



PUBLIC MEETING OF THE BOARD OF TRUSTEES
SAN DIEGO COMMUNITY COLLEGE DISTRICT

SAN DIEGO MESA COLLEGE

7250 Mesa College Drive
Mesa College Design Center
San Diego, California 92111

This agenda includes:	2:20 p.m. Call to Order	Room Z-102
	2:30 p.m. Closed Session	Room Z-101
	3:30 p.m. Board Open Door Session	Room Z-103
	4:00 p.m. Mesa Campus Meeting	Room Z-102
	5:00 p.m. Regular Business Meeting	Room Z-102

AGENDA

REGULAR MEETING - THURSDAY - October 18, 2012 - 2:20 P.M.

100 CALL TO ORDER (In Room Z-102)

101 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

The following Closed Session items are scheduled:

1. Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)
Bargaining/Meet and Confer Units under Consideration:
 - a. AFT Guild Local 1931 College & Continuing Education Faculty
 - b. AFT Guild Local 1931 Classified Unit
 - c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
 - d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
 - e. POA - Police Officers Association
 - f. Management Association
 - g. SPAA - Supervisory & Professional Administrators Association
 - h. ACE - Association of Confidential Employees
 - i. Technical Instructors Bargaining Organization (Corry Station, FL)
2. Conference with or receive advice from legal counsel concerning pending litigation. There is one item for discussion (pursuant to Government Code Section 54956.9).
3. Conference with or receive advice from legal counsel concerning pending litigation. There is one item for discussion (pursuant to Government Code Section 54956.9).
4. Conference with or receive advice from legal counsel concerning pending litigation. There is one item for discussion (pursuant to Government Code Section 54956.9).
5. Board of Trustees Self-Evaluation (pursuant to Government Code Section 54957).

Items not completed during the 2:30-3:30 p.m. Closed Session will be continued after the Open Session.

102 PUBLIC COMMENT OR PRESENTATIONS ON CLOSED SESSION ITEMS

103 CONVENE CLOSED SESSION (In Room Z-101)

104 ADJOURNMENT OF CLOSED SESSION (Approximately 3:30 p.m.)

105 CONVENE THE BOARD OPEN DOOR SESSION (In Room Z-103)

106 ADJOURNMENT - BOARD OPEN DOOR SESSION

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107 CONVENE A REGULAR CAMPUS MEETING (Room Z-102, approximately 4:00 p.m.)

108 PLEDGE OF ALLEGIANCE

109 REPORT OF ACTION IN CLOSED SESSION

110 CALL FOR REMOVAL OF ITEMS FROM THE AGENDA

111 DEVELOPMENT OF CONSENT CALENDAR

112 CALL FOR ACADEMIC SENATE'S AGENDA ITEMS FOR DISCUSSION

113 ADOPTION OF CONSENT CALENDAR

114 MESA COLLEGE CAMPUS MEETING

San Diego Mesa College: A Year of Teaching and Learning

I. Welcome and Overview

Pamela T. Luster, Ed.D., President, San Diego Mesa College

II. Civility and Democracy at San Diego Mesa College

Denise Whisenhunt, Interim Vice President, Student Services

Ashanti Hands, Dean Students Affairs; Acting Dean Student Development

Carl Luna, Faculty

San Diego Mesa College Students

III. Success on the Field and in the Classroom

Tim McGrath, Vice President, Instruction

Dave Evans, Dean, Physical Education, Health Education and Athletics

Kristy Carson, Counselor

Carol Sampaga, Tutoring

San Diego Mesa College Student Athletes

IV. Closing Remarks

Pamela Luster, Ed.D., President

115 OPEN MIKE SESSION

130 APPROVAL OF MINUTES

Regular Meeting 9/13/12 - 2:20 p.m.

Board Retreat 9/27/12 - 12:45 p.m.

140 PUBLIC/STAFF PRESENTATIONS

145 CALL FOR PRESENTATIONS (IF ANY) BY EXCLUSIVE AGENT(S) REPRESENTING EMPLOYEES.

146A PUBLIC RESPONSE TO INITIAL PROPOSAL(S) OF EMPLOYEE ORGANIZATIONS.

146B ANNOUNCEMENT(S) OF PROPOSED TENTATIVE AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.

146C ANNOUNCEMENT(S) OF AGREEMENT(S) BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES.

150 REPORT ON COMMUNICATIONS/STATEWIDE & LEGISLATIVE ISSUES

170 REPORT OF THE TRUSTEES

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180 REPORT OF THE CHANCELLOR

190 NEW BUSINESS

191 Consideration and approval of the following appointment to the Trustee Advisory Council (TAC):

 Ricardo A. Flores (nominated by Trustee Peter Zschiesche)

192 Authority for the Board of Trustees to review the results of the Board's self-evaluation and evaluate the accomplishments of the previous year and set goals for the coming year.

400 BUDGET AND FINANCE

420 Authority to accept, budget and spend in the 2012-13 General Fund/Restricted Budget for Continuing Education an additional \$1,061 from the California State Department of Education through the Workforce Investment Act, Title II, Section 231, Adult Education and Family Literacy Act, English Literacy and Civics Education (EL Civics) increasing the budget from \$1,768,732 to \$1,769,793.

421 Authority to accept, budget and spend \$23,000 in the 2012-2013 General Fund/Restricted Budget from the Southern California Gas Company for Miramar College Advanced Transportation Technology and Energy (ATTE).

422 Authority to accept, budget and spend \$70,000 in the 2012-2013 General Fund/Restricted Budget from the Board of Governors (BOG), California Community Colleges Chancellor's Office for Miramar College Advanced Transportation Technology and Energy (ATTE).

423 In the matter of the Nursing Student Retention Program Grant at San Diego City College, authority is requested to:

 Accept, budget and spend \$221,000 from the California Community Colleges Chancellor's Office (CCCCO) in the 2012-2013 General Fund/Restricted Budget.

424 Authority is requested for San Diego City College to accept, budget and spend \$12,500 in the 2012-2013 General Fund/Restricted Budget from the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC). This agreement authorizes services as defined in the Instructional Agreement from YCCD/CDTC.

490 In the matter of a two-year mental health grant awarded to San Diego City College, Mental Health Counseling from the California Community Colleges Student Mental Health Program (CCCSMHP), administered by the Foundation for California Community Colleges, authority is requested to:

1. Increase the total contract in the amount of \$56 from \$236,760 to \$236,816; and
2. Decrease the 2012-2013 General Fund/Restricted Budget in the amount of \$5,399 from \$118,362 to \$112,963.

500 OPERATIONS

520 Consideration and approval of new or revised courses and programs.

540 In the matter of the District's health occupations programs, authority to:
 Enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2012-2013 fiscal year.

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500 OPERATIONS (Continued)

541 In the matter of Child Development Programs at San Diego City College, San Diego Mesa College, and San Diego Miramar College:

Authority to accept, budget and spend an additional \$43,282 in the contract CSPP-2459 with the California State Department of Education for operation of the California State Preschool Program for 2012-2013.

542 In the matter of the collaborative grant project agreement for San Diego City College with the San Diego State University Research Foundation along with the City Heights Educational Collaborative (CHEC)/Hoover High School (HHS) for the continued development of the Early College High School (ECHS) program, authority is requested to:

1. Enter into a one-year agreement with CHEC/HHS to further develop the Early College High School Program for fiscal year 2012-2013; and
2. Accept, budget and spend \$15,000 from the San Diego State University Research Foundation in the 2012-2013 General Fund/Restricted Budget.

543 In the matter of the Radio Television and Video Instructional Department at San Diego City College:

Authority is requested to enter into a contracted partnership between Entertainment Partners (EP) and San Diego City College in connection with the EP's Academic Partnership Program that will allow San Diego City College's Radio Television and Video Department (RTVC) at City College the opportunity to install Movie Magic Budgeting and Movie Magic Scheduling on 25 RTVC lab computers.

544 In the matter of the U.S. Navy Contract Instructor Program (CIP) at the Naval Training Center, Great Lakes, Illinois, authority to:

1. Continue a multi-year contract with the U.S. Navy to provide instructional services to military personnel at the Naval Training Support Center, Great Lakes, Illinois, commencing October 1, 2012, through September 30, 2013, total amount of contract \$3,368,723;
2. Accept, budget and spend \$2,526,544 in the General Fund/Restricted Budget to administer the program;
3. Continue the following 12-month restricted positions effective October 1, 2012, and continue future years until funding ends:
 - 1.0 Contract Training Manager, Position #011660
 - 5.0 Military Associate Dean, Position #011616-#011620
 - 3.0 Military Education Computer Programmer IV, Position #011661
 - 34.0 Military Technical Instructors Bi-Monthly, Position #011662
 - 14.0 Military Testing Officers Bi-Monthly, Position #011663
 - 7.0 Military Lead Technical Instructors Bi-Monthly, Position #011664
 - 3.0 Military Testing Officers Bi-Monthly, Position #011665
 - 15.0 Military Testing Officer Assistants Bi-Monthly, Position #011666
 - 5.0 Military Lead Testing Officer Assistants Bi-Monthly, Position #011667;and
4. A new salary schedule has been developed for the Lead Technical Instructor and Lead Testing Officer instructional staff employed under this contract.

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500 OPERATIONS (Continued)

545 In the matter of the U.S. Navy Contract Instructor Program (CIP) at the Navy Technical Training Center, Meridian, Mississippi, authority to:

1. Enter into a multi-year contract with the U.S. Navy to provide instructional services to military personnel at the Navy Technical Training Center, Meridian, Mississippi, commencing October 1, 2012, through September 30, 2013, total amount of contract \$682,177;
2. Accept, budget and spend \$511,632 in the 2012-2013 General Fund/Restricted Budget from the U.S. Navy to administer the program;
3. Continue the following 12-month restricted positions effective October 1, 2012, and future years until funding ends:
 - 1.0 Contract Training Manager, Position #006446
 - 15.0 Military Instructor, Position #009739
 - 20.0 Military Instructor, Position #008115
 - 1.0 Military Instructor, Position #011611; and
4. A new salary schedule has been developed for the Dean/Contract Training Manager, Technical Instructor, and Lead Technical Instructor staff employed under this contract.

546 In the matter of the U.S. Navy Contract Instructor Program (CIP) at the Center for Information Dominance (CID), Corry Station, Pensacola, Florida, authority to:

1. Enter into a multi-year contract with the U.S. Navy to provide instructional services to military personnel at the Center for Information Dominance (CID), Corry Station, Pensacola, Florida, commencing October 1, 2012, through September 30, 2013, total amount of contract \$46,201;
2. Accept, budget and spend \$34,649 in the 2012-2013 General Fund/Restricted Budget;
3. Continue the following 12-month restricted positions effective October 1, 2012, and future years until funding ends:
 - 1.0 Contract Training Manager, Position #009795
 - 20.0 Military Instructor/Bi-Monthly, Position #009812
 - 20.0 Military Instructor/Bi-Monthly, Position #010240
 - 8.0 Military Instructor/Bi-Monthly, Position #009813; and
4. Continue the following 12-month classified position and assigned incumbent effective October 1, 2012:
 - 1.0 Program Support Technician, Position #011042

547 In the matter of a sub-contract agreement with Lockheed Martin Integrated Systems (LMIS)/Instructor Services to train Navy Personnel at the Naval Station, San Diego, authority to:

1. Continue a sub-contract agreement with Lockheed Martin Integrated Systems to provide instructional services to include personnel, supervision, management, materials, and instructional technology to military personnel the Naval Station, San Diego, commencing September 15, 2012, through September 14, 2013, total amount of contract \$854,352;

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500 OPERATIONS (Continued)

- 547** In the matter of a sub-contract agreement with Lockheed Martin Integrated Systems (LMIS)/Instructor Services to train Navy Personnel at the Naval Station, San Diego, authority to: (Continued)
2. Accept, budget and spend in the 2012-2013 General Fund/Restricted Budget anticipated income in the amount of \$640,763 from Lockheed Martin Integrated Systems to administer the program; and
 3. Continue the following 12-month restricted positions effective September 15, 2012, and future years until funding ends:
 - 1.0 Military Associate Dean, Position #007238
 - 1.0 Military Lead Technical Instructor, Position #011676
 - 15.0 Military Instructor, Position #008849
- 548** In the matter of a sub-contract agreement with Lockheed Martin Integrated Systems (LMIS)/Instructor Services to train Navy Personnel at Naval Training Center, Great Lakes, Illinois, authority to:
1. Continue a sub-contract agreement with Lockheed Martin Integrated Systems to provide instructional services to include personnel, supervision, management, materials, and instructional technology to military personnel at Naval Training Center, Great Lakes, Illinois, commencing September 15, 2012, through September 14, 2013, total amount of contract \$2,875,242;
 2. Accept, budget and spend in the 2012-2013 General Fund/Restricted Budget anticipated income in the amount of \$2,156,431 from Lockheed Martin Integrated Systems to administer the program;
 3. Continue the following restricted positions effective September 15, 2012, and continue future years until funding ends:
 - 1.0 Military Contract Training Manager, (12-month), Position #011668
 - 1.0 Military Associate Dean, (12-month), Position #011669
 - 66.0 Military Technical Instructors, Bi-monthly, Position #011670
 - 4.0 Military Lead Technical Instructor, Bi-monthly, Position #011671
 - 8.0 Military Technical Instructors New Hire, Bi-monthly Position #011672; and
 4. A new salary schedule has been developed for the Technical Instructor and Lead Technical Instructor employed under this contract.
- 549** In the matter of the sub-contract agreement with Maritime Institute, Inc. Instructor Services to train Navy Personnel at Naval Station Norfolk, VA authority to:
1. Continue a sub-contract agreement with Maritime Institute, Inc. to provide instructional services to include personnel, supervision, management, materials, and instructional technology to military personnel at Naval Station Norfolk, Virginia, commencing October 1, 2012, through September 30, 2013, total amount of contract \$1,189,195;
 2. Accept, budget and spend an additional \$891,898 in the 2012-2013 General Fund/Restricted Budget;
 3. Continue the following restricted positions effective October 1, 2012, and continue future years until funding ends:
 - 1.0 Contract Training Manager, Position #011685
 - 2.0 Military Associate Dean, Position #011689
 - 1.0 Military Lead Instructor, Position #011686
 - 25.0 Military Instructor, Position #011688; and
 4. Continue restricted pay schedules for contract and hourly instructional faculty for the Homeport Training at Norfolk, VA.

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500 OPERATIONS (Continued)

550 In the matter of a Teaming Agreement with Windborne Productions, Inc. and San Diego City College to provide musical instruction for Navy Personnel located at the Joint Expeditionary Base Little Creek, Fort Story, in Virginia Beach Virginia, authority is requested to:

1. Enter into a Teaming agreement with Windborne Productions Inc. to provide contract management and contract performance for overseeing instructional training to military personnel in Virginia Beach, Virginia, commencing September 26, 2012; and
2. Accept, budget and spend \$275,080 in the 2012-2013 General Fund/Restricted Budget from the U.S. Navy to administer the program.

551 In the matter of the San Diego Urban Teacher Fellows (SDUTF) program grant from San Diego Workforce Partnership, awarded to San Diego Mesa College, authority is requested to:

1. Increase the total contract amount from \$100,000 to \$110,000; and
2. Accept, budget and spend an additional \$10,000 in the 2012-2013 General Fund/Restricted Budget.

552 Authority to enter into a contract with Christy White Associates to perform auditing services for the calendar year ended December 31, 2010, and for the 18-month period ended June 30, 2012, for the San Diego Mesa College Foundation; and

Authority to perform tax services for the six-month period of January 1, 2012, through June 30, 2012.

560 In the matter regarding the field trip to the Anza-Borrego Desert State Park and Agua Caliente County Park Area, authority is requested to:

Allow students to participate in an overnight field trip to Anza-Borrego Desert State Park and Agua Caliente County Park, a geological facility in California. Students are enrolled in Geology 100 (7 sections); Geology 101 (4 sections); and Geology 104 (5 sections). This is a joint trip with geology faculty and students from Mesa College and Miramar College.

600 PERSONNEL

610 Certification of short-term personnel service effective on or after October 19, 2012, per California Education Code Section 88003.

611 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period September 1, 2012, through September 30, 2012.

660 In the matter of new positions in the Facilities Services Department, effective November 1, 2012, authority is requested to (contingent upon review by Human Resources):

1. Establish two 1.0 FTE 12-month HVAC Mechanic positions, (#011677, #011678), Range N (\$3,663-5,157), AFT/Maintenance & Operations unit; and
2. Establish one 1.0 FTE 12-month Alarm Maintenance Technician position, (#011679), Range M (\$3,509-4,941), AFT/Maintenance & Operations unit.

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600 PERSONNEL (Continued)

670 In the matter of a restricted position at Military Education, City College, authority is requested, effective October 1, 2012:

Continue the following 12-month restricted position effective October 1, 2012, and future years until funding ends:

1.0 Program Manager/Chief Operations Officer, Position #011594

671 In the matter of a restricted position at Military Education, City College, authority is requested, effective October 1, 2012:

Continue the following 12-month restricted position effective October 1, 2012, and future years until funding ends:

1.0 Associate Dean 1, Position #011448

690 Consideration and adoption of the following Chapter 7 - Human Resources policy (First Reading): BP 7150 Civility and Mutual Respect

Consideration and adoption of the following revisions to Chapter 2 - Board of Trustees policy (First Reading):

BP 2715 Code of Ethics/Standards of Practice

700 SUPPLIES AND EQUIPMENT

710 Approval of purchase orders prepared during the period of August 01, 2012, through August 31, 2012.

790 Authority to designate Snap-on Tools as the District Standard for fundamental Diesel Program tool kit purchases on behalf of the National Automotive Technician Education Foundation (NATEF) certification and the National Coalition of Certification Centers (NC3) programming.

800 BUILDINGS AND REAL ESTATE

830 In the matter of installing a smart pump control system for the pool pump equipment providing variable water flow and increased energy efficiency at Hourglass Park San Diego Miramar College:

PUBLIC HEARING on:

1. Adoption of a resolution making the finding necessary under Government Code Section 4217.12 for entering into an Energy Services Agreement with Knoor Systems; and

2. Authority to enter into an Energy Services Agreement with Knoor Systems. The contract is subject to approval by District Counsel and available for review in Facilities Management at the District Office.

831 In the matter of surplus District property at the former Skills Center site and the District warehouse site, authority is requested to enter into ground leases for the properties and for:

1. Adoption of a Resolution of Intention relative to the Ground Leases; and

2. Approval of said Ground Leases and authorization for the Vice Chancellor, Facilities Management, to proceed with the Ground Lease Request for Proposal process.

840 In connection with Propositions S and N projects pertaining to the District's outreach effort, authority to extend a contract with Winstead & Co. for contractor outreach services for small and disadvantaged business enterprises.

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800 BUILDINGS AND REAL ESTATE (Continued)

- 841 In connection with Propositions S and N projects pertaining to the District's outreach effort, authority to extend a contract with the San Diego Contracting Opportunities Center for counseling services for small and disadvantaged business enterprises.
- 842 Authority to terminate for convenience a DSA Inspection Services contract with Edward Hill and reissue a contract to E & H Inspection Services, Inc.
- 850 Approval of and authority to implement a Districtwide Americans with Disabilities Act (ADA) transition plan.
- 870 In connection with Proposition N, authority to award a contract to West Tech Contracting, Inc., the lowest responsible, responsive bidder, on the basis of the listed base bid of \$37,999 for the demolition of T-401 through T-404 non-permanent buildings at Miramar College.
- 871 Authority to award a contract for the re-roof project at the existing Continuing Education North City campus to Commercial and Industrial Roofing Co., Inc. the lowest responsible bidder, on the basis of the listed Base Bids.
- 872 Authority to enter into an agreement with BPI Plumbing to provide as-needed plumbing services.
- 873 Authority to award a contract for the Social and Behavioral Science Building Modular Village Renovation at San Diego Mesa College to R Dependable Construction Inc., the lowest responsible bidder on the basis of the listed Base Bids.
- 890 In the matter of the District's Five Year Capital Construction Plan:
 - 1. Consideration of projects to be included in the District's Five Year Capital Construction Plan commencing FY 2014-2015, subject to revisions and requirements as issued by the California Community Colleges Chancellor's Office (CCCCO);
 - 2. The ordering of priority for projects to be included in the plan; and
 - 3. Authority to proceed with the preparation of and submittal to the CCCCCO: District 2014-2018 Five Year Capital Construction Plan and any related documents per requirements issued by the CCCCCO.

900 INFORMATION ITEMS

- 901 Board Sub-Committees:
 - Community College/City Schools Partnerships: Trustee Schwandt
 - Budget Study and Audit: Trustees Grosch and Zschiesche
 - Retirement Board: Trustees Grosch and Zschiesche
 - Citizens' Oversight Committee Liaison: Trustees Grosch and Zschiesche
 - Trustee Advisory Council Cultural Competency Subcommittee Liaison: Trustees Schwandt and Senour
 - Accreditation and Student Learning Outcomes: Trustees Graham and Senour
 - Board Self-Evaluation: Trustees Senour and Zschiesche
- 902 Status Report on Student Learning Outcomes Implementation
- 950 **ADJOURNMENT INTO CLOSED SESSION** to complete any remaining Closed Session items if necessary.

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955 CLOSED SESSION ITEMS:

The following Closed Session items are scheduled:

1. Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6)
Bargaining/Meet and Confer Units under Consideration:
 - a. AFT Guild Local 1931 College & Continuing Education Faculty
 - b. AFT Guild Local 1931 Classified Unit
 - c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
 - d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
 - e. POA - Police Officers Association
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 - g. SPAA - Supervisory & Professional Administrators Association
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 - i. Technical Instructors Bargaining Organization (Corry Station, FL)
2. Conference with or receive advice from legal counsel concerning pending litigation. There is one item for discussion (pursuant to Government Code Section 54956.9).
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4. Conference with or receive advice from legal counsel concerning pending litigation. There is one item for discussion (pursuant to Government Code Section 54956.9).
5. Board of Trustees Self-Evaluation (pursuant to Government Code Section 54957).

960 RECONVENE INTO OPEN SESSION in Mesa College Room Z-102 in order to report any action taken in Closed Session and the vote or abstention of every member present in accordance with Government Code Section 54957.1.

975 ADJOURNMENT

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available. Contact the Board of Trustees Office at (619) 388-6957.

PUBLIC PRESENTATIONS: In accordance with Education Code Section 72121.5, members of the public are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Board meeting agenda.

Public presentations on items listed on the Board meeting agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Public presentations on matters not listed on the Board meeting agenda may do so during the PUBLIC PRESENTATIONS section of the Board meeting. In accordance with Education Code Section 72121.5, the Board shall take no action on such matters, other than an action of referral. Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]

If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983. TTY: (619) 388-6729.