



# MINUTES

## Board of Trustees

### San Diego Community College District

### Public Meeting

CHARLES W. PATRICK BUILDING  
 3375 Camino del Rio South  
 ROOMS 300, 235/245, 300  
 San Diego, California 92108

These minutes of a meeting of the Board of Trustees of the San Diego Community College District were Approved and adopted by the BOARD OF TRUSTEES on 9-11-08

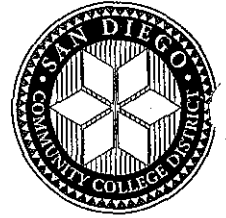
Marry Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

August 28, 2008

3:00 p.m.

ACTION AUTHORIZED BY BOARD

Present	X	X	X	X	X	<p>ATTENDANCE AT THIS <u>REGULAR</u> PUBLIC MEETING</p> <p>(Board members who arrive after meeting begins will be noted as "Present" at point in this agenda at which they arrive.)</p> <p>100 It is contemplated that the Board of Trustees will, immediately upon convening this meeting <u>ADJOURN INTO CLOSED SESSION</u> in Room 300. (The Public is allowed to attend and hear Closed Session announcement).</p> <p>101 <u>CLOSED SESSION ITEMS:</u></p> <p>The following Closed Session items are scheduled:</p> <p>1. Conference with labor negotiator Kim Myers, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)</p> <p>Bargaining/Meet and Confer Units under Consideration:</p> <p>a. AFT Guild Local 1931 College Faculty Unit</p> <p>b. SEIU Local 221 Operations Unit</p> <p>c. AFT Guild Local 1931 Office Technical Unit</p> <p>2. Conference with or receive advice from legal counsel (pursuant to Government Code Section 54956.9) concerning pending litigation. One (1) case to discuss.</p> <p>a. Case # 37-2007-00071686-CU-MC-CTL</p> <p>Items not completed during the 3:00-4:00 p.m. Closed Session will be continued after the public session.</p>	<p>Adjourn into Closed Session at 3:00 p.m.</p>
---------	---	---	---	---	---	--	---



**MINUTES**  
**Board of Trustees**  
**San Diego Community College District**  
**Public Meeting**

August 28, 2008

**ACTION AUTHORIZED BY BOARD**

	Marty Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote			
							102	<p><u>CONVENE INTO OPEN SESSION</u>                      (Approximately 4:00 p.m.) in order to report any action taken in Closed Session and the vote or abstention of every member present thereon in accordance with Government Code Section 54957.1.</p> <p>Board President Marty Block made the following statement:</p> <p>On a motion from Trustee Senour and seconded by Trustee Schwandt, the Board voted unanimously to approve an initial proposal from the District to SEIU Local 221 for 2008.</p> <p>(See Item 146A for Public Response of the Board of Trustees to the Initial Proposal from SEIU.)</p>	Convene into Open Session at 3:49 p.m.
							103	<p><u>ADJOURNMENT (3:00 P.M. MEETING)</u></p>	Adjournment of Closed Session at 3:50 p.m.
Present	X	X	X	X	X	X	104	<p><u>CONVENE A REGULAR OPEN SESSION</u>                      (approximately 4:00 p.m. - District Office Board Room 235/245)</p>	Convene a Regular Open Session at 4:04 p.m.
							120	<p><u>PLEDGE OF ALLEGIANCE</u></p>	
Motion			X				130	<p><u>APPROVAL OF MINUTES</u></p>	Approve.
Second				X				Regular Meeting - 7/31/08 - 3:00 p.m.	
Ayes	X	X	X	X	X	X			





MINUTES  
**Board of Trustees**  
 San Diego Community College District  
**Public Meeting**

Marty Block  
 Richard S. Grosch  
 Wm. Schwandt  
 Maria Niero Senour  
 Peter Zschiesche  
 Student Trustee Advisory Vote

August 28, 2008

ACTION AUTHORIZED BY BOARD

**140 PUBLIC/STAFF PRESENTATIONS**

No speakers were scheduled or requested.

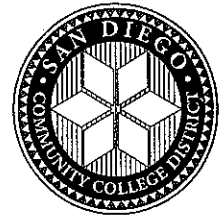
**NOTE**

In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Board meeting agenda. Citizens wishing to be listed on the agenda should call the Board office seven workdays prior to the scheduled meeting.

PUBLIC PRESENTATIONS on items listed on the agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Persons requesting a new matters presentation shall be prepared to be heard by the Board at the conclusion of all sections of the agenda. (The Board shall take no action, other than an action of referral, on the new matters subject.) Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.



**MINUTES**  
**Board of Trustees**  
**San Diego Community College District**  
**Public Meeting**

Marty Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

August 28, 2008

**ACTION AUTHORIZED BY BOARD**

145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.

None.

146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.

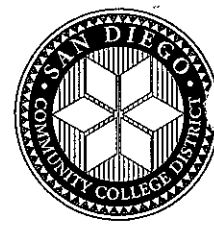
Also see Item 102

The Board of Trustees proposes to continue the collective bargaining agreement language that is in force for January 1, 2006, through December 31, 2008, for the SEIU Operations Unit until agreement is reached on any changes.

The Board of Trustees further proposes modification to the following Articles of the current agreement:

- ARTICLE II      EMPLOYEE ORGANIZATION RIGHTS
- ARTICLE IV      SENIORITY, LAYOFF AND REEMPLOYMENT
- ARTICLE V      WORKWEEK AND HOURS OF WORK
- ARTICLE VI      PROFESSIONAL GROWTH
- ARTICLE VII     SICK LEAVE
- ARTICLE IX      VACATION
- ARTICLE XII     INSURANCE (EMPLOYEE BENEFITS)
- ARTICLE XIV     SHORT-TERM LEAVE OF ABSENCE
- ARTICLE XV      INDUSTRIAL ACCIDENT AND ILLNESS LEAVE
- ARTICLE XVI     WAGES
- ARTICLE XVIII   DISCIPLINE AND EMPLOYEE RIGHTS
- ARTICLE XXX     FAMILY MEDICAL LEAVE ACT/CALIFORNIA FAMILY RIGHTS ACT/PREGNANCY DISABILITY LEAVE (FMLA/CFRA/PDL)
- ARTICLE XXXII   DURATION
- APPENDIX B      REQUEST FOR SCHEDULE MODIFICATION
- APPENDIX C      RESOURCE ALLOCATION FORMULA

The Board has instructed its representative to meet with the SEIU Operations Unit in order to exchange information, to respond to SEIU's initial proposal, and to move to an agreement that is mutually satisfactory to both parties.



# MINUTES

## Board of Trustees

### San Diego Community College District

### Public Meeting

Marty Block  
Richard S. Grosch  
Wm. Schwandt  
Maria Nieto Senour  
Peter Zschiesche  
Student Trustee Advisory Vote

August 28, 2008

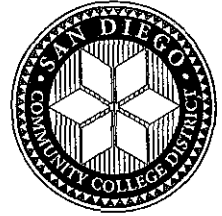
ACTION AUTHORIZED BY BOARD

146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.

None.

146C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.

None.



MINUTES  
**Board of Trustees**  
San Diego Community College District  
**Public Meeting**

Marty Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

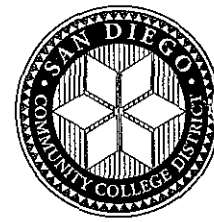
August 28, 2008

ACTION AUTHORIZED BY BOARD

150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES

Chancellor Carroll

Chancellor Carroll reported that there has been little change in the state budget, since the Legislature has been unable to adopt the compromise budget that was proposed. In the meantime, the state has not provided any compensation to public organizations, including the San Diego Community College District for June, July and August. Many community college districts have had to borrow funds in order to operate, but the SDCCD has been able to draw from the Cash Flow Reserve in order to provide for payroll and other expenditure requirements. The SDCCD has advanced over \$800,000 to Cal Grant students, whose funding is also on hold due to the state budget impasse; the funds provided by the District will allow them to enroll and attend classes at the colleges.



# MINUTES

## Board of Trustees

### San Diego Community College District

### Public Meeting

Marry Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

August 28, 2008

ACTION AUTHORIZED BY BOARD

170 REPORT OF THE TRUSTEES

171 Student Trustee

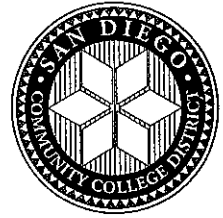
Student Trustee Robert DeMartini reported that the first week of fall classes went well at all three colleges and that he and his fellow student trustees attended the annual student government workshop held recently in San Francisco.

172 Maria Nieto Senour

1. Trustee Senour commended the Continuing Education leadership team for its new institutional mission statement. She especially appreciated the vision that it presented.
2. She was also impressed with the substantial number of U.S. Constitution Day activities planned at all the campuses.
3. Trustee Senour noted a recent Union-Tribune article regarding the use of web advertising by different institutions to reach young people. She inquired if the SDCCD is taking advantage of this innovative way to increase enrollment.

Chancellor Carroll reported that Public Information and Government Relations Director Rich Dittbenner and the Marketing Committee have been studying this and other non-traditional avenues for outreach. The Chancellor stated Rich Dittbenner would provide a report to the Board in the near future.





# MINUTES

## Board of Trustees

### San Diego Community College District

### Public Meeting

Mary Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

August 28, 2008

ACTION AUTHORIZED BY BOARD

170 REPORT OF THE TRUSTEES (Continued)

173 Rich Grosch

Trustee Grosch commended Vice Chancellor of Facilities Management, David Umstot and others who organized the recent outreach event for contractors and subcontractors at Mesa College. The event was well attended and succeeded in bringing together a wide variety of large, small, and minority subcontractors who had the opportunity to network with contractors.

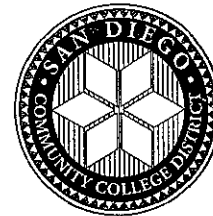
174 Bill Schwandt

1. Trustee Schwandt reported that he contacted the Governor's office to object about the state budget situation.
2. He also reported that he recently visited the West City Campus construction site, and was impressed by the progress that has been made.

175 Peter Zschiesche

1. Trustee Zschiesche noted that college and CE automotive programs are well positioned to develop new curriculum directions in response to California Air Quality Board requirements that are expected soon for diesel-run vehicles. He, along with Continuing Education President Anthony Beebe and staff, have had good initial discussions with representatives of the Environmental Health Coalition regarding these new regulations, green jobs, and related economic issues.

Continued on next page . . .



**MINUTES**  
**Board of Trustees**  
**San Diego Community College District**  
**Public Meeting**

Marty Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

August 28, 2008

ACTION AUTHORIZED BY BOARD

170 REPORT OF THE TRUSTEES (Continued)

175 Peter Zschiesche (continued)

2. Trustee Zschiesche also reported that there will be a Labor Day program at the Manchester Grand Hyatt on Monday, September 1, where he is among the scheduled speakers.

176 Marty Block

1. Trustee Block shared his report with Continuing Education Academic Senate President Esther Matthew who introduced the incoming City College Academic Senate President Berta Harris. Miramar College Academic Senate President Darrel Harrison also addressed the Board, noting that this is the 20<sup>th</sup> anniversary of the signing of AB 1725 which implemented shared governance provisions.
2. Trustee Block asked if there were any Board of Trustees candidates in the audience. John R. Edwards, candidate for District B, was present in addition to incumbent Trustee Bill Schwandt.
3. He also reported on the excellent convocations at City, Mesa and Miramar Colleges.
4. Trustee Block commended District administrators, especially Chancellor Constance Carroll and Vice Chancellor of Business Services Terry Davis, for their management of District resources that made it possible for District employees to receive their paychecks and for Cal Grant students to receive funding, despite the state's freeze on funds due to lack of a budget.

Continued on next page . . .



MINUTES  
**Board of Trustees**  
San Diego Community College District  
**Public Meeting**

Marty Block  
Richard S. Grosch  
Wm. Schwandt  
Maria Nieto Senour  
Peter Zschiesche  
Student Trustee Advisory Vote

August 28, 2008

ACTION AUTHORIZED BY BOARD

170 REPORT OF THE TRUSTEES (Continued)

176 Marty Block (Continued)

5. Trustee Block ended his report by noting and expressing appreciation for Harvey Goodfriend of the San Diego County Taxpayers Association for his exemplary service to the Propositions S & N Citizens' Oversight Committee.



MINUTES  
**Board of Trustees**  
San Diego Community College District  
**Public Meeting**

Mary Block  
Richard S. Grosch  
Wm. Schwandt  
Maria Nieto Senour  
Peter Zschiesche  
Student Trustee Advisory Vote

August 28, 2008

**ACTION AUTHORIZED BY BOARD**

180 REPORT OF THE CHANCELLOR

Chancellor Carroll

1. Chancellor Carroll reported that enrollment was significantly up at all District colleges and Continuing Education.
2. She shared her report with Miramar President Patricia Hsieh. President Hsieh, along with Miramar's Classified Senate President Sam Shoostary, announced that Miramar College was one of five community colleges statewide to receive the "2008 California Community Colleges Model Classified Senates" award in recognition of their exemplary work in shared governance.



MINUTES  
**Board of Trustees**  
San Diego Community College District  
**Public Meeting**

Marry Block  
Richard S. Grosch  
Wm. Schwandt  
Maria Nieto Senour  
Peter Zschiesche  
Student Trustee Advisory Vote

August 28, 2008

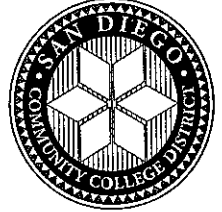
CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

190 NEW BUSINESS

None.





MINUTES
Board of Trustees
San Diego Community College District
Public Meeting

Marty Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

August 28, 2008

- 400 BUDGET AND FINANCE (Continued)
490 Consideration and cancellation of the following Business Services and Facilities Policies, Attachments 18-40\* (First Reading - 7/31/08): (Continued)
24. Board Policy C-7225 Deliveries and Pickup of Supplies and Materials by Warehousing Section
25. Board Policy C-7238 Pickup, Hauling and Delivery Service - Equipment
26. Board Policy C-7240 Forms Design Service and Printing
27. Board Policy C-7255 Telephone Service, Requests for
28. Board Policy C-7273 Bookstore Purchase of Tools
29. Board Policy C-7277-1 Sheet Music, Ordering - Current Contractor
30. Board Policy C-7285 Distilled Water, Ordering
31. Board Policy C-7290 Gases, Welding and Industrial Types - Ordering
32. Board Policy C-7290-1 Gases, Welding and Industrial Types - Current Contractor and Prices
33. Board Policy C-7300 Equipment Management
34. Board Policy C-7460 Supplies and Materials, Standardization of
35. Board Policy C-7505 Report on Equipment, Supplies, and Services
36. Board Policy C-7965 Stock, Return of for Credit by Colleges and Other Offices
37. Board Policy 8352 Controlling Account Balance Overruns
38. Board Policy 8360 District Funds, Deposits of
39. Board Policy 8590 Equitable Opportunities for Business Enterprises (revised & renumbered to BP 6350)
40. Board Policy 8960 Travel (revised & renumbered to BP 6310)



MINUTES  
**Board of Trustees**  
 San Diego Community College District  
**Public Meeting**

Marty Block
Richard S. Grosch
Wm. Schwandt
Maria Nieto Senour
Peter Zschiesche
Student Trustee Advisory Vote

August 28, 2008

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

Motion  
Second  
Ayes

X	X	X	X	X	X
---	---	---	---	---	---

**400**    BUDGET AND FINANCE (Continued)

**491**    In the matter of the City College Co-Curricular Revolving Cash Fund, authority is requested to make the following change to the established fund:

Increase the City College Co-Curricular Revolving Cash Fund from \$10,000 to \$15,000.

\* Approve.  
Exhibit 491





# MINUTES

## Board of Trustees

### San Diego Community College District Public Meeting

	Marty Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
Motion			X			
Second				X		
Ayes	X	X	X	X	X	X
Motion			X			
Second				X		
Aye	X	X	X	X	X	X
Motion			X			
Second				X		
Ayes	X	X	X	X	X	X
Motion			X			
Second				X		
Ayes	X	X	X	X	X	X

August 28, 2008

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

**500 OPERATIONS**

**540** In the matter of the District's health occupations programs, authority to:  
  
Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2008-2009 fiscal year.

\* Approve.  
Exhibit 540

**541** In the matter of Continuing Education Campuses providing classroom instruction, authority is requested to:

\* Approve.  
Exhibit 541

1. Enter into a contract with the San Diego County Office of Education (SDCOE) and Mitchell International; and
2. Accept, budget and spend up to a maximum of \$5,400 in the 2008-09 General Fund/Restricted Budget for classroom instruction.

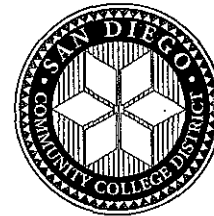
**542** In the matter of Continuing Education Campuses providing workshops and assessment services at Metro Region One-Stop Career Centers, authority is requested to:

\* Approve.  
Exhibit 542

1. Enter into a contract with JobWorks, Inc.; and
2. Accept, budget and spend up to a maximum of \$10,000 in the 2008-09 General Fund/Restricted Budgets for counseling services.

**560** Authority for three (3) sections of Mesa College Astronomy 109 (Practice in Observing) to participate in an overnight trip to the Culp Valley Campground located in the Anza Borrego Desert State Park. The trip is scheduled for Friday, October 3, 2008, and Saturday, October 4, 2008.

\* Approve.  
Exhibit 560



# MINUTES

## Board of Trustees

### San Diego Community College District

### Public Meeting

August 28, 2008

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

Marry Block	Richard S. Grosch	Wm. Schwandt	Maria Nieto Senour	Peter Zschiesche	Student Trustee Advisory Vote
-------------	-------------------	--------------	--------------------	------------------	-------------------------------

Motion			X			500	<b>OPERATIONS</b>		
Second				X		561	Consideration and approval of the Student Fee Schedule for 2008-2009.	*	Approve. Exhibit 561
Ayes	X	X	X	X	X				
Motion				X		590	Consideration and approval of additions and changes to the following Student Services Policies, Attachments 1-3 (First Reading):		Approve First Reading.
Second		X					1. BP 3001 Student Records (new)		Board President Block formed a new sub-committee to review the Student Services Policies prior to the second reading at the next Board meeting;
Ayes	X	X	X	X	X		2. BP 3110 Attendance Accounting and State Reporting (revised)		Student Services Policy Review Subcommittee;
							3. Policy 3302 Fee Classes - Continuing Education (deleted)		Trustee Maria Nieto Senour and Student Trustee Robert DeMartini
							The corresponding procedures are presented to the Board for information only:		
							AP 3001.1 Student Records Release, Correction and Challenge (revised)		
							AP 3001.2 Grade Challenge (revised)		
							AP 3001.3 Student Loan Default (format change only)		
							AP 3001.4 Challenge Due to Alleged Discriminatory Treatment (new)		
							AP 3110.1 College Class Attendance (new)		
Motion			X			591	Approval of the Mission Statement for San Diego Continuing Education and authorization to print the statement in appropriate publications.	*	Approve. Exhibit 591
Second		X	X	X	X				
Ayes	X	X	X	X	X				
Motion			X			592	Authority to designate September 17, 2008, as Constitution Day at City, Mesa and Miramar Colleges and Continuing Education.	*	Approve. Exhibit 592
Second				X					
Ayes	X	X	X	X	X				



MINUTES  
**Board of Trustees**  
 San Diego Community College District  
**Public Meeting**

	Marty Block					
	Richard S. Grosch					
	Wm. Schwandt		X			
	Maria Nieto Senour		X			
	Peter Zschiesche		X			
	Student Trustee Advisory Vote		X	X		

August 28, 2008

CONSENT CALENDAR

ACTION AUTHORIZED BY BOARD

Motion  
Second  
Ayes

- 700 SUPPLIES AND EQUIPMENT
- 710 Approval of purchase orders prepared during the period of July 1, 2008, through July 31, 2008.

\* Approve.  
Exhibit 710







MINUTES  
**Board of Trustees**  
San Diego Community College District  
**Public Meeting**

Mary Block  
Richard S. Grosch  
Wm. Schwandt  
Maria Nieto Senour  
Peter Zschiesche  
Student Trustee Advisory Vote

August 28, 2008

ACTION AUTHORIZED BY BOARD

900 INFORMATION ITEMS

901 Board Sub-Committees:

Community College/City Schools  
Partnerships:  
Trustees Block and Schwandt.

Budget Study and Audit Committee:  
Trustees Grosch and Zschiesche

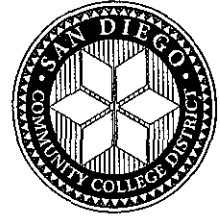
Retirement Board Committee:  
Trustees Grosch and Zschiesche

Citizens' Oversight Committee Liaison:  
Trustees Grosch and Zschiesche

Trustee Advisory Council Cultural  
Competence Subcommittee Liaison:  
Trustees Schwandt and Senour

Business Services Policy Review:  
Trustees Grosch and Schwandt

New subcommittee formed:  
Student Services Policy  
Review:  
Trustee Maria Nieto  
Senour and Student  
Trustee Robert DeMartini.



MINUTES  
**Board of Trustees**  
San Diego Community College District  
**Public Meeting**

Marty Block  
Richard S. Grosch  
Wm. Schwandt  
Maria Nieto Senour  
Peter Zschiesche  
Student Trustee Advisory Vote

August 28, 2008

**ACTION AUTHORIZED BY BOARD**

950 ADJOURNMENT

Adjourn 4:44 p.m.

Respectfully submitted,

Constance M. Carroll  
Chancellor and  
Secretary of Board

Martin J. Block  
President

2008-09 Series 2

Margaret Lamb  
Recording Secretary