



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

Board Policy

Chapter 2 – Board of Trustees

BP 2345 – PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Trustees shall provide opportunities for members of the general public to participate in the business of the Board.

Members of the public may bring matters directly related to the business of the District to the attention of the Board of Trustees in one of the following ways:

- There will be a time at each regularly scheduled Board meeting for the general public to discuss items not on the agenda.

Members wishing to present a request for a “New Matters Presentation” shall submit a written request at the beginning of the meeting to the Recording Secretary that summarizes the item and provides the speaker’s name and organizational affiliation, if any.

- Members of the public may place items on the prepared agenda in accordance with BP 2340 Agendas. A written summary of the item must be submitted to the Chancellor at least ten working days prior to the Board meeting. The summary must be signed by the initiator, contain the initiator’s residence or business address, and organizational affiliation, if any.

Members of the public also may submit written communications to the Board of Trustees on items on the agenda and/or speak to agenda items at the Board meeting. Written communication regarding items on the Board's agenda should reach the office of the Chancellor not later than three working days prior to the meeting at which the matter concerned is to be before the Board of Trustees. All such written communications shall be dated and signed by the author, and shall contain the residence or business address of the author and the author's organizational affiliation, if any.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board of Trustees under this rule, but shall be submitted to the District.

Also see BP 2350 Speakers

Reference: Education Code Section 72121.5;
Government Code Sections 54954.3 and 54957.5

Adopted: 12/14/06

Revised: 5/11/17

(Replaces current SDCCD BP 2345)