



CHANCELLOR'S CABINET UPDATE



MEMBERSHIP

Constance M. Carroll, Ph.D.
Chancellor

Terry Burgess, Ph.D.
President,
San Diego City College

Elizabeth Armstrong
Interim President,
San Diego Mesa College

Patricia Hsieh, Ed.D.
President,
San Diego Miramar College

Anthony Beebe, Ed.D.
President,
Continuing Education

Otto Lee, Ed.D.
Vice Chancellor,
Instructional Services

Kim Myers, Ed.D.
Vice Chancellor,
Human Resources

Lynn Neault
Vice Chancellor,
Student Services

David Umstot, P.E.
Vice Chancellor,
Facilities Management

Terry Davis
Executive Vice Chancellor,
Business Services

Rich Dittbenner, J.D.
Director,
Public Information &
Government Relations

Robin Lewison
Executive Assistant
to the Chancellor

FEBRUARY 2011

ENROLLMENT REPORT

The Cabinet heard a report that total student headcount and FTES enrollment for the colleges is up about 7% districtwide compared to last spring. On opening day, more than 20,000 students were waitlisted.

Opening Day FTES Comparison Spring 2011 to Spring 2010 Resident Only

	Spring 2011	Spring 2010	Spring 2011 vs. Spring 2010
City/ECC	4,545	4,487	1.3%
Mesa	7,084	6,439	10.0%
Miramar	3,018	2,744	10.0%
College Total	14,647	13,670	7.1%
Continuing Education	NA	4,002	--

STATE BUDGET UPDATE

The Cabinet received news that the governor proposed \$1.4 billion in cuts to higher education, with \$400 million of this reduction slated for community colleges. Under the governor's proposal, student fees would be increased from \$26 per unit to \$36 per unit. Discussions are now underway between community college leaders and state leaders that suggest a willingness by both administration and legislative leaders to seek to craft a package of budget proposals for March that would give each of the state's community colleges more latitude in deciding how to absorb the coming reductions. At present, a "work load reduction" (reducing the FTES ceiling) is being seriously advanced by many community colleges as the least harmful of undesirable alternatives.

The proposed budget would further decrease FTES from \$5,455 per student to \$5,131, a drop of over \$300 per student.

Two rays of hope have emerged since the governor's proposal was unveiled. State revenues have increased somewhat and more funds may be available to K-14 under Proposition 98 than was earlier thought likely. The Cabinet continues to closely monitor the situation.

STATE BUDGET UPDATE (continued)

Initial planning suggests that this first round of cuts, while difficult, will be manageable under the present SDCCD strategy. Much will ultimately depend upon whether the tax extensions that are proposed for the June ballot will be approved by voters.

INCREASE IN IRS MILEAGE RATE

The Internal Revenue Service has adjusted the allowable mileage reimbursement rate to \$.51 per mile, as of January 1, 2011.

SDCCD PARTICIPATION WITH SDICCCA MEMBERS IN COMMUNITY COLLEGE LEAGUE ADVOCACY

The Cabinet heard reports from the delegation from the District that participated with other San Diego and Imperial Counties Community Colleges Association (SDICCCA) members in a collective group advocacy meeting in Sacramento on January 24, 2011. Meetings took place with legislators representing San Diego and Imperial counties. Appointments were scheduled with Assembly Member Marty Block, Assembly Member Nathan Fletcher, Assembly Member Manuel Perez, Senator Chris Kehoe, Senator Juan Vargas, and representatives of other San Diego legislators. The governor's budget proposal for community colleges was the central agenda item.

CHANCELLOR'S OPEN OFFICE HOURS – SPRING SEMESTER 2011

As in the past, Chancellor Carroll wants to afford an opportunity for input throughout the District. In order to do this, Chancellor's Open Office Hours have been scheduled at various locations in the District.

Please call in advance for a short appointment (this will prevent people from having to wait) by contacting the Chancellor's Office (ext 6957). The open office hours for the spring have been scheduled as follows:

Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
February 15 (Tues)	3:00-4:00 p.m.	City College	E. Bldg., President's Conf. Rm.
March 17 (Thurs)	2:00-3:00 p.m.	Mesa College	Room A101
April 27 (Wed)	1:00-2:00 p.m.	Miramar College	Room A102
May 3 (Tues)	2:00-3:00 p.m.	Continuing Ed, ECC	Room 169
May 31 (Tues)	2:00-3:00 p.m.	Chancellor's Office	Room 300



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Vice Chancellor,
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Will Surbrook & Mary Rogers
Acting Co-Vice Chancellors,
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Vice Chancellor,
Student Services

David Umstot, P.E.
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Bonnie Ann Dowd, Ed.D.
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Government Relations

Margaret Lamb
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to the Chancellor

DECEMBER 2011

BUDGET UPDATE

The District has budgeted for state Tier 2 reductions for 2011-2012, having expected this result from early signs four months ago of a downturn in state revenue and unsupported and optimistic state revenue assumptions prior to the actual revenue downturn. As a result, the District is not expecting to make further reductions beyond Tier 2 at this time. The Cabinet continues to monitor state revenue, state budget assumptions, and an unstable fiscal policy environment that could result in unexpected legislative or gubernatorial actions having positive or negative implications for the District.

ENROLLMENT UPDATE

Fall enrollment continues to be strong with 45,000 students enrolled in credit classes districtwide. Over 5,500 credit and noncredit sections are full and student retention is high. The District is on target to maintain a 2.5 percent enrollment over capacity notwithstanding a state-mandated workload reduction.

With state budget Tier 2 reductions becoming more likely, the Cabinet has not taken a position on a 2012 summer session. The Cabinet anticipates that once the state Department of Finance issues its budget forecast around December 15, 2011, the District will be in a better position to evaluate its ability to hold a 2012 summer session.

STAFFING STUDY – IMPACTS OF PAST BUDGET REDUCTIONS

The Chancellor's Cabinet is undertaking a comprehensive review of the impacts of budget reductions on staffing of college, CE, and District Office operations during the past three years. The Cabinet is seeking to gain a comprehensive understanding of the degree to which essential functions are being discharged.

EMERGENCY PLANNING UPDATE

The District's College Police department is ordering 90 emergency radios for distribution to key offices throughout the District to ensure that staff members have access to external information during an emergency involving the loss of power within the District.

The need for additional power generators to sustain vital districtwide operations during an emergency is being assessed by a consultant with a report expected by February 2012.

A consultant has been retained to develop an elevator rescue plan (elevator modifications and training of personnel) with a target of March 2012, for bid award.

CLOSURE OF DISTRICT PROPERTY PROCEDURE

Procedures and notification of closure of District property during non-business hours were reviewed. Signage has been posted to notify visitors of the hours the campuses are closed.

SB 1440 – STANDING ITEM

The Cabinet continues to discuss and review matters pertaining to the compliance of the California State University (CSU) with SB 1440, a bill intended to streamline admission of community college transfer students to the CSU. Evolving issues associated with statewide degrees versus locally-accepted degrees continue to dominate the Cabinet's discussion of bill compliance.

SACRAMENTO LEGISLATIVE UPDATE

The Cabinet held a wide-ranging discussion with the legislative advocate for the Large Urban District Coalition, of which the SDCCD is a member, regarding current and possible issues in the 2012 legislative session of consequence to SDCCD operations. The importance of the SDCCD's engagement with other large urban districts in fiscal and political policy discussions in Sacramento was discussed as a key factor in shaping statewide approaches to these issues.

DR. MARTIN LUTHER KING, JR. DISTRICTWIDE CELEBRATIONS

The Cabinet received a report on the upcoming participation of the District's Board members, administrators, faculty and staff, in the annual week of activities in January. Again, student floats from SDCCD colleges and CE will be featured in the annual parade.

District representatives will also attend community events including:

- a) MLK Jackie Robinson YMCA Breakfast, January 13, 2012, at 6:30 a.m.
- b) MLK Educators' Breakfast, January 14, 2012, at 7:00 a.m.
- c) MLK Parade, January 15, 2012, at 2:00 p.m.
- d) MLK All People's Breakfast, January 16, 2012, at 7:30 a.m.

Anyone interested in these events may contact their campus or District leadership for additional information.

CHANCELLOR'S OPEN OFFICE HOURS – FALL SEMESTER 2011

As in the past, Chancellor Carroll wants to afford an opportunity for input throughout the District. In order to do this, Chancellor's Open Office Hours have been scheduled at various locations in the District. Please call in advance for a short appointment (this will prevent people from having to wait) by contacting the Chancellor's Office (ext 6957).

The remaining open office hours for the Fall 2012 semester have been scheduled as follows:

Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
December 12 (Mon.)	3:00-4:00 p.m.	District Office	Room 300



CHANCELLOR'S CABINET UPDATE



MARCH 2011

MEMBERSHIP

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ENROLLMENT REPORT

Enrollment management continues to be a top priority for the college and district leadership. Spring 2011 FTES is up 7.3% districtwide (City 2.1%, Mesa 10.4%, Miramar 8.9%, Continuing Education 6.9%) as of census, as illustrated in the chart below. Unduplicated headcount is also about 7% higher this spring compared to last spring (City 1%, Mesa 11%, Miramar 11% and ECC 10%). Classes still remain over 90% full, and 65% of the sections were waitlisted, even after an augmentation of almost 500 sections this spring to meet student demand and statutory requirements. Enrollment information for Continuing Education is premature at this time due to the nature of their attendance, however, preliminary analyses indicate they are up almost 7% compared to last spring. Over the next several months, the Chancellor's Cabinet will continue to carefully monitor the state budget situation and the potential impact on enrollment.

First Census FTES Comparison Spring 2011 to Spring 2010 Resident Only

	Spring 2011	Spring 2010	Spring 2011 vs. Spring 2010
City/ECC	4,891	4,791	2.1%
Mesa	7,427	6,730	10.4%
Miramar	3,119	2,864	8.9%
College Total	15,437	14,385	7.3%

Source: SDCCD Information System

Note 1. Final positive attendance and in-service FTES are included for Spring 2010, while projected positive attendance and in-service FTES are used for Spring 2011 for comparative purposes.

NONCREDIT TO CREDIT STUDENT TRANSITION STUDY – PRELIMINARY FINDINGS

Vice Chancellor Neault reported to the Cabinet the preliminary findings of the research study assessing the movement of students from Continuing Education into the District's credit colleges. It is clear from these early findings that as the percentage of high school graduates entering college decreases, the percentage of adult learners entering the District's colleges is on the rise. It is already evident that additional attention to facilitating the admission and support for these adult learners from within CE is needed.

STUDENT VOTER REGISTRATION

The Cabinet discussed the need for a pro-active voter registration drive on the campuses to reach all students enrolled in classes within the District. Several ways to engage student interest were discussed. This will be a regular Cabinet agenda item.

PLANNING FOR ALUMNI ASSOCIATIONS & FACEBOOK

The Cabinet discussed the benefit of alumni associations at the colleges and CE. Although alumni associations are usually associated with baccalaureate degree granting institutions, the Cabinet would like to explore the viability of launching this effort within the District. Vice Chancellor Lee will be developing a report exploring information and options that the Cabinet can consider in the near future.

The Cabinet discussed the need for the campuses and District to be actively engaged with Facebook. This particular social media is the preferred method of information and conversation among a growing number of those whom the District serves, or would like to serve. The presidents will be reporting back to the Cabinet on plans to move forward with Facebook on their campuses.

SB 1440 UPDATE

The Cabinet continues to receive updates regarding the implementation of SB 1440 [<http://www.cccco.edu/ChancellorsOffice/Divisions/StudentServices/TransferArticulationHome/SB1440StudentTransfer/tabid/1809/Default.aspx>]. The Cabinet is concerned that San Diego State University is the only campus among all campuses of the CSU that does not embrace the spirit of the legislation regarding easing the matriculation of community college students, as well as integrating the concerns of the San Diego and Imperial Counties community colleges. The Cabinet is supportive of continuing efforts to advocate on behalf of our region's students through effective advocacy that will eventually lead to San Diego State embracing the spirit of the *Master Plan for California Public Higher Education* and this legislation which gives renewed life to the spirit of the *Plan*.

REORGANIZATION OF SCHOOLS AT MIRAMAR COLLEGE

The Cabinet heard a report on the state of the reorganization of schools at Miramar College that reflects campus mission and strategic planning processes.

CAMPUS FOOD SERVICE COST INCREASE

The Cabinet reviewed a report regarding proposed price increases in nearly all food items sold on campus. These increases are necessary to keep pace with the increase in the cost of food. The District's annual subsidy of food services operations remains unchanged.

ACCREDITATION REPORTS UPDATE

The Cabinet heard updates from the colleges regarding post-accreditation materials sought by the Western Association of Schools and Colleges. Post-accreditation reports from City College and Mesa College are scheduled for Board approval on March 10. The report for Miramar College is due to be filed in October.

CHANCELLOR'S OPEN OFFICE HOURS – SPRING SEMESTER 2011

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Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
March 17 (Thurs)	2:00-3:00 p.m.	Mesa College	Room A104, President's Conf. Rm.
April 27 (Wed)	1:00-2:00 p.m.	Miramar College	Room A102, President's Conf. Rm.
May 3 (Tues)	2:00-3:00 p.m.	Continuing Ed, ECC	Room 121
May 31 (Tues)	2:00-3:00 p.m.	Chancellor's Office	Room 300



CHANCELLOR'S CABINET UPDATE



APRIL 2011

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ENROLLMENT UPDATE AND GOVERNOR'S BUDGET IMPACTS

The Cabinet heard an update on college and CE planning for the expected \$10.3 million dollar state apportionment reduction called for in the Governor's 2011-12 fiscal year budget. Recently, the Chancellor held five Budget Forums to share information with faculty, staff, administration, and student leaders. Other internal stakeholder meetings are also planned to discuss how best to address this unprecedented budget situation.

The state's 2011-2012 budget would impact the SDCCD as a 5.2% reduction. Based on the proposed budget, the district's 42,047 funded and approximately 3,000 unfunded FTES for 2010-11 will be reduced by a combined total of close to 5,430 FTES. This reduction will result in almost 1,500 classes being cut (52,500 seats) which would impact nearly 25,000 students. The number of students turned away this fall could be as high as 35,000, if the 10,000 students who have previously applied to the SDCCD for each of the past three semesters are still unable to enroll in a class.

The San Diego Community College District is committed to meeting the educational needs of our students and the Cabinet is deeply disappointed by this decision and the direction the state has been taking during the past three years.

In light of these unprecedented reductions to our academic and workforce training course offerings, the Cabinet is asking the colleges and CE to look at ways to reduce summer class offerings to minimum levels while honoring specific commitments to students in specialized allied health programs and pending summer graduates. Also, the Cabinet has recommended that the District not produce a summer schedule or issue online registration appointments. A manual summer registration process for students will take place.

STUDENT VOTER REGISTRATION DRIVE

A report on efforts being made to enable students to register to vote in the upcoming state elections was shared with the Cabinet. Student government leaders are taking the lead in this effort.

WHITE HOUSE REGIONAL SUMMIT

The Cabinet heard a report on planning for the upcoming White House Regional Community College Summit to be held at San Diego City College on April 15, 2011. An estimated 150 participants invited by the U.S. Department of Education from 14 western states are expected to participate. In addition, we anticipate Dr. Jill Biden, members of the administration, leaders from industry and foundations will be in attendance. The Summit is one of four regional events being held as a follow-up to the White House Summit on Community College hosted by President Obama last October.

FOUNDATION SUPPORT AND PLANNING

The Cabinet discussed various preliminary approaches to planning for the use of Auxiliary funds to support college and CE foundations. These discussions will continue and be modified as the impact of state budget cuts on the SDCCD become clear toward the end of the 2010-2011 fiscal year.

INTERSEGMENTAL ADVOCACY DAY

Information regarding the Intersegmental Advocacy Day in Sacramento involving the participation of the UC, CSU, and community colleges throughout the state was presented to the Cabinet. SDCCD sent faculty and student representatives to the event, headed by the leaders of all three public higher education systems. Groups from each region of the state met with legislators to emphasize the importance of the collaboration of the segments in providing for workforce and economic development for California and each of its regions.

PARKING FEE INCREASE

The Cabinet heard a proposal to increase the parking fee at the colleges and CE from \$35 to \$40 per semester beginning in the fall. Given that these fees support parking lot operations and maintenance, the Cabinet is reviewing the fiscal and public policy implications of this increase to the maximum fee allowable under the Ed Code. Currently, approximately half of all SDCCD students qualify for financial assistance and receive their parking permits for a maximum \$20 per semester.

CHANCELLOR'S OPEN OFFICE HOURS – SPRING SEMESTER 2011

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<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
May 3 (Tues)	2:00-3:00 p.m.	Continuing Ed, ECC	Room 121
May 31 (Tues)	2:00-3:00 p.m.	Chancellor's Office	Room 300



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CHANCELLOR'S CABINET UPDATE

MAY 2011

ENROLLMENT UPDATE

The Cabinet heard a report on current enrollment. At present, the District is 2,200 FTES over its state funded cap.

For the past three years, the district has been committed to maintaining programs and services for our students, despite drastic budget reductions from the state. Unfortunately, for 2011-12 there will be another reduction to the number of student enrollments that the state will fund. This is a very unfortunate situation.

After carefully considering all options and the impact of these unprecedented reductions, the district has decided to reduce summer 2011 offerings to minimum levels. The only courses that the colleges will be offering for Summer 2011 are those to honor specific commitments, including year-round specialized programs, such as Allied Health and pending summer graduates. In addition, Continuing Education will be offering a significantly shortened summer session to bring their program in line with funding reductions for 2011-2012.

The leadership is committed to protect fall and spring classes for our students.

DISTRICT BUDGET UPDATE

The Cabinet continues to closely monitor state budget and political developments in Sacramento. The District's leadership is actively participating in efforts to bring about a more favorable budget situation than worst-case scenarios would predict. All Cabinet members agree that assertive and effective political efforts are needed by all District stakeholders to prevent further reductions in classes for students.

The leadership is very concerned that an all-cuts budget seems a likely May Revise budget proposal by the governor in a few weeks. Despite budgetary and political uncertainty, the District plans to meet its legal obligation to propose a 2011-2012 budget at the June 9 Board of Trustees meeting.

BOARD OF TRUSTEES STUDENT EQUITY ACTIVITIES

The Cabinet heard a report from the Board's most recent meeting during which the idea of a study session within a subsequent Board meeting will be scheduled to take a closer look at student success at each college and Continuing Education.

UPCOMING CAMPUS COMMENCEMENT SCHEDULE

As the spring semester and academic year come to a close, the college and CE commencements offer a reminder regarding the purpose of what we do as a District. The schedule of this year's commencement ceremonies is as follows:

May 14, 4:00 p.m.	Mesa College	Jenny Craig Pavilion, University of San Diego
May 19, 4:00 p.m.	Miramar College	Hilton La Jolla Torrey Pines
May 20, 4:00 p.m.	City College	Spreckles Organ Pavilion, Balboa Park
June 1, 5:00 p.m.	Continuing Education	Spreckles Organ Pavilion, Balboa Park

EXTENSION OF FACULTY AND STAFF PERMITS

Chancellor's Cabinet endorsed a Facilities Department request to extend the validity of District faculty and staff parking permits for one year at a cost savings of \$18,000. College Police will not issue citations for current parking permits that expire this year.

IMPACTS OF MOVEMENT OF PERSONNEL ON DISTRICTWIDE OPERATIONS

A preliminary report on the inter-connectivity of impacts on the District regarding retirements, internal campus and district operations reorganization, internal promotions, and employee reclassifications was shared with the Cabinet. The impacts of these changes will continue to be monitored.

TERRACYCLE RECYCLING PROGRAM

The Cabinet received a report on a novel planned writing instrument recycling program that will potentially generate additional support for district auxiliary/campus foundation programs. It was noted that this program, though small, emphasizes the "win-win" nature of even small efforts.

GRANT ACTIVITY UPDATE

Vice Chancellor Lee reported on the status of districtwide grant-seeking activities, including the SDCCD's participation in a significant multi-million dollar San Diego and Imperial Counties Community College Association proposal to the U.S. Department of Labor.

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<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
May 3 (Tues)	2:00-3:00 p.m.	Continuing Ed, ECC	Room 121
May 31 (Tues)	2:00-3:00 p.m.	Chancellor's Office	Room 300



CHANCELLOR'S CABINET UPDATE

JUNE 2011

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ENROLLMENT UPDATE – SUMMER 2011

Summer 2011 session class offerings have been reduced by 92 percent as a result of the elimination of funding for FTES that is beyond the authorized cap, which is part of the state's budget reduction and enrollment down-sizing plan. The classes that are being offered by the SDCCD are classes for special populations (e.g., year-around training/academic programs), classes offered under contract, some military base-related classes, and classes to accommodate summer 2011 graduates.

ENROLLMENT MANAGEMENT STRATEGIES 2011-12

The Chancellor's Cabinet discussed a number of enrollment management strategies for 2011-12 to address student demand and access within the context of less state support for student enrollment. The strategies focused on student success as a core value. The following strategies were unanimously supported:

- Establish a Fall 2011 college application deadline of August 1, 2011, to ensure students can receive important support services prior to the start of classes, including financial aid. Students who apply for admission after August 1 will not receive a registration appointment for fall but can enroll during open enrollment, if space is available. They will be advised about the availability of important services for Spring 2011.
- Suspend enrollment of concurrently-enrolled high school students with the exception of special MOU programs, as determined by the Presidents.
- Reduce the number of times a student can "take" a non-repeatable course from 4 to 3, effective, Spring 2012, which will align with pending changes to Title 5.
- Adjustments to enrollment priorities, effective Spring, 2012 - Continuing Education students who transition to the credit program, and remain continuously enrolled, will be considered continuing students, thereby increasing their priority for enrollment, which is part of the "CE Advantage" strategy. Move the following groups to lowest enrollment priority - Students with BA or higher degrees; students with two or more associate degrees; concurrently enrolled university students; students who have completed 100 or more units (students with 72-99 units will also be moved to lower priority). Special cases will be reviewed on an individual basis.

The Cabinet will continue to focus on student success as a critical part of enrollment management planning for the upcoming year.

STATE BUDGET UPDATE

According to information received from various sources, the Governor and members of the Legislature are continuing to negotiate on methods to eliminate the second half of the deficit and reach a budget agreement, effective July 1. Proposition 25 provides that the Legislators will start forfeiting salary if they do not meet long-standing, but usually ignored, deadlines for submitting a budget to the Governor. It is not certain if that will that quicken the pace of negotiations.

The Governor's May Revision budget proposal brought some good news for education in the form of buying-down deferrals; the future is still uncertain. Much of the final budget for community colleges remains dependent on the plan for tax extensions. With tax extension revenue, the community colleges are likely protected from cuts beyond the \$400 million sustained earlier in the year. Additional anticipated state revenue may be used as a cushion to fund various issues not included in the Governor's plan such as the fee shortage and state mandate claims.

Without an agreement on tax extensions, the "all-cuts" budget approach would affect the entire public sector. K-12 and community colleges would likely be in store for reductions beyond those sustained in the earlier budget agreement. Some variations on the Governor's proposals are also possible, such as an agreement for tax extensions below what the Governor has requested. The SDCCD has made its required cuts thus far, and will continue to exercise fiscal restraint. The District's Tentative Budget will be presented at the June 9 Board of Trustees meeting, following further meetings of the Cabinet, the District Budget Development Committee, the Board's Budget Study and Audit Committee, the District Governance Council, and campus groups.

SDICCCA/BOARD ALLIANCE PRESS CONFERENCE

The Chancellor briefed the Cabinet on the SDICCCA/Board Alliance Press Conference held at Grossmont College on May 17, 2011. News media from throughout the county attended and received financial information regarding the size and scope of the state budget cuts throughout the SDICCCA region, how many students have been turned away, and the impacts of faculty, staff, and administration reductions. SDICCCA includes the community colleges in San Diego County and Imperial County.

CHANGES IN GI BILL BENEFITS

A discussion was held regarding changes in GI Bill benefits that could impact eligibility of some U.S. military veterans to attend classes as out-of-state students prior to the establishment of California residency. An update on current developments will be shared at a subsequent Cabinet meeting.

AB 515 (BROWNLEY)

The Cabinet discussed the pros and cons of potential impacts of the passage of AB 515, which would authorize the state's community colleges to offer credit classes for fees commensurate with the cost of instruction. About one-third of the community colleges in California support the legislation while most faculty groups are strongly opposed to the bill. The SDCCD does not support this legislation, due to concerns about student equity, and has offered amendments designed to prevent the bill from making access to education dependent upon a student's ability to pay a higher rate.

COLLEGE AND CE FOUNDATION SUPPORT PLANNING

This summer, during the Chancellor's Cabinet annual retreat, members of the Cabinet will be engaging in an extended discussion of planning for support of college and CE foundations in light of the change in the Auxiliary Organization's endowment assets, which will revert to the District in 2011. This fund will continue as an Endowment Fund under the San Diego Foundation, with a similar partial-distribution of interest earned as is the present case with the Bank of America. In anticipation of that planning session, the Cabinet explored various ways that other multi-campus and single campus districts have organized and supported their Foundations. Factors impacting District support for Foundations such as urban versus rural district differences and relative affluence of local communities were briefly discussed. It was agreed that a hybrid model would be adopted, retaining the independence of the individual college and CE foundations, while determining a range of central policies and services.



CHANCELLOR'S CABINET UPDATE

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Vacant
Vice Chancellor,
Human Resources

Lynn Neault
Vice Chancellor,
Student Services

David Umstot, P.E.
Vice Chancellor,
Facilities Management

Terry Davis
Executive Vice Chancellor,
Business Services

Rich Dittbenner, J.D.
Director,
Public Information &
Government Relations

Margaret Lamb
Executive Assistant
to the Chancellor

JULY-AUGUST 2011

*The Chancellor's Cabinet welcomes
everyone back to the Fall Semester.*

ENROLLMENT UPDATE – FALL 2011

Registration for the Fall 2011 semester for the colleges has been very strong. Enrollment is up 3% and classes are 91% full districtwide, with two weeks of registration remaining before the start of the fall semester. Currently, there are over 22,000 waitlisted seats, an increase of almost 30% compared to the same point in time last fall.

SB1440 DEGREES

The State Chancellor's Office has approved six degrees from our colleges which are compliant with the Student Transfer Reform Act of 2010. These degrees offer a more direct pathway for community college students to transfer to the California State University System. Each of our colleges has two degrees: City College – Communications Studies and Psychology; Mesa College – Psychology and Sociology; Miramar College – Communications Studies and Sociology.

PENDING CHANGES TO COURSE REPETITION LIMITS

Pending changes to Title 5 of the California Code of Regulations regarding funding limits for course repetition and withdrawals in courses that are not repeatable were discussed. The proposed language would limit the number of times a student can take a course and receive a symbol on their academic record (D, F, W, NP) to **three** repetitions. Districts will have the option to allow students to repeat a course beyond the limit, by petition, however, apportionment funding for the additional repetition cannot be claimed. The SDCCD is planning to make the change, effective Spring 2012.

BUDGET UPDATE

Development of the 2011-12 Adopted Budget is in its final stages and will be presented to the Board for consideration at the September 8th Board meeting. The District is in the process of "closing the books" for 2010-11. The 2011-2012 budget reflects the state's reduction of community college budgets, including a reduction of \$11 million for the SDCCD. See the Chancellor's August 11 message for a further update.

FEDERAL AND CALIFORNIA VOTING RIGHTS ACTS

The Cabinet reviewed the requirements associated with the Federal Voting Rights Act and the California Voting Rights Act, which require an analysis of public elections every 10 years based on the most-recent census data. This includes an analysis of community college trustee elections. The public has been invited to participate in the review by providing input at the August 25 Board Meeting, where the Board of Trustees will discuss draft plans for the initial review of proposed trustee areas and/or the election format. Currently, trustees run in geographic districts in primary elections and then compete in a citywide general election. If the trustee area election is uncontested, the primary vote is final. At the September 8 Board Meeting, trustees will discuss the revised draft plans and will again offer an opportunity for community input. The Board will then vote to adopt the proposed plans.

NEW MILEAGE RATE

Effective July 1, 2011, the new IRS rate for employee mileage reimbursement has been increased to 55.5 cents.

CHANCELLOR'S FORUMS

Chancellor Carroll will conduct a series of State-of-the-District Forums in order to discuss District progress and plans and provide an opportunity for interaction with faculty and staff. The following Chancellor's Forums have been scheduled:

Continuing Ed	August 31	ECC – Theatre	10:00 a.m. (as part of CE Convocation)
Mesa College	September 13	G 101	2:00 p.m. – 3:00 p.m.
Miramar College	September 19	Room J-224/225	3:00 p.m. – 4:00 p.m.
City College	September 20	Room D-121 A/B	2:00 p.m. – 3:00 p.m.
District Office	September 26	Room 235-255	2:00 p.m. – 3:00 p.m.

CHANCELLOR'S OPEN OFFICE HOURS – FALL SEMESTER 2011

As in the past, Chancellor Carroll wants to afford an opportunity for input throughout the District. In order to do this, Chancellor's Open Office Hours have been scheduled at various locations in the District. Please call in advance for a short appointment (this will prevent people from having to wait) by contacting the Chancellor's Office (ext 6957). The open office hours for the Fall semester have been scheduled as follows:

Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
September 29 (Thurs)	2:00-3:00 p.m.	City College	E. Bldg., President's Conf. Rm.
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November 29 (Tues)	2:00-3:00 p.m.	Continuing Ed, ECC	Room 121
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CHANCELLOR'S CABINET UPDATE



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SEPTEMBER 2011

OPENING DAY ENROLLMENT UPDATE

District-wide enrollments are up just under one percent compared to last Fall (City/ECC -2%, Mesa 0%, and Miramar 4%). CE's first day of class begins on September 6, 2011. Classes were 97% full compared to 96% full on opening day last Fall. The number of sections for Fall 2011 has decreased overall (-479) when compared to the end of the term date from the previous year (City/ECC -71, Mesa -67, Miramar 4, and CE is projected to be -345). A total of 10,560 students were waitlisted on opening day for over 20,000 waitlisted class seats. This is an increase of 25% compared to last Fall.

BUDGET PLANNING FOR 2011-2012

The total General Fund Restricted/Unrestricted operating budget is anticipated to be \$293,263,382. The SDCCD has been hard hit by state reductions and is slated for more reductions if mid-year cuts occur. The district has made \$31 million in reductions in the past few years, has planned another \$11.5 million reduction in the Adopted Budget, and may face millions more if the State makes mid-year cuts.

The 2011-12 Adopted Budget to be discussed at the September 8, 2011 Board meeting includes a minimum reduction of 6.2% in apportionment revenue, constituting a reduction of \$11.5 million in operating funds. This has resulted in the elimination of a minimum of 5,000 unfunded FTES (full-time equivalent students). The economic forecast suggests that some level of cost reductions will have to continue through 2011-12 and into 2012-13.

The District's Adopted Budget recommended to the Board at its regular meeting on September 8, 2011, will reflect the District's best assessment of funds available, and a responsible allocation plan based upon state budget processes affecting the following issues: California Community Colleges' share of Proposition 98 funding, state deficit factors, workload adjustments that have been reduced per full-time equivalent student funding, and potential mid-year cuts.

UPCOMING JOINT BOARD MEETING BETWEEN THE SDCCD AND THE SDUSD

The Cabinet heard a report from the Chancellor about an upcoming joint meeting between the Boards of Trustees of the San Diego Community College District and the San Diego Unified School District to review existing partnerships and discuss other issues of mutual interest and common concern. The date, venue, and agenda of the joint meeting are under development.

UPDATE ON COLLEGES' AND CE OPENING WEEK

The Cabinet heard brief updates from the Presidents regarding their semester opening day.

City College President Terry Burgess reported that San Diego City College began another academic year as smoothly as possible in the face of cutbacks in classes and student services.

Mesa College President Pam Luster shared that San Diego Mesa College was off to great start and that, like elsewhere in the District, classes were full. Parking at Mesa is tight as usual, but the Ross Elementary shuttle helped alleviate some of the opening day challenges.

Miramar College President Patricia Hsieh reported on the day's activities which included campus constituent group meetings, a budget report, accreditation update, Planning and Institutional Effectiveness Committee and College Governance Committee meetings.

CE President Anthony Beebe reviewed the CE 2011 Convocation program noting the success of the 'Continuing Education Advantage' program success in preparing approximately 8,000 who are currently enrolled at the District's colleges. He indicated that the Chancellor would be holding her first Chancellor's Forum to the CE community as part of the convocation.

TRUSTEE AREA OPTIONS UNDER CALIFORNIA VOTING RIGHTS ACT

Every 10 years, California law requires that public districts in the state evaluate and make changes in its internal electoral boundaries in light of changes in population. In addition, the California Voting Rights Act has added requirements to prevent the disenfranchisement of some voters within a district. For the SDCCD, that has meant an examination of the boundaries of the five Board of Trustee areas in light of current law. The second review and adoption of the final plan for the revision of trustee areas took place at the Board meeting held on September 8, 2011, at the District Office. Members of the public were invited to comment.

CHANCELLOR'S FORUMS

Chancellor Carroll will conduct a series of State-of-the-District Forums in order to discuss District progress and plans and provide an opportunity for interaction with faculty and staff. The first forum took place as part of the Continuing Education convocation on August 31. The remaining Chancellor's Forums have been scheduled as follows:

Mesa College	September 13	G 101	2:00 p.m. – 3:00 p.m.
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OCTOBER 2011

EMERGENCY PLANNING UPDATE

The Cabinet reviewed District and campus responses to the recent regional power outage with an eye toward updating them in light of lessons learned. Among the elements of future response discussed by the Cabinet were staff and media communications, emergency power and communication equipment needs, and updated District and site Emergency Operations Center (EOC) plans. Given the movement of personnel within the District into different job responsibilities during the past year, the establishment of an annual review of EOC plans will be established along with the capacity to modify and make them available to all staff online.

FALL 2011 ENROLLMENT UPDATE

The colleges continue to experience extraordinary demand for classes for the third year in a row. Fall enrollment is tracking about the same as last fall, even with a reduction of almost 100 sections in the credit program. Classes were 98% full districtwide as of the census, with more than 70% of the class sections waitlisted. On opening day, there were more than 25,000 waitlisted seats.

Fall enrollment for Continuing Education (CE) is also strong. More detailed enrollment comparisons for Continuing Education will be available for the Cabinet next month since the CE semester begins later than the colleges.

Even with significant reductions in budgeted enrollment (workload) by the state, the District is projected to be over its funded cap again this year as the District continues to focus on meeting the needs of students and the demand for classes.

The Cabinet continues to diligently monitor enrollment and classes in the context of the state budget situation and is committed to meet the needs of our students and community.

BUDGET UPDATE

Little has changed in regard to the State budget situation or its impact on the District since the Board adopted the budget on September 8 for 2011-12. In spite of the \$11.5 million state-imposed reduction in operating revenues for this current budget year, the Board adopted a balanced budget. The ongoing state fiscal and structural budgetary problems continue to require the District to remain cautious due to the possibility of additional mid-year workload reductions that would further reduce funding.

The 2011-12 adopted budget ensures that the District will be able to weather any additional "trigger" mid-year cuts through the remainder of this fiscal year. However, plans will need to be enacted for subsequent fiscal years for those cuts that are permanent funding reductions. The District has positioned itself to cope with the ongoing challenges of reduced state and local funding. One of the greatest challenges continues to be able to offer the number of classes needed to accommodate rising student enrollment. The Cabinet remains steadfast in its commitment to serving the needs of our students and by avoiding layoffs of permanent contract employees.

REVIEW OF STUDENT SERVICES POLICIES

The Cabinet began its initial consideration of proposed changes in Student Services policies following their consideration by Student Services leadership groups and other interested District stakeholders.

QUARTERLY DIVERSITY REPORT DISCUSSION

The frequency and content of the District's Quarterly Diversity Report was discussed with an eye toward improving its usability by the Board and other internal and external stakeholders having an interest in District activities and progress to strengthen districtwide diversity.

STUDENT HEALTH FEE DISCUSSION

Increase in the costs of student health services was discussed by the Cabinet which noted that student health services are paid entirely from fees collected from students. The topic will be brought back to Cabinet with recommendations regarding the future scope of student's health services and their cost implications.

AB 131 UPDATE

The impacts of the California "Dream Act" on students and District operations were discussed if the Governor signs the bill forwarded to him by the legislature. The bill would extend state financial aid eligibility to AB 540 students beginning January 1, 2013, at California's public higher education institutions.

SDCCD REDISTRICTING UPDATE

The impacts of California and Federal law on SDCCD Trustee District boundaries was discussed with an examination of possible configurations that would be presented to the Board of Trustees for its discussion. This examination is required every 10 years in response to the U.S. Census.

MLK PARADE PLANNING UPDATE

The Cabinet heard a report on the status of the 2012 Martin Luther King Parade in which the District's colleges and CE participate. The date will be Sunday, January 15, 2012, beginning at 2:00 p.m. The parade will depart from the parking lot of the San Diego County Administration Center on Pacific Highway and finish at the Seaport Village parking lot. It is anticipated that the Multicultural Festival will take place on Saturday, January 14, 2011, across from the San Diego Convention Center as has been the practice in recent years.

LEAGUE FOR INNOVATIONS 2012 INNOVATION OF THE YEAR

The District's participant in the 2012 League for Innovation in Community Colleges' Innovation of the Year candidate from the SDCCD will be Miramar College. By mutual agreement among the colleges and CE, the candidate from among the SDCCD's colleges and CE rotates each year. The 2011 candidate was City College.

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NOVEMBER 2011

EMERGENCY PLANNING UPDATE

The Chancellor's Cabinet continues to receive updates regarding efforts underway to strengthen emergency planning throughout the District. Staff communication improvements via promotion of the use of the District's WebAdvisor are underway as are efforts to purchase emergency AM-FM radios for use throughout the District. The 47 elevators in District buildings are being evaluated to develop emergency evacuation plans during an emergency. The need for current and future power generation equipment throughout the District is also being evaluated as well as processes for the continual update of District and campus emergency plans. DSPS Transport Carts are being retrofitted and Media Communications lists have been distributed to campus Presidents to share with key staff members. Tabletop emergency procedure exercises are planned for the Chancellor's Cabinet and campuses in the near future.

The online training program for updating emergency plans can be accessed at: <http://sdccd.keenan.safecolleges.com/login>. District employees can login and take the NIMS/SIMS training for emergency preparedness.

2012 SUMMER SESSION UPDATE

Official guidance from the state is still pending regarding the level of apportionment funding the District will receive in light of anticipated changes in state revenue. Until that occurs, there is no decision regarding the size of the summer session.

BUDGET UPDATE

The Cabinet continues to monitor state budget developments in Sacramento since the adoption of the District's budget for 2011-2012. All districts have been advised to be prepared in the event Tier 1 and 2 reductions become necessary. The state's Department of Finance expects to provide guidance in December regarding this matter. However, SDCCD's 2011-12 budget adopted by the Board considered all possible cuts in arriving at a balanced budget.

JOINT SDCCD-SDUSD BOARD MEETINGS

The Cabinet received a report of the meeting of the Board of Trustees of the SDCCD and the San Diego Unified School District (SDUSD) held on October 18 at the Educational Cultural Complex. Among the topics discussed were efforts to jointly prepare high school students for college, expansion of middle colleges, closer collaboration in Career Technical Training areas, and ways to accelerate high school-college faculty interaction.

REVIEW OF STUDENT SERVICES POLICIES AND PROCEDURES

The Cabinet discussed and endorsed updates in Student Services Policies and Procedures applicable throughout the District. These modifications will require approval by the Board of Trustees.

THE DEMOCRACY COMMITMENT

The Cabinet, with DGC concurrence, approved membership in the Democracy Commitment, a nationwide effort to foster the development of civic learning and demonstrate engagement among America's community college students. Planning is being initiated on college and CE campuses in furtherance of this national initiative. Contemplated activities include a civic inventory, distributed seminars, and signature projects, among other efforts during the year ahead.

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