



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
October 16, 2014
9:00 – 11:00 a.m.
District Office, Room 145
Minutes**

Julie Barnes	Mesa College
Rick Cassar	Miramar College
Ailene Crakes	Mesa Academic Senate
Stephen Flores	Continuing Education Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Miramar College
Denise Whisenhunt	City College

- 1.0 Approval of Minutes
 - October 2, 2014
 - Approved

- 2.0 Student Success Planning
 - The Council was provided with a revised draft comprehensive plan for student follow up notices based upon various student academic characteristics.
 - The Council reviewed and made minor changes.
 - The Council agreed and approved the timeline for email follow up notices.
 - At the October 2, 2014, Student Services Council meeting, the Council was provided with a draft planning agenda for *Student Success and Equity: Improving Student Outcomes 2014-2015*. The Council agreed to continue their planning discussion at this meeting.
 - The Council continued their discussion on the overarching goals, the data, and action plan for 2014-2015.

- The Council agreed to add additional overarching goals: to increase students that achieve key momentum points including: 30 units completed completion of college-level English and math, and completion of certificate, degree, and transfer; and to align class scheduling with student educational planning.
- It was agreed to bring the proposal to pilot preregistration in math to the Math meeting on November 12, 2014.

3.0 Concurrent High School Student Outcomes Report

- The Vice Presidents of Student Services requested for data on concurrent high school student outcomes report.
- The Council was provided with the concurrent high school student report for 2009/2010 – 2013/2014, categorized by: ACP, regular concurrent enrollment, and non-state supported. Discussion followed.

4.0 Violence Against Women Act (VAWA) Action Plan for Students

- The Council was provided with a draft *Violence Against Women Act (VAWA) Action Plan*. The VAWA was passed two years ago and should be fully implemented this year.
- The plan includes the following:
 - Update Board Policy 3100 and procedures.
 - Identify person on campus where students can report incidents of sexual assault (Title IX Coordinator).
 - Determine clear expectations for college/district responsibility and follow up for incidents that occur off-campus, unaffiliated with the college.
 - Develop education and prevention programs for all new students and continuing students.
 - Develop process for reporting incidents that occur on campus or at district-sponsored events.
 - Compile comprehensive list resources for victims of sexual violence.
 - Plan risk reduction information campaign each academic year.
 - Inquiry component – where students can report anonymously, assess what is going on.

- It was agreed to share the draft action plan with their academic representatives.
- It was also agreed to review the draft board policy and procedures at the next meeting.

5.0 Attendance Accounting Relative to Veterans (Gerald Ramsey)

- Deferred

6.0 I-20s Processed at Multiple Campuses (Gerald Ramsey)

- Deferred

7.0 Late Adds (Julie Barnes)

- Deferred

8.0 Students Dropped for Non-Payment (Julie Barnes)

- Deferred

9.0 Fall Counselor Workshop

- The Council agreed on a new date for the fall 2014 Counselor Workshop. It will be held on November 7, 2014, at Miramar College, K-107.

10.0 Other