MANAGEMENT EVALUATION FORM

Manager Evaluated	Title
Evaluator	Title

- A. INSTRUCTIONS: Definitions for performance level degrees:
 - 5. Performance is exceptional. Meets definition as stated in #4 but has also demonstrated outstanding success in meeting a specific mission of the district. (Appraisal Factor #5 requires justification comments see Section C)
 - 4. Performance is above average, showing consistent and important contributions which exceed expectations in this position.
 - 3. Performance shows satisfactory attainment of the principle objectives expected in this position.
 - 2. Performance has not reached a satisfactory level and is below average because of a specific deficiency.
 - 1. Performance shows more than one deficiency which seriously interferes with the attainment of the expected objectives of the position. (Appraisal Factor #1 requires justification comments see Section C)

	justification comments – see Section C)					
B.	PERFORMANCE CRITERIA	PERFORMANCE LEVEL				
		1	2	3	4	5
1	Demonstrates effective time management					
2	Demonstrates decisiveness with good judgment					
3	Demonstrates professional growth					
4	Demonstrates effective working relationships with peers, subordinates and superiors					
5	Demonstrates effective leadership qualities					
6	Demonstrates ability to function as a team member					
7	Takes initiative in accomplishing organizational goals					
8	Demonstrates creativity in problem solving					
9	Promotes effective use of fiscal resources					
10	Completes administrative assignments on time					
11	Demonstrates integrity					
Overall Evaluation (Circle One):						

ExceptionalAbove AverageSatisfactory

Deficient

Less Than Satisfactory

C.	PERFORMANCE LEVELS 1 AND 5 REQU	JIRE JUSTIFICATION COMMEN	ITS:
	Attach additiona	I sheets if necessary	
_			
D.	PLEASE IDENTIFY ANY UNIQUE CONDI		
	the management employee, such as "being	g a new employee or on an unc	isuai assignment.
_	DI EARE COMMENT ON THE MANAGED	10 001 41 41 11 11 TV 11 1V 01 V (F1 4F1 1	
E.	PLEASE COMMENT ON THE MANAGER	S COMMUNITY INVOLVEMEN	I relative to District
	interests, if appropriate		
_	EVALUATORIO OFRIFICATION		
F.	EVALUATOR'S CERTIFICATION	T	
Evalua	itor's Signature	Title	Date
Evalua	itor's Signature	Title	Date
Evalua G.	I have discussed this report with my super	visor and have received a copy o	f it. I understand that
	I have discussed this report with my supermy signature does not necessarily indicate	visor and have received a copy on that I am in agreement with the	f it. I understand that
	I have discussed this report with my super	visor and have received a copy on that I am in agreement with the	f it. I understand that
	I have discussed this report with my supermy signature does not necessarily indicate	visor and have received a copy on that I am in agreement with the	f it. I understand that
	I have discussed this report with my supermy signature does not necessarily indicate	visor and have received a copy on that I am in agreement with the	f it. I understand that
G.	I have discussed this report with my supermy signature does not necessarily indicate	visor and have received a copy on that I am in agreement with the	f it. I understand that
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion	visor and have received a copy on that I am in agreement with the has taken place.	of it. I understand that rating but is merely
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature	visor and have received a copy of that I am in agreement with the has taken place. Title	f it. I understand that rating but is merely Date Signed
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion	visor and have received a copy on that I am in agreement with the has taken place.	of it. I understand that rating but is merely
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature	visor and have received a copy of that I am in agreement with the has taken place. Title	f it. I understand that rating but is merely Date Signed Date
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten (**)	visor and have received a copy of that I am in agreement with the has taken place. Title Title Title	f it. I understand that rating but is merely Date Signed Date Paluation, submit a
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten (written response to the Evaluation. Respo	visor and have received a copy of that I am in agreement with the has taken place. Title Title Title Title To workdays of receipt of this Evense is to submitted to the employ	Date Signed Date valuation, submit a yee's immediate
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten (**)	visor and have received a copy of that I am in agreement with the has taken place. Title Title Title Title To workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an	Date Signed Date valuation, submit a yee's immediate
G. Employ	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten (written response to the Evaluation. Responsupervisor and shall be included with Evaluation and maintained	visor and have received a copy of that I am in agreement with the has taken place. Title Title Title To workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an in the office of record*	Date Signed Date valuation, submit a yee's immediate
G.	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten (written response to the Evaluation. Response supervisor and shall be included with Evaluation.	visor and have received a copy of that I am in agreement with the has taken place. Title Title Title To workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an in the office of record*	Date Signed Date valuation, submit a yee's immediate
G. Employ Signate	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten ("written response to the Evaluation. Response supervisor and shall be included with Evaluationation and maintained attached to the Evaluation and maintained Appeal of Evaluation Desired: Yes:	visor and have received a copy of that I am in agreement with the has taken place. Title Title 10) workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an in the office of record* No:	Date Signed Date valuation, submit a yee's immediate
G. Employ	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten (written response to the Evaluation. Responsupervisor and shall be included with Evaluation and maintained	visor and have received a copy of that I am in agreement with the has taken place. Title Title 10) workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an in the office of record* No:	Date Signed Date valuation, submit a yee's immediate
G. Employ Signate	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten ("written response to the Evaluation. Response supervisor and shall be included with Evaluationation and maintained attached to the Evaluation and maintained Appeal of Evaluation Desired: Yes:	visor and have received a copy of that I am in agreement with the has taken place. Title Title 10) workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an in the office of record* No:	Date Signed Date valuation, submit a yee's immediate
G. Employ Signate	I have discussed this report with my supermy signature does not necessarily indicate and acknowledgement that the discussion yee's Signature ure of "Next Level" Manager Management employees may, within ten ("written response to the Evaluation. Response supervisor and shall be included with Evaluationation and maintained attached to the Evaluation and maintained Appeal of Evaluation Desired: Yes:	visor and have received a copy of that I am in agreement with the has taken place. Title Title 10) workdays of receipt of this Evense is to submitted to the employuation when Appeal is desired an in the office of record* No:	Date Signed Date valuation, submit a yee's immediate

^{*1} copy maintained by Assistant Chancellor/President 1 copy to employee