



CHANCELLOR'S CABINET UPDATE

JANUARY 2013

The Chancellor's Cabinet welcomes everyone back to the Spring Semester!

MEMBERSHIP

Constance M. Carroll, Ph.D.
Chancellor

Terry Burgess, Ph.D.
President,
San Diego City College

Pamela Luster, Ed.D.
President,
San Diego Mesa College

Patricia Hsieh, Ed.D.
President,
San Diego Miramar College

Anthony Beebe, Ed.D.
President,
Continuing Education

Otto Lee, Ed.D.
Vice Chancellor,
Instructional Services

Will Surbrook
Vice Chancellor,
Human Resources

Lynn Neault, Ed.D.
Vice Chancellor,
Student Services

David Umstot, P.E.
Vice Chancellor,
Facilities Management

Bonnie Ann Dowd, Ed.D.
Executive Vice Chancellor,
Business and
Technology Services

Sharon Lee Rhodes, Ph.D.
Acting Director,
Communications and
Public Relations

Margaret Lamb
Executive Assistant
to the Chancellor

ADDITIONAL CLASSES FOR SPRING SCHEDULE

Enrollment management is a difficult and dynamic process due to all the apportionment changes in the California budget. The Cabinet and Chancellor Carroll reviewed the latest enrollment data and determined that an adjustment in the current enrollment management plan was necessary. Therefore, an additional 200 class sections were added to the spring schedule on January 10 as follows:

San Diego Community College District Spring 2013 Credit Section Augmentation			
	Additional Sections	Additional FTES To be earned	FTEF
City	80	248	14.6
Mesa	80	248	14.6
Miramar	40	124	7.3
District Total	200 sections	620 FTES	36.5 FTEF

The college presidents and their staff will determine the campus distribution of class sections. It is too early in the registration process to make a determination regarding Continuing Education class sections.

BUDGET UPDATE

On January 10, 2013, the Governor released his proposed budget for 2013-14, which is the first step in the development of an annual state budget. Thanks to California voters for their approval of Proposition 30 in November 2012, the Governor's proposed budget provides more stable funding for education. In his initial proposal, the Governor emphasized the importance of education and higher education in particular to improve the state's economic condition. For the first time in five years, cuts are not being proposed but rather some new funds for California Community Colleges are included in his budget proposal. The Governor's proposal also includes a continued commitment to pay down the state's "wall of debt."

The highlights of the Governor's budget for community colleges and SDCCD in particular are: \$196.7 million for increased state apportionment revenue with a recommendation that the Board of Governors determine how the funds are to be allocated to the community colleges for restoration of class offerings, COLA, and other purposes. SDCCD's share of this increased state apportionment revenue is projected to be \$6.4 million. The Governor also proposes \$179 million in timely cash payments, which would result in SDCCD receiving \$5.9 million for revenue previously earned; however, not yet paid by the state. The Governor's budget also provides funding to support energy efficiency efforts as defined in the recently passed Proposition 39 ballot initiative; various proposed policy changes; and, a shifting of responsibility and funding for Adult Education and Apprenticeship programs from K-12 to community colleges. The next major step in the process of developing the state's 2013-14 Budget will be the release of the Governor's May Revision in mid-May, which will be based upon the state's economic forecasts at that time and discussions that will take place in both houses of the Legislature over the next several months as they consider the financial and policy implications of the Governor's budget proposal for 2013-14.

REVIEW OF THE MOOC FORMAT

The National Phenomenon Known as MOOCs (Massive Open Online Courses) has spawned many of these course applications at both universities and community colleges. At the advice of the Chancellor's Cabinet, the SDCCD has put a moratorium of this delivery format until issues of quality control, standards, and process can be resolved. Chancellor Carroll, with the participation of the shared governance organizations, has established a districtwide task force to study and make recommendations regarding MOOCs. The members are:

Chair:	Otto Lee, Vice Chancellor, Instructional Services
Faculty:	Kelly Mayhew, City College Marie St. George, City College Hank Beaver, Mesa College Dina Miyoshi, Mesa College Cheryl Reed, Miramar College Angela Romero, Miramar College Cindy Wislofsky, Continuing Education Joe McGerald, Continuing Education
Administrator:	Lori Erreca
Classified:	Kevin Branson
Student:	Kanchan Farkiya
AFT Guild:	Jonathan McLeod

ONLINE UPDATE

In view of increased statewide interest in online education, the Cabinet reviewed a report of student satisfaction in online classes. The report is requested by the Online Program each year as part of their continuous improvement efforts. Overall, the survey results showed high satisfaction levels for students enrolled in online classes. Most students reported that the online format was an effective way to learn and that the class size was appropriate. In addition, almost 70% reported that they would take another online class in the future. Currently SDCCD colleges offer 1,161 online class sections in 71 subject areas each year. With online courses representing 12% of the total course sections, students can complete online degrees in 26 majors.

SB 1440 DEGREE UPDATE

Vice Chancellor Lee shared a listing of programs which were approved by the Board last Fall and are now awaiting approval at the State Chancellor's Office. Pending approval include Kinesiology, Political Science, and Theatre Arts for City College. For Mesa College, degrees pending are Anthropology, Art History, Business Administration, Communication Studies, Geography, History, Journalism, Mathematics, Kinesiology, Physics, Political Science, and Theatre Arts. For Miramar College, Anthropology, Kinesiology, and Mathematics are pending approval. Instructional Services is monitoring the approval process very closely and will notify the colleges of all requests for changes.

REVIEW OF STUDENT SERVICES POLICIES AND PROCEDURES

The Cabinet discussed changes and additions to key student services policies addressing changes in state law and regulations pertaining to students previously expelled from another community college district and establishing an enrollment priority system. The draft policies and procedures have been through careful review by the Student Services Council, Academic Senates, and legal counsel. Vice Chancellor Neault will be bringing these to the District Governance Council (DGC), followed by a first reading by the Board of Trustees in February and final Board approval in March.

CHANCELLOR'S OPEN OFFICE HOURS – SPRING SEMESTER 2013

As in the past, Chancellor Carroll wants to afford an opportunity for input throughout the District. In order to do this, Chancellor's Open Office Hours have been scheduled at various locations in the District. Please call in advance for a short appointment (this will prevent people from having to wait) by contacting the Chancellor's Office (ext 6957).

The open office hours for the Spring 2013 semester have been scheduled as follows:

Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
February 26 (Tues)	3:00-4:00 p.m.	City College	E. Bldg., President's Conf. Rm.
March 21 (Thur)	3:00-4:00 p.m.	Continuing Ed, ECC	Room 169
May 7 (Tue)	3:00-4:00 p.m.	Miramar College	Room A102, President's Conf. Rm.
May 16 (Thur)	3:00-4:00 p.m.	Mesa College	Room A104, President's Conf. Rm.
June 19 (Wed)	3:00-4:00 p.m.	Chancellor's Office	Room 300



CHANCELLOR'S CABINET UPDATE

MARCH 2013

MEMBERSHIP

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SB 1440 TRANSFER DEGREE UPDATE

The Cabinet was updated on the status of the SB 1440 Transfer Degree approvals. Due to San Diego State University's early deadline for students to qualify for transfer, a collective effort was made to expedite the approvals with the State Chancellor's Office. The status of programs is as follows:

The following degrees have been approved by the State Chancellor's Office:			
City College	Communication Studies	Physics	Theater Arts
	History	Political Science	
	Mathematics	Psychology	
Mesa College	Art History	History	Political Science
	Business Administration	Mathematics	Psychology
	Communication Studies	Physics	Sociology
	Theater Arts		
Miramar College	Administration of Justice	History	Physics
	Communication Studies	Mathematics	Sociology

The following degrees have been approved by the SDCCD Board of Trustees and are pending State Chancellor's Office approval:			
City College	Kinesiology		
Mesa College	Anthropology	Geography	Journalism
	Kinesiology		
Miramar College	Anthropology	Kinesiology	

The following degrees are under SDCCD review:			
City College	Anthropology	English	Journalism
	Business Administration	Geography	
Mesa College	English	Studio Arts	
Miramar College	Business Administration	English	Studio Arts

GRANT ACTIVITY UPDATE

The Chancellor's Cabinet received a report on the status of the districtwide grant activities for the 2nd quarter. New awards for this quarter totaled over \$760,000 with the year-to-date grants reporting at over \$2.3 million. This is a much stronger showing than the year-to-date awards from the previous year's 2nd quarter of \$1.4 million.

ALUMNI OUTREACH AND PROGRAMS

A status report was presented on the alumni outreach and programs throughout the District. An alumni database has been purchased and is currently in the design phase, with implementation scheduled for Summer 2013. A homepage design was shared and alumni programming at the colleges and CE was discussed.

ELECTRONIC BOARD AGENDAS

The Chancellor's Cabinet heard an update on the progress of implementing BoardDocs, a cloud-based e-Governance system that will help the District automate the agenda creation and approval process. This will improve communications, reduce costs, and ease the process of producing board meeting packets. All agenda items and supporting materials will be submitted electronically via the BoardDocs website and the system will enable the creation of customizable approval trees similar to the existing processes. Staff training is scheduled for the middle of March.

CALIFORNIA COMMUNITY COLLEGES' ECONOMIC AND WORKFORCE DEVELOPMENT

As California is starting its comeback from the severe economic downturn, the State Chancellor's Office recognizes that community colleges are well positioned to lead the way in meeting the training needs for the rebounding economy. The State Chancellor's Office has created an economic development initiative entitled, "Doing What Matters for Jobs and the Economy." A series of competitive grants will be released which will encourage regional collaborations that promote student success and meet industry needs for skilled workers.

JOINT BOARD MEETING BETWEEN SDCCD AND SDUSD

The Chancellor's Cabinet discussed the upcoming annual joint meeting between the Boards of the San Diego Community College District and the San Diego Unified School District. This meeting is scheduled for Tuesday, March 19, 2013, 5:00 p.m. at the Continuing Education Educational Cultural Complex (ECC). The agenda will include a report card on progress since the previous meeting, new directions, and a concerted joint outreach effort. These meetings represent a sense of shared commitment to and shared responsibility for the preparation of students across the full K-14 continuum.

CHANCELLOR'S OPEN OFFICE HOURS – SPRING SEMESTER 2013

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The open office hours for the Spring 2013 semester have been scheduled as follows:

Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
March 21 (Thur)	3:00-4:00 p.m.	Continuing Ed, ECC	Room 169
May 7 (Tue)	3:00-4:00 p.m.	Miramar College	Room A102, President's Conf. Rm.
May 16 (Thur)	3:00-4:00 p.m.	Mesa College	Room A104, President's Conf. Rm.
June 19 (Wed)	3:00-4:00 p.m.	District Office	Room 300, Chancellor's Office



CHANCELLOR'S CABINET UPDATE

APRIL 2013

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SPRING 2013 ENROLLMENT AUGMENTATION

The Chancellor's Cabinet continues to monitor enrollment closely given the dynamic nature of the state budget. Since the passage of Proposition 30, the state's financial position has improved, resulting in additional funding for enrollment in 2012-2013. Therefore, a second augmentation of sections has been added to all three colleges and Continuing Education (the augmentation for Continuing Education will be for late spring/early summer classes). With the second augmentation, a total of 446 sections have been added this spring semester, 15% of which were online classes.

BUDGET UPDATE

Executive Vice Chancellor Dowd reported that the State Chancellor's Office's is currently projecting 276 FTES being restored for apportionment revenue funding to SDCCD in the 2012-13 budget year as a result of the passage of Proposition 30. Discussion included potential FTES restoration in 2013-14 as a result of the Governor's state budget proposal released on January 10, and potential FTES funding targets to be used in developing the SDCCD's 2013-14 Budget through the Campus Allocation Model. Executive Vice Chancellor Dowd also reported that more would be known when the Governor's May Revise is released in mid-May and that she will be presenting planning assumptions as a 2013-14 preliminary budget to the Board of Trustees at the April 4 meeting.

JOINT BOARD MEETING BETWEEN SDCCD AND SDUSD UPDATE

After the second annual Joint Board Meeting, which took place on March 19, 2013, the Cabinet discussed the goals that were agreed upon under the leadership of Chancellor Carroll and SDUSD Superintendent Bill Kowba, including: completion of English and Mathematics Curriculum Alignment Projects, coordination of Academic Calendar/Spring break beyond 2013-14, development of Summer Bridge Programs for academic transition, and alignment of ESL and Counseling programs. Outreach services will include tours of the community college campuses and orientations for K-12 students. Discussion around Early Middle College High Schools included expansion of the City College/Hoover High School pilot, planning for a program involving Continuing Education (ECC) and the Lincoln School Clusters, and planning for a Miramar College/Mira Mesa-area program. The comprehensive list was published in a special Board Report. The importance of the joint effort is to ensure the availability, high quality, and overall effectiveness of programs in grades K through 14.

ANNUAL SDCCD SCORECARD

The Cabinet reviewed the annual Scorecard Report for each college and the District. The report includes a variety of key performance indicators and metrics that can be easily aligned to the institutional mission and goals including transfer, completion, retention, enrollment, FTES, fill rates, and student satisfaction. The information is intended to provide a balanced perspective of institutional effectiveness and to help inform planning and decision-making. The outcomes data include averages for benchmarking along with trend data for tracking change over time, as well as a breakdown of the information by demographic and populations of interest to allow for review of the performance through an equity lens.

FURNITURE STANDARDS

As the District recently hit the \$1 billion benchmark in Propositions S and N expenditures, the Chancellor's Cabinet continues to review processes and resources that support this massive bond construction project. One such resource is the furniture standards manual for common building spaces. This manual includes furniture standards for District and campus offices, administration support spaces, general and computer equipped classrooms, and laboratories. This information will also be shared with participatory governance groups.

LEGISLATIVE UPDATE

The State Assembly Higher Education committee has hearings scheduled for April 9 and 23 to consider proposed legislation. Acting Director Rhodes updated Chancellor's Cabinet with the Community College League of California's Bills of Interest Report. This report offers the latest update containing the primary bills being followed by League staff, as well as the official positions of the League on each bill.

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CHANCELLOR'S CABINET UPDATE

MAY 2013

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SB 1440 TRANSFER DEGREE UPDATE

Vice Chancellor Lee reported on the updated status of the SB 1440 Transfer Degree approvals. Significant progress has been made and several degrees will be up for approval at the next Board of Trustees meeting on May 9, 2013. The status of programs is as follows:

The following degrees have been approved by the State Chancellor's Office:			
City College	Communication Studies	Physics	Theatre Arts
	History	Political Science	
	Mathematics	Psychology	
Mesa College	Anthropology	History	Political Science
	Art History	Journalism	Psychology
	Business Administration	Kinesiology	Sociology
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	Business Administration	Journalism	
Mesa College	English	Studio Arts	
Miramar College	Business Administration	English	Studio Arts

SPRING 2013 ENROLLMENT UPDATE

The Chancellor's Cabinet has been closely monitoring spring 2013 enrollment. As of opening day, demand for classes continued to be strong with an average fill rate of 93% districtwide, and almost 20,000 waitlisted seats. Prior to the passage of Proposition 30, the District planned for a smaller spring semester as a result of a decline in funding for enrollment from the state. However, with the passage of Proposition 30, the colleges and Continuing Education added about 450 class sections to the spring schedule. As a result, the District is planning to end the year with about 1% over the District's state-funded cap, which is the enrollment management goal. The Cabinet is beginning to plan for 2013-2014 and is optimistic that there will be additional funding for enrollment.

BUDGET UPDATE

Current state revenues are still tracking higher than budget proposal estimates. If this holds firm, there will be an increase in additional Proposition 98 funding. Several proposals were reviewed regarding the allocation of apportionment funding, student success funding, and deferral buy-down. After the release of the Governor’s May Revision budget, the potential impact on the SDCCD will be communicated.

GRANT ACTIVITY UPDATE

Vice Chancellor Lee reported on the SDCCD’s participation in a significant multi-million dollar consortium application to the U.S. Department of Labor. The Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant program announced a third round of funding for applicants to propose programs that will impact TAA-eligible workers and other adults across a state, region, or industry sector. President Luster shared that Mesa College plans to serve as the fiscal lead in a consortium submission in the target area of Information Computer Technologies (ICT) that will incorporate core elements including an evidence-based design, stacked and latticed credentials, online and technology-enabled learning, transferability and articulation. Those core elements will also include strategic alignment with industry, public workforce system, educational institutions, and other organizations.

COMMUNITY COLLEGE BACCALAUREATE DEGREE OPTION

Chancellor Carroll shared the Community College Baccalaureate Degree presentation that she presented at the recent California Community Colleges Southern CEO conference. Currently, twenty-two states allow community colleges to award bachelor’s degrees in selected vocational/CTE fields. Programs in nursing, technology, and education are included in the selected degrees offered at other states in which university programs lack capacity. The California Community Colleges Chancellor’s Office will be reviewing next steps, planning efforts, and the possibility of establishing a statewide task force on this issue.

ADVOCACY TRIP TO SACRAMENTO

The Cabinet was updated on the recent meeting in Sacramento where Chancellor Carroll, President Beebe, and the Large Urban Community College District CEOs met with representatives of the Governor’s Office, the State Department of Finance, the Senate Budget Committee, and the Assembly Budget Committee. President Beebe shared a long-term proposal for reorganizing Adult Education statewide as a system of Regional Centers for Transitional Studies. Components of this proposal included emphasis on college readiness and a statewide center structure and funding.

UPCOMING COMMENCEMENT SCHEDULES

As the spring semester and academic year come to a close, the college and CE commencements offer a reminder regarding the purpose of what we do as a District. The schedule of this year’s commencement ceremonies is as follows:

Friday, May 17	1:00 p.m.	Miramar College	Miramar Campus – Compass Point
Saturday, May 18	4:00 p.m.	Mesa College	USD – Jenny Craig Pavilion
Friday, May 24	5:00 p.m.	City College	Organ Pavilion, Balboa Park
Friday, May 31	5:00 p.m.	Continuing Education	Organ Pavilion, Balboa Park

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Chancellor’s Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
June 19 (Wed)	3:00-4:00 p.m.	Chancellor’s Office	Room 300



CHANCELLOR'S CABINET UPDATE

SEPTEMBER 2013

MESSAGE TO THE DISTRICTWIDE COMMUNITY

The Chancellor's Cabinet welcomes everyone to the 2013-14 academic year. We enter the new academic year with considerable optimism due to an improved fiscal outlook. After five difficult years due to state budget reductions, the San Diego Community College District is now moving forward again in its important mission. We encourage all members of the faculty, staff, administration, and student leadership to be active and to participate in governance. We also welcome your critical analysis and suggestions. Welcome back!

MEMBERSHIP

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FALL 2013 ENROLLMENT

The Chancellor's Cabinet reviewed fall 2013 enrollment information for the colleges. Student demand for classes continues to be high this fall. As of opening day, there were 13,355 students waitlisted, demonstrating demand beyond capacity. Class fill rates averaged 92% districtwide. The fall semester includes nearly 450 additional sections compared to last fall. FTES as of fall 2013 opening day is up 1.1% compared to fall 2012. Overall, the District is projected to be 1.7% over the FTES target for 2013-14, which is in-line with the enrollment management goal. The Chancellor's Cabinet will continue to monitor student enrollment throughout the year as a top strategic goal.

BUDGET/LEGISLATIVE UPDATE

The Cabinet is also closely following fiscal and political developments in Sacramento. Due to the passage of Proposition 30 last November, new revenue has been realized by the state and allocated to California's community colleges and universities. After a loss of over \$33 million in state funding during the fiscal downturn, the SDCCD will see the restoration of about a third of those dollars. At the fall convocation events, Chancellor Carroll announced the addition of new course sections and the end of the faculty hiring freeze that has been in place since 2007-08 – SDCCD colleges and Continuing Education expect to hire 30 full-time faculty members by spring. The SDCCD Board of Trustees is expected to adopt the District's 2013-14 budget at their September 12 meeting.

BOND SALE/CONSTRUCTION UPDATE

The Cabinet received a status report on the SDCCD bond construction program. The \$1.555 billion Propositions S and N program is providing new state-of-the-art teaching and learning facilities, major renovations, and campus wide infrastructure projects at City, Mesa, and Miramar colleges, and six Continuing Education campuses throughout San Diego. Significant progress continues to be made including the sale of \$377 million in bonds in July. In anticipation of the bond issuance, the SDCCD received the top bond ratings for a California community college district. During 2012-13, the District passed the \$1 billion mark in expenditures for bond projects, and, at one point, saw 20 construction projects underway at the same time. Most recently, several Cabinet members participated in the September 4 ribbon cutting for Miramar's new Student Services Center. The Cabinet looks forward to several other dedications and groundbreakings during the fall semester.

SDCCD PARTICIPATORY GOVERNANCE AND PLANNING CONFERENCE

On October 11, the SDCCD's four Academic Senates, four Classified Senates, student leadership, Board, administration, and other invited guests will participate in a special day-long conference to be held at the Joan Kroc Center at the University of San Diego. The topics will be governance and planning for the future. The format will include panels, speakers, breakout sessions, and a keynote luncheon with Dr. Brice Harris, Chancellor, California Community Colleges. The Chancellor's Cabinet sees this conference as an important opportunity to build on the District's already strong governance and planning efforts.

TESTING EMERGENCY NOTIFICATION SYSTEM

The Chancellor's Cabinet reviewed a plan to conduct a routine test of the District's emergency notification system this month. The test will include text messages and e-mail notices to all students and employees who have emergency contact information on file.

Employees who have not already done so are encouraged to go online to WebAdvisor (webadvisor.sdccd.edu) and provide emergency contact information.

CHANCELLOR'S FORUMS

Chancellor Carroll will conduct a series of State-of-the-District Forums in order to discuss District progress and plans, and provide an opportunity for interaction with faculty and staff. The following Chancellor's Forums have been scheduled:

Chancellor's Forums			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
September 16 (Mon)	2:00-3:00 p.m.	Miramar College	LLRC – Room L-105
September 23 (Mon)	2:00-3:00 p.m.	Mesa College	G-101
September 24 (Tues)	2:00-3:00 p.m.	City College	Corp. Ed. Ctr./MS 162
September 25 (Wed)	2:00-3:00 p.m.	District Office	245
September 30 (Mon)	3:00-4:00 p.m.	Continuing Ed.	ECC – Room 169

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<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
September 19 (Thur)	3:30-4:30 p.m.	City College	E. Bldg., President's Conf. Rm.
October 14 (Mon)	3:00-4:00 p.m.	Continuing Ed, ECC	Room 121
November 18 (Mon)	3:00-4:00 p.m.	Mesa College	Room A104, President's Conf. Rm.
December 11 (Wed)	3:30-4:30 p.m.	Miramar College	Room A102, President's Conf. Rm.
January 9 (Thur)	3:00-4:00 p.m.	District Office	Room 300, Chancellor's Office



CHANCELLOR'S CABINET UPDATE

NOVEMBER 2013

MEMBERSHIP

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Executive Assistant
to the Chancellor*

ALUMNI OUTREACH

Dr. Gail Conrad, Acting Vice Chancellor of Student Services, recently provided Cabinet members with an update on the District's Alumni Connections website. In October, an initial group of approximately 7,500 graduates of City, Mesa, and Miramar colleges, and Continuing Education received e-mails inviting them to visit the website and complete their registration. Additional outreach will occur in the coming months with the hope of building stronger connections and support from alumni. All current and former students and friends of the District's colleges and Continuing Education are invited to join Alumni Connections to stay connected and receive information about upcoming events and activities. For more information, visit: <http://alumni.sdccd.edu/>.

FIRE ALARM ACTIVATIONS

Donn Betz, Interim Vice Chancellor of Facilities Management, reported that a flurry of fire alarm activations have occurred since the start of the semester. These false alarms, which have occurred for various reasons districtwide, are highly disruptive. Facilities Management will be adjusting fire alarm sensitivity levels – primarily in restrooms and restroom corridors. Additional warnings are also being issued to smokers (including e-cigarettes) since all District facilities are now officially smoke-free.

ENTERPRISE RESOURCE PLANNING (ERP)

Dr. Bonnie Ann Dowd, Executive Vice Chancellor of Business and Technology Services, reported on upcoming presentations on the Enterprise Resource Planning (ERP) project. Two vendors, chosen by the ERP project planning team along with the implementation vendor firms, will present software application solutions for the Human Resources, Finances, Student Services, and Financial Aid systems during the weeks of November 18 and December 2. Interested parties have been invited to attend via email. The ERP project is funded by Proposition S and will replace current independent database systems in order to provide a fully integrated application to serve the District's operational needs.

ACCT LEADERSHIP CONGRESS

Providing leadership in times of change was the focus as nearly 2,000 community college trustees, presidents, and national and state leaders gathered at the 44th Annual Association of Community College Trustees (ACCT) Leadership Congress. The 2013 ACCT Congress was held October 2-5 at the Washington State Convention Center in Seattle. SDCCD Trustees Rich Grosch, Mary Graham, Maria Nieto Senour, and Bernie Rhinerson participated along with Chancellor Constance Carroll, Vice Chancellor of Instructional Services Otto Lee, Director of Communications and Public Relations Jack Beresford, and other District staff. The four trustees delivered presentations on topics such as economic development/revitalization, cooperation with local school boards, and successful collaborations with other community college districts. The 44th Annual ACCT Leadership Congress featured a keynote by Bill Gates and more than 80 educational sessions on best practices for community colleges.

MANUFACTURING DAY

San Diego's Manufacturing Day breakfast was held on October 4 at City College's Corporate Education Center. Trustee Peter Zschiesche welcomed guests to the event and stressed that 98 percent of the District's 100,000 students will remain in San Diego after they complete their studies. Interim Mayor Todd Gloria attended the event and announced that the City Council had proclaimed the week of October 1-4 as Manufacturing Week in the City of San Diego. He said that the city's Economic Development and Planning Departments are doing everything possible to make it easier for San Diego manufacturers to grow and succeed. The SDCCD's three colleges and Continuing Education provide the majority of career technical training for San Diego's manufacturing industry. In addition, City College is the California Community Colleges' manufacturing "sector navigator."

CONSTRUCTION UPDATE

Significant progress was made in October on the SDCCD's \$1.555 billion bond construction program. On October 9, Miramar College hosted a grand opening of the Heavy Duty Advanced Transportation Diesel Technology and Automotive Technology Centers. In addition to an open house, the event included recognition of representatives from the various companies that have supported the program, including Toyota and Hawthorne. On October 30, Continuing Education hosted a grand opening for the new North City Campus. Located in Kearny Mesa, the two-story, approximately 42,000 GSF facility serves as Continuing Education's Center for Technological Excellence with state-of-the-art, technology-rich classrooms and computer labs. The project is on track to obtain a Leadership in Energy and Environmental Design (LEED) Gold certification – one of 41 total LEED certifications being targeted by the District.

SDCCD PARTICIPATORY GOVERNANCE AND PLANNING CONFERENCE

On October 11, the SDCCD's four Academic Senates, four Classified Senates, student leadership, Board, and administration members participated in a successful day-long conference focused on governance and planning. The District's Participatory Governance and Planning Conference featured a keynote by State Chancellor Brice Harris. Chancellor Harris spoke on the importance of shared governance and also provided an update on statewide efforts to boost student success. The event - which included panel discussions, breakout sessions, and guest speakers - was held at the Joan B. Kroc Institute for Peace and Justice at the University of San Diego. Dr. Otto Lee, Vice Chancellor of Instructional Services, and staff from Instructional Services assisted in coordinating the conference.

BACCALAUREATE DEGREE

A statewide study group is exploring if California community colleges should be allowed to grant baccalaureate degrees. After several meetings, the Baccalaureate Degree Study Group is completing its process, with findings and recommendations slated for release at the Community College League of California (CCLC) Annual Convention in November. Chancellor Carroll is a member of the study group and will be on a panel at the CCLC conference to discuss the recommendations. She emphasizes this is as an effort to provide a few, selected degree programs for workforce preparation in high-demand fields which the public universities either lack altogether (e.g., automotive) or lack capacity to meet demand (e.g., nursing). "This is a practical effort, not one that is designed to turn community colleges into four-year institutions," said Chancellor Carroll. "It is an option that is designed to complement the fundamental community college mission, not supplant it."

CHANCELLOR'S OPEN OFFICE HOURS – FALL SEMESTER 2013

As in the past, Chancellor Carroll wants to afford an opportunity for input throughout the District. In order to do this, Chancellor's Open Office Hours have been scheduled at various locations throughout the District. Please call in advance for a short appointment (this will prevent people from having to wait) by contacting the Chancellor's Office (ext. 6957). The remaining Open Office Hours for the fall have been scheduled as follows:

Chancellor's Open Office Hours			
<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Room</i>
November 18 (Mon)	3:00-4:00 p.m.	Mesa College	Room A104, President's Conf. Rm.
December 11 (Wed)	3:30-4:30 p.m.	Miramar College	Room A102, President's Conf. Rm.
January 9 (Thur)	3:00-4:00 p.m.	District Office	Room 300, Chancellor's Office



CHANCELLOR'S CABINET UPDATE

DECEMBER 2013

MESSAGE TO THE DISTRICTWIDE COMMUNITY

As we come to the end of 2013, the Chancellor's Cabinet wishes everyone a peaceful and joyous holiday season. While there is still much work to be done this semester, we look forward to the spring 2014 semester starting January 27 for the colleges and January 29 for Continuing Education. Best wishes!

NEW FACULTY HIRING

Progress is being made by each of the colleges and Continuing Education to recruit and hire for 30 new full-time faculty positions. The positions are expected to be filled by January, with another 30 positions slated for the next academic year. This is due to both the need to assure instructional and governance quality, and to ensure compliance with the 50% Law governing the balance of instructional to non-instructional expenditures in community college budgets. In addition, the hiring freeze has been eliminated for existing faculty positions that have become vacant due to retirements and is being phased out for classified positions.

City College has hired six of its eight new faculty positions. The new faculty bring a wealth of diversity of experiences and backgrounds that will contribute to the growth of the college. Two of the new hires are former students of City College. The remaining two positions are in final interviews that should conclude soon.

Mesa College recently recruited for an additional 11 faculty positions including two replacements. Of the 11, eight have been filled or are in the process of being filled. Three of the positions will now be considered for fall hire. All new hires will go through a new faculty orientation launched this fall.

Miramar College has completed hiring for all 11 of its open faculty positions. The college is working diligently on the new faculty orientation program with a kick off session at spring convocation on January 23, 2014.

Continuing Education is currently filling 11 faculty positions. The final rounds of interviews are underway. Continuing Education's spring semester begins January 27, with all faculty positions expected to be filled and in place for the beginning of the semester.

SMOKE AND TOBACCO-FREE POLICY

To encourage a healthy and safe environment, enforcement of the SDCCD's Smoke and Tobacco-Free policy (Board Policy 0505) began at all District locations on December 1. This follows an extended grace period to educate students, employees, and other visitors about the policy. Students who violate the new policy will be reported to the respective dean of Student Affairs for disciplinary proceedings. Similarly, employees are asked to observe this policy consistent with SDCCD administrative procedure. Smoking is defined as inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation, in any manner or in any form. The use of smokeless tobacco products is also prohibited, including e-cigarettes. As a reminder of the new policy, updated signage is being installed in various locations districtwide.

STUDENT SUCCESS AND SUPPORT PLANNING

Cabinet members reviewed each college's proposed action plans for the 2013-14 Student Success and Support Program. A total of \$2.9 million was made available to City, Mesa, and Miramar colleges in 2013-14. In accordance with the updated Seymour-Campbell Student Success Act of 2012, funding is targeted to fully implement orientation, counseling, advising, and other education planning services. The "Student Planning Agenda for SDCCD" includes seven objectives and four key phases of the student experience: connection, entry, progress, and completion.

MEMBERSHIP

Constance M. Carroll, Ph.D.
Chancellor

Lynn Ceresino Neault, Ed.D.
Interim President,
San Diego City College

Pamela Luster, Ed.D.
President,
San Diego Mesa College

Patricia Hsieh, Ed.D.
President,
San Diego Miramar College

Anthony Beebe, Ed.D.
President,
Continuing Education

Otto Lee, Ed.D.
Vice Chancellor,
Instructional Services

Will Surbrook
Vice Chancellor,
Human Resources

Gail Conrad, Ed.D.
Acting Vice Chancellor,
Student Services

Donn Betz
Acting Vice Chancellor,
Facilities Management

Bonnie Ann Dowd, Ed.D.
Executive Vice Chancellor,
Business and
Technology Services

Jack Beresford
Director,
Communications and
Public Relations

Margaret Lamb
Executive Assistant
to the Chancellor

NONCREDIT TO CREDIT REPORT

Cabinet members reviewed a report by the Office of Institutional Research and Planning on Noncredit to Credit Student Transition. The enrollment and course-taking patterns of prior noncredit students were tracked to determine the rate at which students in Continuing Education noncredit courses migrate or transition into college credit courses and what their outcomes were. Overall, FTES of all prior noncredit students decreased by 15 percent from 2010-11 to 2011-12. This is consistent with the FTES decrease at each of the credit colleges due to workload reduction. Impressively, first-time prior noncredit students had little difference in success rate compared to the general credit students (65 percent and 66 percent respectively). Over four years, the rate of student retention in their courses through the end of the term was slightly higher for recent noncredit students than for general credit students.

BONNIE DOWD RECOGNIZED

Dr. Bonnie Ann Dowd, Executive Vice Chancellor of Business and Technology Services, has been named California's outstanding chief business officer by the Association of Chief Business Officials (ACBO). Dr. Dowd was honored in October with the 2013 Walter Star-Robie Award at ACBO's Fall Conference in Oxnard. The award recognizes outstanding leaders in the business field of California Community Colleges. In addition to her responsibility overseeing the SDCCD's \$866 million budget, Dr. Dowd is currently the ACBO Board President, a statewide position she's held since 2012. Prior to joining the SDCCD leadership team in 2011, Dr. Dowd worked at Palomar College for nearly 23 years. She began her career in education 25 years ago as an instructional faculty member while also serving in various faculty leadership positions, including Academic Senate President. She culminated her career at Palomar College as the Vice President, Finance and Administrative Services, and was awarded Professor Emeritus status by the Academic Senate. Throughout her career, Dr. Dowd has been the recipient of numerous business and education awards and honors.

BACCALAUREATE DEGREE

California may soon become the 23rd state to have its community colleges grant baccalaureate degrees in selected majors. Interest is peaking across the state as the Baccalaureate Degree Study Group concludes its exploration of the topic. Convened by State Chancellor Brice Harris, the study group is expected to release its final report soon. In November, members of the study group, including SDCCD Chancellor Constance M. Carroll, presented at the Community College League of California's (CCLC) annual convention in San Francisco. The CCLC presentation was well received by a beyond-capacity audience of community college CEOs, trustees, administrators and faculty. Chancellor Carroll – an outspoken advocate for the proposal – has participated in several local and national news stories on the topic. She has also had discussions with several supportive members of the State Legislature – some of whom have indicated their interest in authoring a bill during the new legislative season.

R.J. DONOVAN CORRECTIONAL FACILITY PARTNERSHIP

Following the Board's approval of the overall MOU between the District and the R.J. Donovan Correctional Facility, the District has followed up with the individual agreements for specific programs. Donovan specializes in medical care for inmates, and the District is now placing students there to complete their directed clinical experiences. For the upcoming spring semester, Mesa College anticipates over 20 total student placements among three programs: Dental Assisting, Medical Assisting, and Health Education Information Technology. Rigorous safeguards and training are in place to ensure the safety of our students and faculty.

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