



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

September 20, 2017

Present: Akers, Bocaya, Bulger, Cortez, Dowd, Hsieh, Hubbard, Kovrig, Luster, Manis, McMahon, Neault, Payne, Perigo, Shabazz, Surbrook, Weinroth and Chairperson Chancellor Carroll

Absent: Beresford, Larson

1. **APPROVAL OF MINUTES**

The minutes of September 6, 2017, were approved.

2. **STATE BUDGET UPDATE**

Executive Vice Chancellor Dowd reported no changes to the 2017-18 budget and that the 2018-19 budget would be appearing soon.

4. **DACA AND OTHER IMMIGRANT STUDENTS**

Chancellor Carroll opened discussion regarding DACA and other immigrant students and asked each president to update the Council on further efforts to address the issue. They reported on recent and upcoming workshops to provide information and support for students and their families, and ongoing efforts to increase campus awareness and sensitivity.

5. **TEXTBOOK AFFORDABILITY TASK FORCE**

Following a brief review of the task force's history by Chancellor Carroll, Vice Chancellor Neault gave an update on the status of the task force saying that it has met annually since 2008. The task force established BP 3306 to provide standards to follow for the adoption and procurement of affordable textbooks and other course materials. They also launched an information campaign to increase faculty awareness of rising costs and how to avoid them. Chancellor Carroll opened discussion on how to improve these methods and how to measure the outcomes. After discussion, it was agreed that the committee should be reactivated and updated. Members were instructed to send Dr. Neault recommendations for task force positions. She said that she would send out more detailed information about the task force so that members are aware of its charge. The group will meet and develop a plan to bring back to a future DGC meeting for consideration.

6. **REVIEW OF HR POLICIES AND PROCEDURES**

Vice Chancellor Surbrook brought revisions to Chapter 7 – Human Resources board policies and administrative procedures, explaining each revision and answering questions. The revisions, in alignment with the Community College League of California (CCLC) policy and procedure service templates, were made to update language and comply with changes in legal requirements. The policies will be presented for the first reading at the next Board of Trustees meeting.

7. MINI BUDGET/ENROLLMENT MANAGEMENT WORKSHOPS

Chancellor Carroll asked the Council if they would like to start having mini workshops at some DGC meetings to learn more about facets of the budget or other important issues. She asked members to send her topics they would like to learn more about. City College Academic Senate President Justin Akers suggested reviewing the charge and the expectations of the District Governance Council and getting an understanding of the role of District governance in general.

8. STRATEGIC PLANNING COMMITTEE COMPOSITION 2017-2018

Vice Chancellor Bulger shared the list of committee members with the council and agreed to send out further information about meeting dates. The Academic Senate Presidents were told that they could send a designee in their place, if needed.

9. REVIEW OF FREE SPEECH ACTIVITIES

Vice Chancellor Neault brought this item back for further review following the discussion of the September 6 meeting and asked if there were any concerns. No concerns were raised but Dr. Neault added that the brochures could be revisited at a later date if concerns arose.

10. STUDENT SERVICES POLICIES AND PROCEDURES

Dr. Neault explained revisions to Chapter 5 Student Services board policies and administrative procedures to update language and comply with changes in legal requirements. They will be brought back to the next DGC meeting for further review.

Adjourned 4:27 p.m.

Chancellor's Office & Board of Trustees