



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

## Board of Trustees Policy

### BP 7980 - CONSTRUCTION CHANGE ORDERS

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#### POLICY

In order to clearly identify administrative authority and to minimize the disruption of a District construction project, it is necessary to have a policy on construction change orders.

The Board of Trustees may require or authorize changes in the contract documents for the work to be performed for the repair, renovation and/or construction of District facilities. Such changes, additions or deductions shall be known as change orders. The change orders shall be subject to those provisions set forth in applicable Federal and State regulations and shall be submitted to the Board of Trustees for consideration.

The Board authorizes delegation of authority to the Vice Chancellor of Facilities Management to approve change orders up to ten percent of the original contract amount for each project. Change orders that exceed ten percent shall be approved by the Board prior to commencement of change work or ratified pursuant to requirements of the Public Contract Code.

Adopted: February 18, 2010

Supersedes: Policy 8980, 9-11-85; 10-14-98; Policy 7980, 1-21-03