



DOCKET OF BUSINESS

PUBLIC MEETING OF BOARD OF TRUSTEES
SAN DIEGO COMMUNITY COLLEGE DISTRICT

CHARLES W. PATRICK BUILDING
3375 CAMINO DEL RIO SOUTH, ROOMS 300, 235, AND 300
SAN DIEGO, CALIFORNIA 92108

NOTE: This agenda includes: 1) 3 p.m. Closed Session
2) 4 p.m. Regular Business Meeting

SPECIAL MEETING - THURSDAY - JANUARY 27, 2005 - 3:00 P.M.

100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting ADJOURN INTO CLOSED SESSION in Room 300. (The Public is allowed to attend and hear Closed Session announcement).

101 **CLOSED SESSION ITEMS:**

The following Closed Session items are Scheduled:

1. Conference with labor negotiator John Schlegel (pursuant to Government Code Section 54957.6)

Bargaining/Meet and Confer Unit under Consideration:

AFT Guild Food Service Unit;

2. Public Employee Discipline/Dismissal/Release.

Two items will be considered; and

3. Meeting to confer with or receive advice from legal Counsel based upon significant exposure to litigation (pursuant to Government Code 54956.9b).

Items not completed during the 3-4:00 p.m. Closed Session will be continued after the public session.

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available, in District Advancement, Room 240, Charles W. Patrick Building, 3375 Camino del Rio South, San Diego, California.

Note: In accordance with Education Code Section 72121.5 citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Citizens wishing to be listed on the Docket should call the Board Docket office seven work days prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the Board meeting docket. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each Presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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- 102 RECONVENE INTO OPEN SESSION Approximately at 4:00 p.m. in the District Office (Board Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.
- 103 ADJOURNMENT (3:00 P.M. MEETING)
- 104 CONVENE THE REGULAR OPEN SESSION (approximately 4:00 p.m. - District Office Board Room 235)
- 120 PLEDGE OF ALLEGIANCE
- 125 SWEARING IN OF POLICE OFFICER
- 140 CALL FOR REMOVAL OF ITEMS FROM THE DOCKET OF BUSINESS
- 141 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES
- 141A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS
- 141B ANNOUNCEMENTS OF PROPOSED TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES
- 141C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- 142 DEVELOPMENT OF CONSENT CALENDAR
- 143 CALL FOR ACADEMIC SENATE'S DOCKET ITEMS FOR DISCUSSION
- 144 ADOPTION OF CONSENT CALENDAR
- 150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES
- 170 REPORT OF THE TRUSTEES
- 180 REPORT OF THE CHANCELLOR
- 190 NEW BUSINESS
- 191 Consideration and approval of a Resolution in Recognition of Ralph Shadwell.
- 192 Consideration and approval of a Resolution in the Matter of California Community College Trustees (CCCT) Position on Community College Finance.
- 200 POLICY GOVERNANCE
- 300 PUBLIC/STAFF PRESENTATIONS/NEW BUSINESS

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400 BUDGET AND FINANCE

- 420 Authority is requested by San Diego Community College District/Continuing Education to accept, budget and spend in the 2004-2005 General Fund/Restricted Budget an additional \$34,000 from the San Diego Career Opportunities Partners, Inc. (SDCOP).
- 421 In the matter of the 2004-2005 General Fund/Restricted Budget, authority is requested to accept, budget and spend \$10,257 from the Department of Homeland Security under the administration of the County of San Diego.
- 422 In the matter of the Extended Opportunity Program and Services (EOPS) from the Chancellor's Office, California Community Colleges (COCCC), in the 2004-2005 Budget at City, Mesa and Miramar Colleges, authority is requested to:
1. Accept, budget and spend an additional \$69,986 in the General Fund/Restricted Budget at City (\$49,545), Miramar (\$20,441) Colleges;
 2. Accept, budget and spend an additional \$87,596 in the Financial Aid Fund Budget at City (\$22,165), Mesa (\$59,054) and Miramar (\$6,377) Colleges; and
 3. Transfer \$12,999 from General Fund/Restricted Budget at Mesa to Financial Aid Fund in the EOPS program.
- 423 In the matter of the Cooperative Agencies Resources for Education (CARE) from the Chancellor's Office California Community Colleges (COCCC), in the 2004-2005 Budget at City, Mesa and Miramar Colleges, authority is requested to:
1. Accept, budget and spend an additional \$5,305 in the General Fund/Restricted Budget at City (\$2,431), Mesa (\$590) and Miramar (\$2,284) Colleges;
 2. Accept, budget and spend an additional \$1,112 in the Financial Aid Fund Budget at Mesa (\$670) and Miramar (\$442) Colleges; and
 3. Transfer \$3,333 from Financial Aid Fund to the General Fund/Restricted Budget in the CARE program at City College.
- 424 Authority to accept, budget and spend \$111,375 in the 2004-2005 General Fund/Restricted Civic Center budget at City, Mesa, and Miramar College; and Authority to accept, budget and spend \$36,375 in the 2004-2005 General Fund/Unrestricted budget at San Diego Community College District Business Office.

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400 BUDGET AND FINANCE (Continued)

425 In the matter of a five-year Student Retention Grant awarded to San Diego City College, under the Strengthening Hispanic Serving Institutions Program, authorized under Title V, Part A of the Higher Education Act of 1965, authority to: (contingent upon review by Human Resources):

1. Accept, budget and spend in the General Fund/Restricted budget \$455,942 from the US Department of Education in the 2004-2005 budget year;
2. Establish a 1.0 FTE Associate Dean/Project Activity Director, 12-month restricted position, Range 16 (\$5,446-7,663) in the Management Unit, effective February 1, 2005;
3. Establish a 1.0 FTE Asst. Professor/Counselor, 10-month restricted position, (\$3,935-5,912) in the AFT/College Faculty Unit, effective 1, 2005;

Regarding positions identified in items 2-3 above, continuance of these positions is based upon the continuing funding from the Title V grant. When the funding ends, the positions and the incumbents' assignments will terminate.

4. Establish a .50 FTE Senior Secretary, 12-month unrestricted position, Range 21 (\$2,628-3,624) in the AFT/Office Technical Unit, effective February 1, 2005; and
5. Establish a 1.0 FTE Administrative Technician, 12-month unrestricted position, Range 21 (\$2,628-3,624), in the AFT/Office Technical Unit, effective February 1, 2005.

426 Authority is requested by the Southern California Biotechnology Center at Miramar College to accept, budget, and spend in the 2004-2005 General Fund/Restricted Budget an estimated annual revenue of \$25,000 to be generated by delivering fee structured workshops and short term courses to meet the workforce development needs of the Biotechnology industry.

427 In the matter of the 2004-2005 General Fund/Restricted Nursing Program at City College, authority is requested to accept, budget and spend an additional allocation of \$2,710 from the Chancellor's Office California Community Colleges (COCCC), increasing the 2004-2005 budget to \$69,720.

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400 BUDGET AND FINANCE (Continued)

440 Authority to make transfers in the FY 2004-05 General Fund/Unrestricted budget as follows:

<u>Site/Program</u>	<u>Object Class/Description</u>	<u>From</u>	<u>To</u>
1) Instructional Services	7000 Reserve Funds	\$114,629	\$
	1000 Academic Salaries		82,700
	2000 Classified Salaries		24,383
	3000 Employee Benefits	<u>0</u>	<u>7,546</u>
	Total	<u>\$114,629</u>	<u>\$114,629</u>
2) Information Technology	5000 Other Operating Expenses	\$ 22,000	\$
	1000 Academic Salaries		20,000
	3000 Employee Benefits	<u>0</u>	<u>2,000</u>
	Total	<u>\$ 22,000</u>	<u>\$ 22,000</u>
3) Instructional	5000 Other Operating Expenses	\$ 40,000	\$
	1000 Academic Salaries		36,000
	3000 Employee Benefits	<u>0</u>	<u>4,000</u>
	Total	<u>\$ 40,000</u>	<u>\$ 40,000</u>
4) Mesa College	7900 Unallocated Contingency	\$ 39,013	\$
	7200 Intrafund Transfer Out to Restricted	<u>0</u>	<u>39,013</u>
	Total	<u>\$ 39,013</u>	<u>\$ 39,013</u>
5) College Police	5000 Other Operating Expenses	\$ 18,000	\$
	4000 Supplies/Materials	<u>0</u>	<u>18,000</u>
	Total	<u>\$ 18,000</u>	<u>\$ 18,000</u>

500 OPERATIONS

520 Consideration and approval of new or revised courses and programs.

540 In the matter of the District's health occupations programs, authority to:
Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2004-2005 fiscal year.

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500 OPERATIONS (Continued)

541 In the matter of the Continuing Education Campuses providing classroom instruction for residents of public housing operated by the San Diego Housing Commission, authority is requested to:

1. Enter into a contract with the San Diego Housing Commission to provide classroom instruction; and
2. Accept, budget and spend up to a maximum of \$41,000 in the 2004-05 and 2005-06 General Fund/Restricted Budgets for classroom instruction and instructional support.

542 In the matter of an agreement with the U.S. Navy to provide instructor services at ASW Base San Diego, utilizing San Diego Miramar College instructors, authority to:

Extend a multi-year agreement with the U.S. Navy to provide Law Enforcement Specialist and Master at Arms training to military personnel utilizing San Diego Miramar College instructors, commencing January 1, 2005 through September 30, 2005.

560 Consideration and approval to ratify the action taken at the December 9, 2004 Board Meeting to approve the following:

Authority for Ten (10) students registered in the City College Men's Intercollegiate Athletic Program and one coach to participate in a pre-season training session Honolulu, Hawaii on January 17-24, 2005. The student-athlete group will be accompanied by the coach.

561 Authority for up to forty (40) students from Continuing Education Campuses/West City Campus's Food and Nutrition classes, to attend culinary and culturally related sites in Mexico City, Mexico, accompanied by Marilyn Biggica, Foods and Nutrition instructor. The trip is scheduled for February 18-24, 2005.

562 Authorization for 5 members of the City College Associated Student Government and one advisor to attend the Annual ASACC Spring Leadership Conference in Washington, D.C. The trip is scheduled for March 18-23, 2005.

563 In the matter of the 2005-06 non-resident tuition and application fees, it is recommended that both fees be maintained at the 2004-05 level of \$160 per unit tuition fee and the \$100 application fee.

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500 OPERATIONS (Continued)

- 564 Consideration and approval to submit to the California Community Colleges Chancellor's Office the Student Equity Plans for City, Mesa, and Miramar Colleges.
- 565 PowerPoint presentation:
Consideration of a Status Report on 2005 Intersession.
- 590 Authority to participate in a statewide consortium effort to help ensure equalization funding in the 2005-06 state budget by sharing in the cost (\$5,000 per participating community college district) of a contract with California Strategies, LLC.
- 591 Authority to bid for a contract with the U.S. Navy to provide technical instructional services to military personnel at the Training Support Center (TSC) San Diego, California; San Antonio, Texas; Pearl Harbor, Hawaii; Newport, Rhode Island.
- 592 Authority to bid for a contract with the U.S. Navy, Fleet and Industrial Supply Center (FISC), to provide contract instruction in support of the Center for Personal Development Detachment, Drug and Alcohol Program Management, to provide Personal Responsibility and Values Education and Training (PREVENT) to active duty Navy personnel and others in various locations and on ships at sea, commencing on or about March 1, 2005.
- 593 Authority to bid for a contract with the U.S. Navy, Fleet and Industrial Supply Center (FISC), to provide contract instruction in support of the Center for Services Support, to provide Culinary Specialists with advanced technical knowledge to practice and maintain high standards of sanitation and produce food products keeping in mind Nutritional Standards, acceptable cost limits, presentation and service to customers, care and safe operation of galley and bakeshop equipment and maintenance of spaces, commencing on or about April 1, 2005.
- 594 Authority to bid for a contract with the U.S. Navy to provide technical instructional services to military personnel at the Naval Technical Training Center, Great Lakes, Illinois.

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600 PERSONNEL

- 610 Approval of academic, classified and hourly personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period of November 1, 2004 through November 30, 2004.
- 611 Approval of academic, classified and hourly personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period of December 1, 2004 through December 31, 2004.
- 660 In the matter regarding certificated supervisor position at Mesa College Student Health Services Office, effective February 1, 2005, authority is requested to:
1. Establish a Health Services Center, Director, classification, Range 13 (\$4602-6168), Supervisory & Professional Unit; and
 2. Reclassify 1.0 vacant Nursing Supervisory position (#010525), Range 11, (\$4071-5456), Supervisory & Professional Unit, to 1.0 Health Services Center, Director, Range 13 (\$4602-6168), Supervisory & Professional Unit.

700 SUPPLIES AND EQUIPMENT

- 710 Approval of purchase orders prepared during the period of November 1, 2004 through November 30, 2004.
- 711 Approval of purchase orders prepared during the period of December 1, 2004 through December 31, 2004.
- 730 Authority to award Bid/RFP #05-07, for travel coordination services for the Mesa College Fall Semester 2005 Study Abroad Program in Florence, Italy, to LeonardoWorld L.L.C., the lowest, responsive bidder meeting terms, conditions and specifications for the bid.
- 731 Authority to award Bid #05-08 for a one-year requirements contract for the acquisition and installation of new network wiring and related equipment to support networking projects, and the warranty for the existing SYSTIMAX infrastructure, to ACI Communications as the most responsive and responsible bidder; and

Authority for the Purchasing and Contract Services Manager to exercise the two, optional one-year renewal periods, if vendor's performance is judged to be satisfactory, it is in the District's best interest, and the Board has approved continuation of such funds by budget approval for the respective option periods.

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700 SUPPLIES AND EQUIPMENT (Continued)

732 Authority to award Bid/RFP #05-09 for the acquisition of two new IBM eSeries processors to support the new integrated administrative application for the District to Mainline Information Systems as the low, responsive and responsible bidder; and

Authority for the Purchasing and Contract Services Manager to finalize such contractual terms and conditions as will effectuate this award, and to continue the appropriate and necessary maintenance and licensing services for subsequent years if the Board has approved budget for the respective future periods.

800 BUILDINGS AND REAL ESTATE

810 Approval of off-campus locations for the 2004-2005 school year.

880 Final acceptance of the Replace Underground Storage Tank Monitoring System Project at City, Mesa, and Miramar Colleges as of January 27, 2005 extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management, to file a Notice of Completion.

881 Consideration of substitution of the Membrane Roofing Subcontractor for the Indoor Physical Education Facility at City College.

882 Approval of Change Order No. 9 for the Indoor Physical Education Facility at City College.

883 Approval of Change Order No. 3 for the Seismic Retrofit of Building 136 Project at Centre City Campus.

884 Approval of Change Order No. 12 for the Science and Technology Building and the Advanced Transportation Technologies Building Project at Miramar College.

890 Consideration of appointment of members to the Board of Directors of the San Diego Community College District Administrative Facilities Corporation for two-year terms, commencing on the prior date of January 1, 2005.

891 In the matter of revitalization of the Centre City Campus, Skills Center, authority to extend the term of the Exclusive Negotiating Agreement with TMG Partners for an additional 180 days.

892 Authority to enter into a contract with the Foundation for California Community Colleges to operate a SMOG Referee Station at San Diego Miramar College; and

Authority to accept, budget and spend \$5,000 in the 2004-2005 General Fund/Restricted Budget.

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900 INFORMATION ITEMS

901 Board Sub-Committees:

Budget Study: Trustees Schwandt and Zschiesche

902 Internal Audit-Progress Report on Risk Assessment Development for Protection of District Assets.

950 ADJOURNMENT INTO CLOSED SESSION

955 CLOSED SESSION ITEMS:

Items not completed during the 3-4 p.m. Closed Session will be continued after the public session.

The following Closed Session Items are Scheduled:

1. Conference with labor negotiator John Schlegel (pursuant to Government Code Section 54957.6)

Bargaining/Meet and Confer Unit under Consideration:

AFT Guild Food Service Unit;

2. Public Employee Discipline/Dismissal/Release.

Two items will be considered; and

3. Meeting to confer with or receive advice from legal Counsel based upon significant exposure to litigation (pursuant to Government Code 54956.9b).

960 RECONVENE INTO OPEN SESSION in the District Office (Conference Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.

975 ADJOURNMENT