

TUBERCULOSIS CLEARANCE

Instructions for Employees with Paid Medical Benefits

Step 1 – Contact your health care provider to determine their process for a Tuberculosis Risk Assessment.

- If they require you to visit their offices, print the necessary forms on page 2 & 3 and take them with you to your office visit. Proceed to Step 2
- If they offer the Tuberculosis Risk Assessment via email, the forms on page 2 & 3 are in PDF fillable format that can be completed electronically. A brief description and instructions for both forms are below.
 1. **“California School Employee Tuberculosis Risk Assessment Questionnaire”** page 2.
 - This form is straight forward, only check off the boxes that apply. Still have questions? See the California Tuberculosis Controllers Association’s user guide and FAQ’s [here](#) for additional info.
 2. **“Certificate of Completion TB Risk Assessment and/or Examination”** page 3, to be completed by your health care provider.
 - Your healthcare provider will complete, sign, and return this form to you once the assessment process is complete.

Step 2 – Once your provider has determined you are free from infectious tuberculosis, they will return a completed and signed “Tuberculosis Risk Assessment and/or Examination Certificate of Completion”.

- Please Email, mail, or drop of in person a copy of the Certificate of Completion to SDCCD HR Department.

San Diego Community College District
3375 Camino del Rio South, #330
San Diego CA, 92108
Attn: Human Resources – Employment, TB Clearance
rnaungay@sdccd.edu



