

## Student Employee Request for Cal/Federal Work Study Status Change

Employee Name	Employee ID	Campus
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I understand that this is a once per fiscal year change in employment status. The fiscal year starts July 1 and ends June 30. I will not be able to return to the former status until the end of the academic year. I understand that there are impacts on retirement, taxes, and garnishments by making this change.

**Federal Work Study and CalWorks student workers are exempt from:**

- CalPERS 1,000 hours reporting requirements
- District 135-day count reporting
- Affordable Care Act eligibility
- Social Security and Medicare taxes (7.65%)
- Mandatory participation in FICA Alternative Plan (401A)
- Wage garnishment orders



**Full and part-time SDCCD student workers are exempt from:**

- District 135-day count reporting
- Social Security and Medicare taxes (7.65%)
- Mandatory participation in FICA Alternative Plan (401A)



I am changing from Work Study to Hourly student worker

I am changing from Hourly to Work Study student worker

Employee's Signature	Date
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Supervisor/Manager's Signature	Date
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**Campus Business Office:**

- Attach this form to the appropriate NANCE PAS sheet
- Employee is not to start working without authorization from the Employment Office
- When authorized, employment will begin on the first of the month following receipt of this request