



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

*Student Services*

**Student Services Council  
October 29, 2009  
9:00 – 11:00 a.m.  
District Office, Room 110  
Minutes**

**APPROVED**

**Present:**

Brian Ellison	Continuing Education
Stephen Flores	Centre City
Peter Fong	Miramamar College
Barbara Kavalier	Mesa College
Cathi Lopez	Academic Senate, City
David Navarro	Academic Senate, Miramar
Lynn Neault	Student Services
Cynthia Rico-Bravo	Academic Senate, Mesa
Peter White	City College

**Guest:**

Chris Sullivan      Mesa Faculty (Doctoral Intern)

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1.0 Approval of Minutes

- October 1, 2009
- Approved

2.0 Assessment Calendar Fall 2009

- Peter White distributed an updated schedule for assessment testing through Spring. It was agreed that the schedule will help maximize staff efficiency and assist with staffing during periods of very high demand. It was agreed that the deans will monitor the load, as well as available English and math sections during enrollment and modify the schedule as needed.
- Chris Sullivan provided a report from the meeting with English and math chairs along with counselors and faculty looking at possible alternatives to clearing prerequisites. Chris reported that there was lengthy discussion. There was concern about use of other instruments such as the IB, SAT, and EAP to place students in English and math courses including:

1. The levels of proficiency may be too high;
2. Low numbers of students who have taken these tests;
3. The need for more data on how students who have taken alternate tests perform in our courses.

Lynn Neault suggested an approach that using alternate measures would be one of several ways a student could meet the prerequisite for transfer level math and English. The need for a common challenge test was also discussed.

### 3.0 Student Services Policies Draft

- The Council discussed drafts of updates to Policy 3900 and Procedures 3900.2 and 3900.4 regarding repetition and withdrawal. Some edits were made. Lynn Neault agreed to bring to a future meeting updated drafts for review and consultation.

### 4.0 Counselor Workshop Planning

- Jim Mahler joined the Council to clarify concerns about the agenda for the Counselor Workshop that was presented at the last meeting. The Vice Presidents clarified that the purpose of the workshop was to strategize how we can meet the counseling and educational planning needs of students with diminishing budgets. It was not intended to get into any contract issues. Jim clarified that he did not need to learn the agenda, but would like to be present during the discussions.

### 5.0 SDSU Message for Students

- The Council discussed placing a general message on Student Web Services about the new TAG requirements. It was agreed that a general advisory would be helpful.

### 6.0 E- Check Update

- Lynn Neault provided the Council with an update on a new payment option added to Reg-e. Beginning Spring registration students will be able to pay online by check.

### 7.0 Academic Senate Reports

- Cynthia Rico-Bravo reported on a basic skills meeting a Mesa focusing on assessment.

### 8.0 Curriculum Instructional Council Report

### 9.0 SSC Subcommittee Reports (Standing)