

## Hourly & Adjunct Employee Payroll Schedule

Employee Deadline to enter time	Manager Deadline to approve time @ 10:00AM	Paydate	Pay Period #
Thursday, December 14, 2023	Friday, December 15, 2023	Wednesday, January 10, 2024	1
Wednesday, January 31, 2024	Thursday, February 1, 2024	Friday, February 9, 2024	2
Thursday, February 29, 2024	Friday, March 1, 2024	Friday, March 8, 2024	3
Thursday, March 28, 2024	Monday, April 1, 2024	Wednesday, April 10, 2024	4
Tuesday, April 30, 2024	Wednesday, May 1, 2024	Friday, May 10, 2024	5
Friday, May 31, 2024	Monday, June 3, 2024	Monday, June 10, 2024	6
Friday, June 28, 2024	Monday, July 1, 2024	Wednesday, July 10, 2024	7
Wednesday, July 31, 2024	Thursday, August 1, 2024	Friday, August 9, 2024	8
Friday, August 30, 2024	Friday, August 30, 2024	Tuesday, September 10, 2024	9
Monday, September 30, 2024	Tuesday, October 1, 2024	Thursday, October 10, 2024	10
Thursday, October 31, 2024	Friday, November 1, 2024	Friday, November 8, 2024	11
Wednesday, November 27, 2024	Monday, December 2, 2024	Tuesday, December 10, 2024	12
Thursday, December 19, 2024	Friday, December 20, 2024	Friday, January 10, 2025	13