



# San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

## Administrative Procedure

### Chapter 6 – Business and Financial Services

#### AP 6350 – Construction Contracts

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The Executive Operations Officer shall be responsible for the planning and programming of new construction, alterations, and repairs of existing facilities, including infrastructure, and leasing facilities that require state approval. This includes planning and programming for new construction, additions to existing facilities, including infrastructure, and major alterations and repairs to buildings and grounds.

The Executive Operations Officer, or designee, shall be responsible for preparing drawings and specifications for new buildings, leased facilities, additions, major alterations, and improvements of buildings and grounds, together with estimates of costs.

The letting of contracts for construction shall comply with procedures of the District regarding contracts that exceed the statutory minimums for competitive bidding. See Administrative Procedure, AP 6340, *Bids and Contracts*.

**Reference:** Education Code Sections 81800;  
Public Contract Code Sections 20650 et seq., 22000 et seq.

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**Approved:** 11/14/25

**Supersedes:** AP 6350 – New Procedure