



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Board of Trustees Policy

Chapter 2 - Board of Trustees

BP 2345 PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board shall provide opportunities for members of the general public to participate in the business of the Board.

Members of the public may bring matters directly related to the business of the District to the attention of the Board in one of four ways:

1. There will be a time at each regularly scheduled board meeting for the general public to discuss items not on the agenda.

Members wishing to present a request for a “New Matters Presentation” shall submit a written request at the beginning of the meeting to the Recording Secretary that summarizes the item and provides his or her name and organizational affiliation, if any. No action may be taken by the Board on such items except that members of the Board may briefly respond to statements made or questions posed by persons, may ask a question for clarification, may make a brief announcement, or may make a brief report of his or her own activities.

2. Members of the public may place items on the prepared agenda in accordance with Board Policy 2340.

A written summary of the item must be submitted to the Chancellor at least five working days prior to the board meeting. The summary must be signed by the initiator, contain his or her residence or business address, and organizational affiliation, if any.

3. Members of the public also may submit written communications to the Board on items on the agenda and/or speak to agenda items at the board meeting. Written communication regarding items on the Board's agenda should reach the office of the Chancellor not later than five working days prior to the meeting at which the matter concerned is to be before the Board. All such written communications shall be dated and signed by the author, and shall contain the residence or business address of the author and the author's organizational affiliation, if any.

4. Members of the public may be heard by the Board on an item listed on the docket. Members may come forward before or during the regular public meetings and register a request for a "Docket Presentation" with the Recording Secretary. A person making such a request may express his opinion publicly to the Board about a docket item at that point in the docket immediately prior to the time when the Board considers such docket item. A person addressing the Board in a docket presentation shall confine his remarks exclusively to the docket item about which he/she speaks and he/she shall not be permitted to participate in any legislative deliberations of the Board about the docket item.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this rule, but shall be submitted to the District.

Government Code Sections 54954.3, 54957.5

Education Code 72121.5

Adopted: 12/14/2006

SDCCD- former policies 1001.21, 1001.22, 1001.34