Administrative Procedure

Chapter 6 – Business and Fiscal Affairs

AP 6540 - INSURANCE

The requirement to provide for insurance coverage may be met by the District joining in a joint powers agreement pursuant to Education Code Section 81603. If it does so, the regulations required by the JPA would be adopted.

1. Liability insurance for damages for death, injury to person, or damage or loss of property.
2. Liability insurance for the personal liability of the members of the Board and of the officers and employees of the District for damages for death, injury to a person, or damage or loss of property caused by the negligent act or omission of the member, officer or employee when acting within the scope of his/her/their office or employment.
3. Fire insurance
4. Real property damage
5. Personal property loss or damage
6. Insurance for District vehicles
7. Insurance against “other perils” (Education Code Section 81601)

Education Code Section 81602 specifically authorizes the District to contract for investigative, administrative, and claims adjustment services. The contract may provide that the contracting firm may reject, settle, compromise, and approve claims within limits and for amounts specified by the Board, including execution and issuing of checks in payment of such claims. The contract may also provide that the contracting firm may employ counsel.

Reference: Education Code Sections 70902, 72502, 72506, and 81601 et seq.

Approved: 07/17/26

This is a new procedure