



DOCKET OF BUSINESS

PUBLIC MEETING OF BOARD OF TRUSTEES  
SAN DIEGO COMMUNITY COLLEGE DISTRICT

CHARLES W. PATRICK BUILDING  
3375 CAMINO DEL RIO SOUTH, ROOMS 300, 235, AND 300  
SAN DIEGO, CALIFORNIA 92108

REGULAR MEETING - THURSDAY - MARCH 3, 2005 - 3:00 P.M.

100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting ADJOURN INTO CLOSED SESSION in Room 300. (The Public is allowed to attend and hear Closed Session announcement).

101 CLOSED SESSION ITEMS:

The following Closed Session items are Scheduled:

1. Conference with labor negotiators Wayne Murphy and Cheryl Witt (pursuant to Government Code Section 54957.6)

The following bargaining units will be under consideration:

- a. SEIU Local #2028 Operations Unit
  - b. San Diego Community College Police Officers Association
2. Public Employee Discipline/Dismissal/Release

One item will be considered.

3. Meeting to confer with or receive advice from Legal Counsel based upon significant exposure to litigation (pursuant to Government Code 54956.9b).

Items not completed during the 3-4:00 p.m. Closed Session will be continued after the public session.

- 102 RECONVENE INTO OPEN SESSION (Approximately at 4:00 p.m.) in the District Office (Board Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.

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All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available, in District Advancement, Room 240, Charles W. Patrick Building, 3375 Camino del Rio South, San Diego, California.

Note: In accordance with Education Code Section 72121.5 citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Citizens wishing to be listed on the Docket should call the Board Docket office seven work days prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the Board meeting docket. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each Presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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- 103 ADJOURNMENT (3:00 P.M. MEETING)
- 104 CONVENE A REGULAR OPEN SESSION (approximately 4:00 p.m. - District Office Board Room 235)
- 120 PLEDGE OF ALLEGIANCE
- 130 APPROVAL OF MINUTES
- 135 CALL FOR REMOVAL OF ITEMS FROM THE DOCKET OF BUSINESS
- 137 DEVELOPMENT OF CONSENT CALENDAR
- 138 CALL FOR ACADEMIC SENATE'S DOCKET ITEMS FOR DISCUSSION
- 139 ADOPTION OF CONSENT CALENDAR
- 140 PUBLIC/STAFF PRESENTATIONS
- 145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES
- 146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.
- 146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENTS(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- The District has reached tentative agreement with SEIU Local #2028 on non-economic provisions in a new contract for the period July 1, 2005 through June 30, 2008. The Allocation Formula was previously approved on November 11, 2004 and provides for economic improvements; and
- The District and San Diego Community College Police Officers Association have reached tentative agreement on new contracts for the period July 1, 2003 through June 30, 2004 and July 1, 2004 through June 30, 2007. The cost of the economic components is approximately \$53,000.
- 146C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.
- 150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES
- 170 REPORT OF THE TRUSTEES
- 180 REPORT OF THE CHANCELLOR
- 190 NEW BUSINESS
- 191 Consideration and adoption of the revised POLICY 1001 - BOARD ORGANIZATION AND MEETINGS, Section 1001.8 - QUORUM AND ORDER OF BUSINESS.  
(First Reading 2/10/2005)
- 192 Consideration and adoption of the revised POLICY 1001 - BOARD ORGANIZATION AND MEETINGS, Section 1001.1 - OFFICERS. (First Reading 2/10/2005)
- 193 Consideration and adoption of POLICY 1006 - BOARD OF TRUSTEES CODE OF ETHICS. (First Reading 2/10/2005)

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190 NEW BUSINESS (Continued)

194 Consideration and adoption of POLICY 1007 - BOARD OF TRUSTEES EVALUATION.  
(First Reading 2/10/2005)

400 BUDGET AND FINANCE

420 Authority to accept, budget, and spend \$1,656 in the 2004-2005 General Fund/Restricted Budget from the San Diego Regional Consortium-Cuyamaca Community College for Professional Development Activities related to Program Improvement Workshops scheduled in February 2005 and April 2005 for San Diego Mesa College faculty and administrators.

421 Authority to accept, budget and spend in the 2004-05 General Fund/Restricted Budget an additional \$55,478 from the California Department of Education through the Workforce Investment Act, Title II Adult Education and Family Literacy Act, English Literacy and Civics Education (El CIVICS) at the Continuing Education Campuses.

422 In the matter of the California State Department of Education through Section 231 of the Adult Education and Family Literacy Act, P.L. 105-220, authority is requested to decrease the 2004-05 General Fund/Restricted Budget in the amount of \$43,255 at the Continuing Education Campuses.

423 In the matter of the 2004-2005 General Fund/Restricted budget, authority is requested to accept, budget and spend an additional \$9,238, from the San Diego County Office of Education (SDCOE) for Regional Occupational Programs (ROP).

440 Authority to make transfers in the FY 2004-05 General Fund/Unrestricted budget as follows:

<u>Site/Program</u>	<u>Object Class/Description</u>	<u>From</u>	<u>To</u>
1) Student	7000 Unallocated Contingency	\$ 2,000	\$
Services	5000 Other Operating Expense		2,000
	Total	<u>\$ 2,000</u>	<u>\$ 2,000</u>
2) Districtwide	7000 Unallocated Contingency	\$3,148,536	\$
	1000 Academic Salaries		1,803,638
	2000 Classified Salaries		684,355
	3000 Employee Benefits		660,543
	Total	<u>\$3,148,536</u>	<u>\$3,148,536</u>

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**400 BUDGET AND FINANCE (Continued)**

**440** Authority to make transfers in the FY 2004-05 General Fund/Unrestricted budget as follows: (Continued)

3) College	7000 Unallocated Contingency	\$ 332,328	\$	
Campuses	7200 Intrafund Transfer to Restricted			4,572
	1000 Academic Sal			294,765
	3000 Employee Benefits			32,991
	Total	<u>\$ 332,328</u>	<u>\$</u>	<u>332,328</u>
4) College	7000 Unallocated Contingency	\$ 458,080	\$	
Campuses	1000 Academic Salaries			381,733
	3000 Employee Benefits			76,347
	Total	<u>\$ 458,080</u>	<u>\$</u>	<u>458,080</u>
5) Continuing Education	7000 Unallocated Contingency	\$ 149,598	\$	
	1000 Academic Salaries			34,000
	3000 Employee Benefits			50,598
	5000 Other Operating Expense			65,000
	Total	<u>\$ 149,598</u>	<u>\$</u>	<u>149,598</u>
6) Instructional Services	6000 Capital Outlay	\$ 6,000	\$	
	5000 Other Operating Expense			6,000
	Total	<u>\$ 6,000</u>	<u>\$</u>	<u>6,000</u>
7) Continuing Education	4000 Supplies and Materials	\$ 750	\$	
	5000 Other Operating Expense			750
	Total	<u>\$ 750</u>	<u>\$</u>	<u>750</u>

**500 OPERATIONS**

**520** Consideration and approval of new or revised courses and programs.

**560** Authority for representatives of the Mesa College Black Student Union to attend an optional trip to the National Council for Black Studies (NCBS) 29<sup>th</sup> Annual Conference in New Orleans, Louisiana, March 23-26, 2005. The NCBS is a professional organization that promotes the discipline commonly referred to by such names as Africana Studies, Black Studies, Africology, and the like.

**590** Acceptance and Consideration of the Re-Affirmation of Accreditation and the Final Evaluation Reports for City, Mesa and Miramar Colleges

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**600 PERSONNEL**

- 640 Consideration and approval of a contract with the Community College League of California (CCLC) for Policy and Procedure Service.
- 660 In the matter of classified contract positions at Mesa College, effective March 1, 2005, (contingent upon review by Human Resources) authority to:
1. Establish a 1.0 Instructional Design Coordinator position, Range 11 (\$4071-5456) in the Supervisory and Professional Unit;
  2. Delete 1.0 vacant Media Technician position (#000520), Range 20 (\$2555-3524) in the Office Technical Unit; and
  3. Delete .45 vacant 10 month Media Clerk position (#009706), Range 13 (\$2165-2986) in the Office Technical Unit.
- 661 In the matter of the reorganization of the ABSO Operations, including Bookstore Operations, Food Service Operations, and Enterprise Administrative Operations (contingent upon review by Human Resources), effective March 1, 2005, authority is requested to:

District Office Administrative Operations

1. Establish 1.0 District Office Accounting Specialist position, Range 7 (\$3261-4370), Supervisory & Professional Unit and fill the position from current contract classified employees;
2. Establish 1.0 Micro Specialist Supervisor position, Range 9 (\$3628-4860), Supervisory & Professional Unit;

District-Wide Bookstore Operations

3. Establish Bookstore Buying Supervisor classification and 1.0 position, Range 6 (\$3098-4152), Supervisory & Professional Unit at the ABSO Warehouse;
4. Delete 1.0 vacant Bookstore Invoice Audit Clerk position (#004026), and classification, Range 15 (\$2255-3110), AFT/Office Technical Unit at ABSO Warehouse;
5. Reclassify 1.0 vacant Senior Account Clerk position (#000024), Range 19 (\$2485-3428), AFT/Office Technical Unit to ABSO Revenue Control Assistant, Range 19 (\$2485-3428), AFT/Office Technical Unit at ABSO Warehouse;
6. Delete 1.0 vacant Distribution Center Supervisor position (#008242) and classification, Range 6 (\$3098-4152) Supervisory & Professional Unit at ABSO Warehouse;
7. Establish 1.0 Stock Clerk II position, Range 30 (\$2694-3546), SEIU/Operations Unit at Mesa College;

District-Wide Food Service Operations

8. Increase 0.688 FTE Food Service Worker position (#009899) and incumbent, Range 3 (\$1387-2330) Food Service Unit, to 0.883 FTE at Mesa College.

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**700 SUPPLIES AND EQUIPMENT**

710 Approval of purchase orders prepared during the period of January 1, 2005 through January 31, 2005.

**800 BUILDINGS AND REAL ESTATE**

810 Approval of off-campus locations for the 2004-2005 school year.

870 Authority to award the contract for the Split System Heat Pump Replacement, Building 'A' at City College to Sun Mechanical Company, the lowest responsible bidder, on the basis of the Base Bid of Seven thousand two hundred dollars (\$7,200).

871 Authority to award the contract for the Cooling Coil Replacement at the District Offices to LSI Engineering, Inc. dba Southern Heating & Air Conditioning, the lowest responsible bidder, on the basis of the Base Bid of Seventy-three thousand eight hundred seven dollars (\$73,807).

880 Approval of Change Order No. 1 for the Cogeneration Facility of Mesa College.

881 Final Acceptance of Building M-200, Pool Filter Replacement at Mesa College as of March 3, 2005; and instruct the Assistant Chancellor, Facilities Management to file a Notice of Completion.

882 Final Acceptance of the Office Window Replacement at the District Administrative Office Building as of March 3, 2005; extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management, to file a Notice of Completion.

883 Final Acceptance of the Science and Technology Building and the Advanced Transportation Technologies Building Project at Miramar College as of March 3, 2005; extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management to file a Notice of Completion.

884 Final Acceptance of the Computing and Distribution Center at Miramar College as of March 3, 2005; extend the time of the contract to that date, with no demand for liquidated damages; and instruct the Assistant Chancellor, Facilities Management to file a Notice of Completion.

890 In connection with Proposition 'S', consideration and approval of the joint use reports for the following projects: 1) City College Renovate 'L' bldg. 2) Mesa College Cogeneration Facility 3) Miramar College Cogeneration Facility 4) Pt.Loma Campus Project.

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**900 INFORMATION ITEMS**

**901 Board Sub-Committees:**

Budget Study: Trustees Schwandt and Zschiesche

**950 ADJOURNMENT**

**955 CLOSED SESSION ITEMS CONTINUED**

Following the public Board Meeting:

Items not completed during the 3-4 p.m. Closed Session will be continued after the public session;

The following Closed Session items are Scheduled:

1. Conference with labor negotiators Wayne Murphy and Cheryl Witt (pursuant to Government Code Section 54957.6)

The following bargaining units will be under consideration:

- a. SEIU Local #2028 Operations Unit
- b. San Diego Community College Police Officers Association

2. Public Employee Discipline/Dismissal/Release

One item will be considered.

3. Meeting to confer with or receive advice from Legal Counsel based upon significant exposure to litigation (pursuant to Government Code 54956.9b).

**960 RECONVENE INTO OPEN SESSION** in the District Office (Conference Room 300) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.

**975 ADJOURNMENT**