

PUBLIC MEETING OF BOARD OF TRUSTEES  
SAN DIEGO COMMUNITY COLLEGE DISTRICT



**SAN DIEGO MESA COLLEGE**

7250 Mesa College Drive  
STUDENT SERVICES CENTER  
Second Floor, ROOMS I-421, I-420 & I-423/424  
San Diego, California 92111-4998

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- This agenda includes:
- 1) 2:30 p.m. Closed Session (I-421)
  - 2) 3:30 p.m. Open Door Session (I-420)
  - 3) 4:00 p.m. Mesa Campus Meeting (I-423/424)
  - 4) 5:00 p.m. Regular Business Meeting (I-423/424)
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**AGENDA**

**REGULAR MEETING - THURSDAY - NOVEMBER 8, 2007 - 2:30 P.M.**

100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting **ADJOURN INTO CLOSED SESSION** in Room I-421. (The Public is allowed to attend and hear Closed Session announcement).

101 **CLOSED SESSION ITEMS:**

The following Closed Session items are scheduled:

1. Conference with or receipt of information from legal counsel concerning significant exposure to litigation (pursuant to Government Code section 54956.9b). One case will be discussed.
2. Conference with labor negotiator (pursuant to Government Code Section 54957.6.)

Bargaining Unit under consideration: AFT Guild Local 1931 College Faculty Unit

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957). One item to discuss.

Following Public Meeting - Items not completed during the 2:30 p.m. - 3:30 p.m. Closed Session will be continued after the public session.

102 **RECONVENE INTO OPEN SESSION** (Approximately at 3:30 p.m.) in the Mesa College - Student Services Center, Second Floor - Rooms (I-423/424) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.

103 **ADJOURNMENT (2:30 p.m. MEETING)**

104 **CONVENE THE BOARD OPEN DOOR SESSION** (3:30 p.m. Room I-420)

105 **ADJOURNMENT - THE BOARD OPEN DOOR SESSION**

106 **CONVENE A REGULAR CAMPUS MEETING** (4:00 p.m. meeting - Room I-423/424)

107 **PLEDGE OF ALLEGIANCE**

108 **CALL FOR REMOVAL OF ITEMS FROM THE AGENDA**

109 **DEVELOPMENT OF CONSENT CALENDAR**

110 **CALL FOR ACADEMIC SENATE'S AGENDA ITEMS FOR DISCUSSION**

111 **ADOPTION OF CONSENT CALENDAR**

## MESA COLLEGE CAMPUS MEETING

### Accountability: Mesa's Response to Internal and External Communities

<p><b>I. Welcome and Introductions</b> a) New Faces on Campus</p>	<p>Rita Cepeda, President</p>
<p><b>II. Mesa's Research Agenda – Building a Culture of Evidence to Support Informed Decision Making</b> a) Accreditation b) Program Review c) SLO's  d) CCSSE/CCFSSE</p>	<p>Elizabeth Armstrong, Vice President, Instruction  Gail Conrad, Interim Vice President, Student Services Yvonne Bergland, Dean, Instructional Services, Resource Development and Research</p>
<p><b>III. Driving Forces in Our State</b> a) Changing Demographics     1. County Demographics     2. Service Area Demographics b) Workforce Skills Gap</p>	<p>Rita Cepeda,</p>
<p><b>IV. Driving Forces in Our System</b> a) Basic Skills Initiative b) Career and Technical Education c) Transfer Awareness</p>	<p>Rita Cepeda, Terrie Teegarden, Academic Senate President Karen Schneiter Williams, Professor, CBTE Naomi Grisham, Assistant Prof., Counseling (Transfer)</p>
<p><b>V. Collaborative Partnerships</b> a) K-14 Partnerships     1. H.S. Outreach (MOUs)     2. Principals Breakfast     3. Basically Speaking     4. African-American/Latino Male Summit b) Teacher Education c) Community Business and Industry     1. Eastside Bay Center     2. Montgomery Middle School Family Success Center     3. Business Advisory Committees</p>	<p>Rita Cepeda, Joi Blake, Dean, Student Development and Matriculation  Danene Soares, Associate Dean, TRDP Otto Lee, Dean, Business/Computer Studies, Technologies, and Economic Development</p>
<p><b>VI. Driving Forces in our Region (SANDAG, South County Economic Development) Clusters of Opportunity</b> a) Technology/GIS  b) Allied Health c) Hospitality</p>	<p>Rita Cepeda,  Otto Lee, Dean, Business/Computer Studies, Technologies, and Economic Development Margie Fritch, Dean, Health Sciences/Public Service Michael Fitzgerald, Assistant Prof., Culinary Arts/ Culinary Management</p>
<p><b>VII. Summary and Conclusion</b></p>	<p>Rita Cepeda</p>
<p><b>VIII. Open Microphone</b></p>	

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**130 APPROVAL OF MINUTES**

Regular Meeting - 10/11/07 - 3:00 p.m.

**140 PUBLIC/STAFF PRESENTATIONS**

**145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.**

**146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.**

**146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.**

**146C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.**

**150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES**

**170 REPORT OF THE TRUSTEES**

**180 REPORT OF THE CHANCELLOR**

**190 NEW BUSINESS**

191 Consideration and approval of the following appointments to the Trustee Advisory Council (TAC):

1. Jose A. Cervantes (nominated by Trustee Marty Block)
2. Janet M. Meredith (nominated by Trustee Marty Block)

192 Consideration and approval of Board Meeting Schedule for January 2008 through June 2008.

**400 BUDGET AND FINANCE**

420 Authority to accept, budget and spend \$9,000 received from the YMCA Childcare Resource Service in the 2007-2008 budget for Child Development Centers.

430 Consideration and adoption of a Resolution in a matter of establishing a Certificate of Deposit Account for the San Diego Miramar College Fiduciary Trust and Agency Funds.

440 Authority to make a one-time transfer in the 2007-08 General Fund/Unrestricted Budget as follows:

GENERAL FUND/UNRESTRICTED

<u>Site/Program</u>	<u>Object Class/Description</u>	<u>From</u>	<u>To</u>
a) Instructional Services	5000 Other Operating Expenses 6000 Capital Outlay	\$ 2,158	\$ 2,158
	Total	\$ 2,158	\$ 2,158
b) Public Information	5000 Other Operating Expenses 7000 Unallocated Contingency	\$140,000	\$ 140,000
	Total	\$140,000	\$ 140,000
c) Facilities Services	4000 Supplies & Materials 6000 Capital Outlay	\$ 5,000	\$ 5,000
	Total	\$ 5,000	\$ 5,000

490 Acknowledge receipt of the District's Quarterly Investment Report for the period ending September 30, 2007.

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**500    OPERATIONS**

540    In the matter of the U.S. Navy Contract Instructor Program (CIP) at the Navy Technical Training Center, Meridian, Mississippi, authority to:

1.    Enter into a multi-year contract with the U.S. Navy to provide instructional services to military personnel at the Navy Technical Training Center, Meridian, Mississippi, for the period October 1, 2007, through November 30, 2007. Proposals for a continuation of the contract for the period December 1, 2007, through September 30, 2008, are being evaluated;
2.    Accept, budget and spend in the 2007-2008 General Fund/Restricted Budget \$208,505; and
3.    Continue the following 12-month restricted positions effective October 1, 2007, and future years until funding ends:
  - 1.0    Military Associate Dean, Position #006446
  - 15.0    Military Instructor, Position #009739
  - 20.0    Military Instructor, Position #008115
4.    New salary schedules have been developed for management staff and instructors employed under this contract. (ATTACHMENT A)

541    In the matter of the U.S. Navy Contract Instructor Program (CIP) at the Center for Information Dominance (CID), Corry Station, Pensacola, Florida, authority to:

1.    Extend a multi-year contract with the U.S. Navy to provide instructional services to military personnel at the Center for Information Dominance (CID), Corry Station, Pensacola, Florida, for the period October 1, 2007, through November 30, 2007. Proposals for a continuation of the contract for the period December 1, 2007, through September 30, 2008, are being evaluated;
2.    Accept, budget and spend in the 2007-2008 General Fund/Restricted Budget \$61,313;
3.    Continue the following 12-month restricted positions effective October 1, 2007, and future years until funding ends:
  - 1.0    Contract Training Manager, Position #009795
  - 20.0    Military Instructor/Bi-Monthly, Position #009812
  - 20.0    Military Instructor/Bi-Monthly, Position #010240
  - 8.0    Military Instructor/Bi-Monthly, Position #009813; and
4.    Continue the following 12-month classified position and assigned incumbent effective October 1, 2007:
  - 1.0    Senior Clerical Assistant, Position #011042
5.    New salary schedules have been developed for management staff employed under this contract. Salary schedules for the instructors and classified staff are in accordance with the collective bargaining agreement (CBA) negotiated with these groups. (ATTACHMENT A)

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**500 OPERATIONS (Continued)**

- 542** In the matter of the U.S. Navy Contract Personal Financial Management Instruction at Naval Submarine School New London (NAVSUBSCOL), Groton, CT; Lackland Air Force Base, San Antonio, TX; Sheppard AFB, Wichita Falls, TX; Navy Technical Training Center, Meridian, MS; and Fleet Combat Training Center, Damneck, VA, authority to:
1. Extend a multi-year contract with the U.S. Navy to provide training services to military personnel at Naval Submarine School New London (NAVSUBSCOL), Groton, CT; Lackland Air Force Base, San Antonio, TX; Sheppard AFB, Wichita Falls, TX; Navy Technical Training Center, Meridian, MS; and Fleet Combat Training Center, Damneck, VA, Naval Aviation Technical Training Center (NATTC), Pensacola, FL, commencing October 1, 2007, through January 31, 2008. Proposals for a continuation of the contract for the period February 1, 2008, through September 30, 2008, are being evaluated;
  2. Accept, budget and spend in the 2007-2008 General Fund/Restricted Budget \$142,539; and
  3. Continue the following 12-month restricted positions effective October 1, 2007:
    - 1.0 Contract Training Manager, Position #011041
    - 7.0 Military Lead Instructor Bi-Monthly, Position #010878
    - 1.0 Military Lead Instructor Bi-Monthly, Position #011044
    - 1.0 Military Lead Instructor Bi-Monthly, Position #011045
    - 1.0 Military Lead Instructor Bi-Monthly, Position #011046
    - 1.0 Military Lead Instructor Bi-Monthly, Position #011047
    - 5.0 Military Lead Instructor Bi-Monthly, Position #011048
    - 50.0 Military Instructors Bi-Monthly, #010880, #010881; #010946
- 543** In the matter of Child Development Programs Districtwide:
1. Authority to enter into a contract with the California Department of Education (CDE), Child Development Division (CDD) for one-time funds to be used for the improvement of the preschool programs at San Diego City and Miramar Colleges Child Development Centers for fiscal year 2007-08; and
  2. Authority to accept, budget and spend \$5,000 in the contract with the California State Department of Education.
- 560** Consideration and approval of the 2008-2009 College and Continuing Education Academic Calendars.
- 561** Authority to conduct the following Summer 2008 classes in San Miguel de Allende, Mexico. Dance Performance, Ethnic Dance Forms, Design in Mexico, Special topics in Graphic Design. The courses will run four weeks at City College and two weeks in Mexico from July 28 - August 8, 2008.

**600 PERSONNEL**

- 660** In the matter regarding Miramar College classified positions, effective November 1, 2007, authority to:
1. Delete one vacant .45 FTE (12 month) general fund Student Services Assistant position (#010328), Range 16 (\$2379-3651), AFT/Office Technical Unit in the Financial Aid program; and
  2. Increase one .55 FTE (12 month) Student Services Assistant vacant position (#011224), Range 16 (\$2379-3651), AFT/Office Technical Unit in the Financial Aid program to 1.0 FTE, using BFAP funds and general fund.

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**700 SUPPLIES AND EQUIPMENT**

**730** Authority to award Bid #08-06 for the acquisition, delivery, assembly, and installation of new furniture products to San Diego City College "T" Building, and adjacent modular structures to the following companies: Virco Manufacturing Corporation; BKM Office of San Diego dba BKM Officeworks; and Contract Interiors, as the low, responsive and responsible bidders.

**800 BUILDINGS AND REAL ESTATE**

**810** Authority to renew a License Agreement with the U.S. Navy Marine Corps Air Station (M.C.A.S.) Miramar for Miramar College's classes in Fire Science.

**840** Authority to establish a Consultant Agreement with MiskoConsulting for real estate asset management services.

**841** Authority to establish a Consultant Agreement with URS for project management services.

**870** Authority to award contracts for the Moving Assistance Services at Various District Campuses for the San Diego Community College District on an as-needed basis to:

- 1) Complete Relocation Services, Inc.,
  - 2) Eckert & Sons, Inc. dba Eckert's Van & Storage, and
  - 3) C & M Transfer of San Diego, Inc. dba C & M Relocation Systems,
- the three (3) lowest responsible bidders, on the basis of the Base Bid.

**871** Authority to award the contract for the Temporary Parking Lot at San Diego Mesa College to Ramona Paving Construction Corporation, the lowest responsible bidder, on the basis of the Base Bid of Eight hundred twenty thousand dollars (\$820,000).

**880** Approval of Change Orders Nos. 1, 2, and 3 and Final Acceptance of the Leave a Legacy Project at San Diego Miramar College as of November 8, 2007; and instruct the Vice Chancellor, Facilities Management, to file a Notice of Completion.

**881** Approval of Change Order No. 1 and Final Acceptance of the Building I-100, Air Handler Replacement at San Diego Mesa College as of November 8, 2007; and instruct the Vice Chancellor, Facilities Management to file a Notice of Completion.

**900 INFORMATION ITEMS**

**901** Board Sub-Committees:

Community College/City Schools Partnerships:  
Trustees Block and Schwandt

Budget Study:  
Trustees Grosch and Zschiesche

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**950 ADJOURNMENT INTO CLOSED SESSION**

**955 CLOSED SESSION ITEMS:**

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1. Conference with or receipt of information from legal counsel concerning significant exposure to litigation (pursuant to Government Code section 54956.9b).

One case will be discussed.

**960 RECONVENE INTO OPEN SESSION** in Room I-421 in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.

**975 ADJOURNMENT**

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All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available, in the Board of Trustees office, SDCCD District Office, 3375 Camino del Rio South, San Diego, California.

**NOTE:**

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Board meeting agenda. Citizens wishing to be listed on the agenda should call the Board office seven workdays prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the agenda. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

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In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]

If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983.