



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Board of Trustees Policy

CHAPTER 6 – BUSINESS AND FINANCIAL SERVICES

BP 6310 Travel

The Board of Trustees approve funds to provide for travel expenditures incurred by District faculty, staff, board members, and selected student representatives in the conduct of District academic, business and professional activities under the following principles:

- All travel activities will be consistent with and appropriate to the needs of the programs and purposes of the District.
- The Board delegates to the Chancellor the administrative authority and responsibility for the use of travel funds.
- The Chancellor shall develop administrative procedures related to travel advances, expenditure limitations, reimbursements, and the use of designated travel agencies and services.

Reference: Education Code Section 87032

Adopted: August 28, 2008

See Administrative Procedures: