



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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## Administrative Procedure

### Chapter 2 – Board of Trustees

#### AP 2735 – BOARD MEMBER TRAVEL

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Board members are required to comply with board policies and administrative procedures established for District employees, including completion of travel and conference request forms. On request, the Chancellor's Office staff will assist Board members with travel arrangements and the completion of appropriate forms.

Also see BP/AP 7400 Employee Travel.

**Reference:** Education Code Section 72423

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**Date Approved:** March 13, 2018

*(This is a new procedure)*