



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

## Administrative Procedure

### Chapter 5 – Student Services

#### AP 3000.4 – INTERNATIONAL STUDENTS

---

Each of the colleges within the District was granted the authority by the United States Department of Homeland Security to accept and enroll international students who have been issued a valid F-1 visa permitting them to study in the United States. International students may be permitted to enroll provided they meet the applicable requirements for admission and enrollment limitations. The following requirements are required for international students applying to an AA/AS degree or transfer program to a four-year college or university.

1. Only those non-immigrant international students who have completed high school (or its equivalent) with a GPA of 2.0 (“C”) or higher, or obtained a GED certificate, will be admitted.
2. International students who will be attending pursuant to an F-1 visa must submit appropriate paperwork and all admission requirements by the deadlines specified in each college catalog.
3. Applicants must provide proof of adequate financial resources to pay for all applicable college fees, classroom materials and to adequately support themselves while attending college.
4. All non-immigrant international students with F-1 visas are required to purchase health and accident insurance through an authorized United States insurance or demonstrate equivalent coverage through a non-US provider.
5. Students must be in good health and free of communicable diseases and cleared by a licensed physician.
6. Applicants whose native language is not English must meet a minimum score on the Test of English as a Foreign Language (TOEFL), complete a transfer level college English composition course at an accredited United States institution with a grade of “C” or higher, or an equivalent score of the college’s placement test, or satisfactory score on the ACT English or SAT verbal standardized tests.
7. All non-immigrant international students must maintain minimum standards for unit loads and grade point averages while attending District colleges. Students must enroll in a minimum of 12 units for Spring and Fall semesters with a minimum GPA of 2.0.

Upon admission, F-1 students are issued a SEVIS I-20 and are required to adhere to all federal laws and regulations regarding this immigration status, as well as the Student Code of Conduct as delineated in BP 3100 *Student Rights, Responsibilities, Campus Safety and Administrative Due Process* at all times. Students found in violation or non-compliance may be administratively withdrawn from the college. The International Student Office at each college

will report required events to SEVIS as mandated by the United States Citizenship and Immigration Service.

The District, in compliance with federal and state laws and regulations, shall ensure that these administrative procedures regarding international students are set forth in detail in the college catalogs.

References: Education Code Sections 76141 and 76142; Title 5 Section 54045;  
Title 8, U.S. Code Sections 1101. et seq.

Approved by  
the Chancellor: November 9, 2016

Supersedes: 9/16/15