



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

June 7, 2017

Present: Akers, Bulger, Cortez, Dowd, Fremland, Hubbard, Kovrig, Lareau (for Manis), Larson, Luster, McMahon, Neault, Newell, Payne, Ramsey (for Hsieh), Surbrook, Watkins, Weinroth, Whisenhunt, and Chairperson Chancellor Carroll

Absent: Beresford, Bocaya, Hsieh, Mahler, Manis

Guests: Jim Fegan

1. **APPROVAL OF MINUTES**

The minutes of May 17, 2017, were approved.

2. **REVIEW OF BOARD AGENDA**

The agenda for the June 8, 2017, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

3. **STATE BUDGET UPDATE**

Chancellor Carroll shared that the state budget for 2017-2018 is at the conference committee stage, on track to make the June 15 deadline for approval.

Other key pieces of legislation that are making their way through the legislature include Senate Bill 769, the baccalaureate pilot program extension, which has passed the Senate and is making its way through the Assembly; and Assembly Bill 19, a bill that would make the first year of tuition free for all students taking twelve or more units, which has passed the Assembly and is making its way through the Senate. The total estimated cost of AB 19 is \$31 million. While there is some debate as to where the money should come from, Chancellor Carroll stressed that this legislation provides a direct benefit for students.

4. **2017-18 TENTATIVE BUDGET**

Executive Vice Chancellor Dowd walked the Council through the Tentative Budget PowerPoint, to be presented at the June 8 Board meeting for adoption. The budget totals \$723,883,428 and consists of three major components: approximately \$440,096,372 in General Fund operations; \$133,533,008 in Propositions S and N bond issuances; and \$150,254,048 in federal and state financial aid and other grants.

5. **INSTRUCTIONAL SERVICES POLICIES & PROCEDURES**

Vice Chancellor Bulger discussed the proposed changes, including several deletions, to existing, outdated policies and procedures. Council members were asked to review the documents, which will be brought back to the next DGC meeting for further discussion and action.

6. HUMAN RESOURCES POLICIES AND PROCEDURES

Vice Chancellor Surbrook discussed the proposed changes to Human Resources policies and procedures. Council members were asked to review the documents, which will be brought back to the next DGC meeting for further discussion and action.

7. EQUAL EMPLOYMENT OPPORTUNITY PLAN 2017-2020

Vice Chancellor Surbrook reviewed the Equal Employment Opportunity Plan 2017-2020, which will be presented at the June 8, 2017, Board meeting.

8. RESOLUTION - PRIORITY REGISTRATION TO STUDENT ATHLETES

At the request of Mesa Academic Senate President Rob Fremland, Guest Jim Fegan addressed the Council regarding the resolutions passed by each of the college Academic Senates in support of providing priority registration to student athletes, in recognition of the challenges these students face in enrolling in courses that meet their major and transfer requirements without interfering with practice schedules. Vice Chancellor Neault expressed concern regarding the implementation of new registration priorities during the transition to the new Campus Solutions pillar of PeopleSoft. Council members agreed that, while implementation during this timeframe may not be possible, they would like to see the planning for the change progress in the meantime. Chancellor Carroll stated that the item would be placed on a forthcoming Chancellor's Cabinet agenda so that it could be discussed in the broader context of enrollment priorities.

9. RELEASE OF INFORMATION FROM EMPLOYEE RECORDS

Continuing Education Classified Senate President Neill Kovrig and AFT Representative Robin Watkins shared their concerns about the ability to access employee addresses and other information in the PeopleSoft system, particularly as the Campus Solutions module containing student information prepares to go live. Watkins shared a data control practice in the medical field, which includes a pop-up notification to employees when they are viewing information that may not strictly be related to their current duties, as well as an alert to internal auditors to review the reason for that access. Kovrig and Watkins passed out proposed revisions to Guideline 0002.2 - Release of Information from Employee Records.

Vice Chancellor Neault recommended that this topic be discussed further at the cross-pillar meeting to be able to develop a holistic approach. Chancellor Carroll thanked Kovrig and Watkins for bringing this matter to the Council's attention, noting the importance of the issue and of ensuring that the District is protecting and keeping private that information which it should be.

Adjourned 4:25 p.m.

Chancellor's Office & Board of Trustees