Trustees to ensure support in reducing escalating textbook costs to students.

6. **FREE SPEECH BROCHURES**

Vice Chancellor Neault opened discussion regarding revisions to the free speech brochure indicating that "recommended areas" are available at campuses for free speech activities, but activities are not restricted to those areas. Members accepted changes and agreed that this document could move forward.

7. SAN DIEGO PROMISE UPDATE

Vice Chancellor Neault passed out an update for the San Diego Promise which included a timeline and structure for the program. Having learned from the first year pilot, planning for the 2017-18 year has started earlier with outreach efforts designed to assist students with required forms, orientation, and other aspects of the program. Dr. Neault will provide an update on the program at the November 10th Board of Trustees meeting.

8. DEVELOPMENT COORDINATOR POSITION

Chancellor Carroll introduced a position classification that was reviewed by the HAY group. The District Office-based position would work with the colleges and Continuing Education to coordinate fundraising efforts, and keep an updated database. This position would also develop forms for planned giving at the request of the institutions while not intruding on established structures. After discussion, all were in agreement to move this position forward for Board approval.

9. STUDENT SERVICES POLICES AND PROCEDURES

Vice Chancellor Neault brought forward Student Services Board Policies for DGC review that had minor revisions and one new policy that covered identity theft prevention in student financial transactions. Several policies were deleted in the continuing clean up recommended by the CCLC and required for accreditation. She shared the Administrative Procedure that contained the information from the deleted policies. The new policy, the revisions, and the deleted policies will go for adoption at the next Board meeting.

10. BUSINESS AND FINANCIAL SERVICES BOARD POLICIES

Executive Vice Chancellor Dowd also brought policies in preparation for accreditation with CCLC recommendations for legal compliance. She shared minor revisions agreed upon at the Budget Council meeting. These policies will come back for another review at the next DGC meeting.

11. HUMAN RESOURCES BOARD POLICIES

Vice Chancellor Surbrook brought new and revised Human Resources policies for review, indicating that revisions were minor and that he would send them out electronically for members to review. He asked that any feedback be sent to him.

12. DISCUSSION

Mesa College Academic Senate President Rob Fremland opened discussion regarding the formation of a committee to compare the percentage of online class sections to on-campus sections. Chancellor Carroll indicated that there has been no increase to online sections with the districtwide average being 13%. After discussion, it was agreed that disciplines should hold meetings to discuss faculty concerns. Members were asked to follow up with Stephanie Bulger as to which programs should be addressed first. It was also suggested that faculty flex hours could possibly be used for these discussions.

Adjourned 4:37 p.m.

Chancellor's Office & Board of Trustees